



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF CHILDHOOD – AFTERSCHOOL PROGRAM

EXTERNAL ORGANIZATION PROFILE

INSTRUCTIONS

Complete and submit this form along with a copy of the organization’s certificate of incorporation or a similar document that clearly establishes the organization’s nonprofit status.

School districts should not complete this form. The Missouri Department of Elementary and Secondary Education (DESE) encourages school districts to share this form with partners and other external organizations that work with youths during afterschool programs.

Organizations that satisfy the record of success and submission requirements will be included on a list of external program providers on the DESE Afterschool website and/or the DESE Afterschool portal.

Additional guidance, disclaimers, and submission information can be found online at: [How to Apply](https://dese.mo.gov/media/pdf/how-apply) (https://dese.mo.gov/media/pdf/how-apply)

Email the completed form to the Office of Childhood/Afterschool Program at Afterschool@dese.mo.gov.

If you have any questions, please contact the Office of Childhood/Afterschool Program at 573-526-9761 or Afterschool@dese.mo.gov.

ORGANIZATION NAME (AS IT WILL BE LISTED ON THE PROVIDER LIST)	ORGANIZATION NAME (AS FILED WITH THE MISSOURI SECRETARY OF STATE)
CONTACT NAME	STREET ADDRESS
CITY, STATE AND ZIP	COUNTY
PHONE NUMBER	EMAIL

ORGANIZATION INFORMATION

WEBSITE	
MISSION STATEMENT (IF AVAILABLE)	NUMBER OF YEARS THIS ORGANIZATION HAS BEEN OPERATING OR DELIVERING SERVICES TO AFTERSCHOOL PROGRAMS

DESCRIPTION OF THE ORGANIZATION’S SERVICES

FOR DESE OFFICE USE ONLY

Check all criteria met by the applicant:

- Nonprofit organization in good standing with Missouri Secretary of State
- Minimum two years’ experience operating or delivering services to afterschool programs
- Application includes a certificate of incorporation or similar document proving nonprofit status

COMMENTS (IF APPLICABLE)

APPROVED BY	DATE
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The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, age, veteran status, mental or physical disability, or any other basis prohibited by statute in its programs and activities. Inquiries related to department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Director of Civil Rights Compliance and MOA Coordinator (Title VI/Title VII/Title IX/504/ADA/ADAAA/Age Act/GINA/USDA Title VI), 5th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email civilrights@dese.mo.gov.