



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF CHILDHOOD – CHILD CARE SUBSIDY

CHILD CARE PROVIDER SUMMER CAMP INVOICE

INSTRUCTIONS

Please complete the invoice entirely for children authorized to you for care. The attendance records for each child and service month listed below must be submitted with this form.

EMAIL the completed form to: Office of Childhood- Child Care Subsidy at CCPayments@dese.mo.gov.

MAIL the completed form to: Missouri Department of Elementary and Secondary Education, Office of Childhood-Child Care Subsidy, PO Box 480, Jefferson City, MO 65102.

QUESTIONS: Contact the Office of Childhood-Child Care Subsidy at 573-522-1385 or CCPayments@dese.mo.gov.

If you or a member of your immediate family ever served in the U.S. Armed Forces, [click here for more information about military-related services in Missouri](#) or visit www.dese.mo.gov/veterans-services.

CHILD CARE PROVIDER/FACILITY

CONTACT NAME	DVN	TELEPHONE NUMBER	
MAILING ADDRESS	CITY	STATE	ZIP CODE
EMAIL ADDRESS			

The information provided below, **along with complete attendance records**, will be used to review payment for child care services provided. Your request will be reviewed and you will be notified of the outcome. Submission of this form does not guarantee payment.

CHILD'S NAME	DATE OF BIRTH	DCN	SERVICES MONTH/YEAR
1.			
2.			
3.			
4.			
5.			
6.			
7.			
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10.			
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12.			
13.			
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15.			
16.			
17.			
18.			
19.			
20.			
PROVIDER SIGNATURE			DATE

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, age, veteran status, mental or physical disability, or any other basis prohibited by statute in its programs and activities. Inquiries related to department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Director of Civil Rights Compliance and MOA Coordinator (Title VI/Title VII/Title IX/504/ADA/ADAAA/Age Act/GINA/USDA Title VI), 5th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email civilrights@dese.mo.gov.