



**ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ESSER) III – AFTERSCHOOL SET ASIDE**

**INSTRUCTIONS**

The information contained in this application represents ESSER III afterschool funding targeted to two 21<sup>st</sup> Century Community Learning Center (21<sup>st</sup> CCLC) sub-grantee pools as specified in the two plans described below.

Plan A – this form will serve as the application to apply for ESSER III afterschool funds for those 21<sup>st</sup> CCLC sub-grant recipients in **cohort 10**, for which funding will end on June 30, 2022. If approved, this award will continue the same 21<sup>st</sup> CCLC cohort 10 program plan, guidance, rules, and laws for the award period noted below from ESSER III afterschool funding. The maximum amount of funds for possible award are limited to the same award amount as year five of the cohort 10 21<sup>st</sup> CCLC grant.

Plan B – this form will also serve as the application to apply for ESSER III afterschool funds for those 21<sup>st</sup> CCLC grant sub-grantees in **cohort 12** that scored high but for which funds were not available for awarding. Please note that some of the content asked in this application may not pertain, since a 21<sup>st</sup> CCLC grant award was not issued for 2021-22. However, that application information (as submitted, read and scored) will serve as the plan for this ESSER III afterschool funding consideration. Please consider responses to this report in reference to the application submitted to be 21<sup>st</sup> CCLC cohort 12, but not awarded.

**Note:** Not included in the previous 21<sup>st</sup> CCLC applications (now required by the ESSER III afterschool funding): programs must ensure they will first target the specific populations of black, Hispanic, impoverished and students with disabilities (funding it not limited to only these students).

The issue date for the continuation report is June 29, 2022.

EMAIL the completed form by **Tuesday, July 26, 2022** to [afterschool@dese.mo.gov](mailto:afterschool@dese.mo.gov) OR mail the completed form by **Tuesday, July 26 2022** to: Missouri Department of Elementary and Secondary Education, Office of Childhood, Quality Programs/Afterschool Programs, P.O. Box 480, Jefferson City, MO 65102. Print or type ESSER III on the lower left hand corner of the envelope or package.

QUESTIONS: Contact the Office of Childhood/Afterschool Programs at 573-526-3961 or email [afterschool@dese.mo.gov](mailto:afterschool@dese.mo.gov).

**CONTINUATION PERIOD**

July 1, 2022 – June 30, 2023

**ASSURANCES**

The sub-grantee hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein, and with the terms and conditions of the continuation. The sub-grantee further agrees that the language of this continuation shall govern in the event of a conflict with his/her proposal. The sub-grantee further agrees that upon receipt of an authorized purchase order from the Department of Elementary and Secondary Education (DESE) or when this continuation is countersigned by an authorized official of the state of Missouri, a binding contract shall exist between the sub-grantee and DESE.

AUTHORIZED SIGNATURE		DATE
PRINTED NAME (Include Dr., Mr., Mrs., Ms., or Miss)		TITLE
DISTRICT OR ORGANIZATION NAME	COUNTY DIST CODE (LOCAL EDUCATION AGENCIES) or FEDERAL TAX ID NUMBER (CBO/FBO)	
MAILING ADDRESS		COUNTY
CITY	STATE	ZIP
PHONE NO.	EMAIL ADDRESS	INDICATE PLAN PER DESCRIPTION ABOVE IN INSTRUCTIONS <input type="checkbox"/> Plan A <input type="checkbox"/> Plan B
CONTRACTOR'S UEI NUMBER (By signing this contract you acknowledge a current registration with SAM.gov)		

**DESE USE ONLY**

ACCEPTED BY STATE OF MISSOURI AS FOLLOWS:

TITLE	DATE
TOTAL AMOUNT AWARDED:	

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, age, veteran status, mental or physical disability, or any other basis prohibited by statute in its programs and activities. Inquiries related to department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Director of Civil Rights Compliance and MOA Coordinator (Title VI/Title VII/Title IX/504/ADA/ADAAA/Age Act/GINA/USDA Title VI), 5th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).

## CONTACT INFORMATION

SUB-GRANTEE NAME (NAME OF DISTRICT/LOCAL EDUCATION AGENCY (LEA) OR CBO/ORGANIZATION/ENTITY AWARDED GRANT)

PRIMARY GRANT CONTACT PERSON	TITLE	Is this person the Program Director/Coordinator (or other similar title)? <input type="checkbox"/> Yes <input type="checkbox"/> No Hours per week _____ % paid by grant: _____
DISTRICT OR ORGANIZATION NAME (FOR CONTACT PERSON), IF DIFFERENT THAN SUB-GRANTEE NAME		
MAILING ADDRESS	STATE	ZIP CODE
PRIMARY GRANT CONTACT'S EMAIL	PHONE	EXT.
PROGRAM DIRECTOR/COORDINATOR NAME, IF DIFFERENT		
PROGRAM DIRECTOR/COORDINATOR EMAIL	PHONE	EXT.
FISCAL CONTACT PERSON (OR BOOKKEEPER)		
FISCAL CONTACT EMAIL	PHONE	EXT.
BOARD PRESIDENT (NON-LEAS ONLY)	EMAIL	

## PROGRAM INFORMATION

The following information shall be based on the 21<sup>st</sup> CCLC cohort 10 application from the year five continuation award.

List each site you were approved to serve <b>last</b> year (2021-22):	Do you plan to serve this SAME site in 2022-23?	If no, list new site name and explain why the change:
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Certified Evaluator selected for 2021-22 (Note: Please make sure that your evaluator is on the list of certified evaluators found on DESE Portal). Cohort 10 only

Do you plan to fully spend your awarded grant dollars from last year (2021-22)? If not, why and how much will not be spent? Cohort 10 only.

**PROGRAM MODIFICATION**

Has there been a change in any of the following? If yes, please attach on a separate piece of paper with a description of the change. Please identify in the description which area you are changing (e.g. if change in partners, please label change "Partners").

Grade levels to be served	<input type="checkbox"/> Yes <input type="checkbox"/> No	Proposed Services to Students	<input type="checkbox"/> Yes <input type="checkbox"/> No
Schedule	<input type="checkbox"/> Yes <input type="checkbox"/> No	Program Scope <i>Must have prior approval</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Community/Parents Need	<input type="checkbox"/> Yes <input type="checkbox"/> No	Target Audience (grades served) <i>Must have prior approval</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Program Transportation	<input type="checkbox"/> Yes <input type="checkbox"/> No	Feeder Schools	<input type="checkbox"/> Yes <input type="checkbox"/> No

**PARENT FEES/PROGRAM INCOME (ATTACH AN ADDITIONAL PAGE IF MORE SPACE IS NEEDED)**

Does your program collect parent fees (program income)?  Yes  No If no, skip to next section.

Did program receive prior DESE approval to collect incomes (required)?  Yes  No

List sites that collect program income (attach page if more space is needed):	How often does this site collect fees? (monthly, yearly, etc.)	What is the estimated amount collected by this site?	Do You Collect Parent Fees and/or Subsidy?
			<input type="checkbox"/> Parent Fee <input type="checkbox"/> Subsidy
			<input type="checkbox"/> Parent Fee <input type="checkbox"/> Subsidy
			<input type="checkbox"/> Parent Fee <input type="checkbox"/> Subsidy

If yes, on a separate page specify what allowable grant purposes you intend to use the program income for. (Do not state "sustainability"; you must clearly explain how these dollars were fully expended by the end of the five-year 21<sup>st</sup> CCLC grant cycle.)

Please attach a General Ledger highlighting any fees collected in 2021-22, along with list of what the fees were spent on. Cohort 10 only.

**ESSER III AFTERSCHOOL SERVICES**

Describe how this ESSER III afterschool program funding will provide services to the following populations. Please note that these funds must first target the following specific populations. These students are priority for this funding, but it is not limited only to these students.

Black

Hispanic

Impoverished

Students with disabilities

Describe how this ESSER III afterschool program funding will be used to address the COVID-19 impact of lost instructional time.

Describe how you will target and serve students who did not consistently participate in remote instruction when offered during school building closures. Include the targeted outreach that will be done to recruit these students into the afterschool program.

**PROGRAM ACTIVITIES – (ATTACH AN ADDITIONAL PAGE IF MORE SPACE IS NEEDED)**

Describe how these activities are expected to improve student academic achievement as well as overall student success. (Reference 2 C.F.R. 4204(b)(2)(B))

Describe how you will ensure that a broad array of activities are offered (i.e. cultural programs, financial literacy, environmental literacy, nutrition and health education, drug and violence prevention programs, physical fitness and wellness programs, etc.). Reference 2 C.F.R. 4201(a)(2)

Describe how you will align your activities to the State academic standards. (Reference 2 C.F.R. 4204(b)(2)(D)(ii))

**SCHOOL DAY ALIGNMENT**

Describe how the afterschool program and the districts it serves ensure the academic data will be provided to meet grant requirements for reporting.

Describe how the afterschool program will target activities to the students' academic needs and align them to the instruction students receive during the school day. (Reference 2.C.F.R. 4201(b)(1)(A)(ii)).

**SITE INFORMATION**

Complete one site information (four pages) for each of your program sites for 2022-23. If more than one site, sub-grantees should copy these pages for additional sites and attach directly behind this page.

SITE NAME

SITE DIRECTOR'S NAME	EMAIL
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PHONE	EXT.	Is this the same person who currently serves as site director? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Check all that apply for 2022-23:  
 Afterschool     Before school     Summer     Weekends     Holidays

Who will provide the daily services?     Sub-grantee  
 Other, specify entity name:

**DATES OF OPERATION**

Regular 2022-23 school year dates only, do not include any summer

REGULAR SCHOOL START DATE	REGULAR SCHOOL END DATE	TOTAL # OF DAYS
BEFORE SCHOOL PROGRAM START DATE	BEFORE SCHOOL PROGRAM END DATE	TOTAL # OF DAYS
AFTERSCHOOL PROGRAM START DATE	AFTERSCHOOL PROGRAM END DATE	TOTAL # OF DAYS

**PROGRAM SCHEDULE/HOURS**

Ensure the start and end times are accurate as they are used for technical assistance and Program Quality Assessment (PQA) assessor visits.

Day of the Week	Regular School Year 2022-23					Summer (if applicable)					
	AM Start	AM End	PM Start	PM End	# of Hours	AM Start	AM End	PM Start	PM End	# of Hours	
Monday											
Tuesday											
Wednesday											
Thursday											
Friday											
Saturday											
Total Hours per Week						Total Hours per Week					

**SUMMER PROGRAMMING**

Describe below (or attach additional page here) describing the summer afterschool services to be provided, types of activities, location dates/hours, and the student population to be served, if applicable.

**PROPOSED NUMBERS TO SERVE FOR 2022-23**

Only complete one row per site. If a site covers more than one age group, use age group with most students being served. Be realistic as these are the numbers that you must report your status on next year.

	Total Enrolled	30+ Days	45+ Days	60 + Days
Elementary (K-5 or K-6) or (K-12 or K-8)				
Middle School/Junior High (5-8) or Middle School/High School (6-12)				
High School (9-12)				

What is the capacity number for this site (maximum number of students that could be served at this site)

Grade Levels to be Served at this site in 2022-23:

- PK  K  1  2  3  4  5  6  7  8  9  10  11  12

This site is:

- Public school  Charter school  College/university  Community based organization

- Faith based organization  Other:

Cohort 10 only.

Are these the same grade levels as served in 2021-22?

- Yes  No

(prior approval required for changes)

**FEEDER SCHOOLS**

List all schools that will be sending students to this site in 2022-23 for the afterschool program.

School Name	District Name	New from previous year? If yes, attach explanation
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

**GRADES**

What grade scale is used by the school(s) you serve at this site?	Grade Level(s)
<input type="checkbox"/> A-F	
<input type="checkbox"/> Check +, Check, Check -	
<input type="checkbox"/> Excellent, Satisfactory, Unsatisfactory	

<input type="checkbox"/> Mastery, Near Mastery, Remediation	
<input type="checkbox"/> Other, please describe:	
How often do the school(s) report grades this site serves? <input type="checkbox"/> Quarterly <input type="checkbox"/> Trimester <input type="checkbox"/> Semester Only <input type="checkbox"/> Other, describe:	
If you are serving elementary at this site, what grade do the school(s) begin taking Science grades? <input type="checkbox"/> Kindergarten <input type="checkbox"/> 1st grade <input type="checkbox"/> 2nd grade <input type="checkbox"/> 3rd grade <input type="checkbox"/> 4th grade <input type="checkbox"/> 5th grade <input type="checkbox"/> Not applicable	
<b>SNACK/MEAL</b>	
Which of the following do you provide at this site? <input type="checkbox"/> Snack <input type="checkbox"/> Meal <input type="checkbox"/> 2nd grade <input type="checkbox"/> Both Snack & Meal <input type="checkbox"/> None	

**PROGRAM SERVICES**

List the family engagement events/activities/dates that will be offered at this site.

**Services that advance student achievement:** Programs must provide a broad array of services, programs and activities. Check all that apply for this site:

<input type="checkbox"/> Reading or literacy	<input type="checkbox"/> Tutoring services
<input type="checkbox"/> Language Arts	<input type="checkbox"/> Internship or apprenticeship programs
<input type="checkbox"/> Mathematics education activities	<input type="checkbox"/> Mentoring programs
<input type="checkbox"/> Science education activities	<input type="checkbox"/> Assistance to truant, suspended, or expelled students
<input type="checkbox"/> Arts	<input type="checkbox"/> Expanded library service hours
<input type="checkbox"/> Music	<input type="checkbox"/> Drug and violence prevention programs
<input type="checkbox"/> Counseling programs	<input type="checkbox"/> Career readiness and awareness activities
<input type="checkbox"/> Business education	<input type="checkbox"/> STEM activities, including computer science
<input type="checkbox"/> Remedial education activities	<input type="checkbox"/> Nutrition/health education
<input type="checkbox"/> Financial literacy programs	<input type="checkbox"/> Environmental literacy programs
<input type="checkbox"/> Character education programs	<input type="checkbox"/> Service-learning/community service
<input type="checkbox"/> Entrepreneurial education programs	<input type="checkbox"/> Services for individuals with disabilities
<input type="checkbox"/> Credit recovery or attainment	<input type="checkbox"/> Cultural programs
<input type="checkbox"/> Telecommunications & technology education programs	<input type="checkbox"/> Parenting skills programs that promote parental involvement and family literacy
<input type="checkbox"/> Career and technical programs	<input type="checkbox"/> Youth development activities
<input type="checkbox"/> Partnering with in-demand fields of the local workforce or build career competencies and career readiness	<input type="checkbox"/> Activities for English learners that emphasize language skills and academic achievement

Other (Please list):



Will this site be located in an elementary or secondary school building?  Yes  No

If no, what is its geographic proximity to such school?

If no, why is this site not located in a school building?

If no, explain how this location is a safe and easily accessible facility.

If no, how will students be transported from school to site location?

## CUMULATIVE BUDGET SUMMARY

SUB-GRANTEE NAME

### INSTRUCTIONS

List the "cumulative" amount of funds requested. In case of multiple sites, add all sites and only list the cumulative amount on this page. Budget categories match with ePeGS budget categories (for LEAs). Amounts must be reasonable and necessary to the grant.

BUDGET CATEGORY	DOLLARS REQUESTED FROM GRANT	PROVIDE A JUSTIFICATION PER CATEGORY FOR THE FUNDS BEING REQUESTED
<b>BUDGET CATEGORIES FOR AFTERSCHOOL 3812</b>		
Certificated Salaries 6100		
Non-certificated Salaries 6150		
Employee Benefits 6200		
Purchased Service 6300		
Materials and Supplies 6400		
Capital Outlay (Equipment) 6500		
<b>BUDGET CATEGORIES FOR SUPPORT SERVICES-INSTRUCTIONAL STAFF (FORMERLY PROFESSIONAL DEVELOPMENT) 2200</b>		
Purchased Services 6300		
Materials and Supplies 6400		
<b>BUDGET CATEGORIES FOR BUSINESS SUPPORT SERVICES (FORMERLY TRAVEL AND TRANSPORTATION) 2500</b>		
Certificated Salaries 6100		
Non-certificated Salaries 6150		
Employee Benefits 6200		
Purchased Services 6300		
Materials and Supplies 6400		
SUBTOTAL Direct Costs (all costs above)		
Quality Improvement Resource Costs 6300 (5% of Subtotal-Direct Costs)		
SUBTOTAL Direct Costs		
<b>Indirect Costs</b> -if applicable/not required (do not include Capital Outlay amount in this calculation)	Restricted Rate Calculated at ____%	
<b>GRAND TOTAL (Direct Costs PLUS Indirect Costs)</b>		
DESE Afterschool Approval/Comments:		

**ITEMIZED BUDGET**

SUB-GRANTEE NAME

**INSTRUCTIONS**

Provide a detailed itemized budget for all sites combined (do not separate by site). Copy pages for additional space if needed. If you have additional pages beyond the first two pages for the budget, you must put the total of all pages for each budget category on the appropriate subtotal line of the first two pages. Do not put the total on additional pages.

BUDGET CATEGORY	BUDGET CALCULATION	EXPLANATION/PURPOSE OF EACH ITEM OR SERVICE	TOTAL PRICE
<b>BUDGET CATEGORIES FOR AFTERSHOOL 3812</b>			
Certified Salaries (list by each title/role)			
<b>Subtotal (Salaries)*</b>			
Non-certificated Salaries (list by each title/role)			
<b>Subtotal (Non-certificated Salaries)*</b>			
Employee Benefits (list by each title/role)			
<b>Subtotal (Employee Benefits)*</b>			
Purchased Services			
<b>Subtotal (Travel &amp; Tran.)*</b>			
Materials and Supplies			
<b>Subtotal (Materials and Supplies)*</b>			
Capital Outlay (Equipment)			
Specify #s of each piece and prices per item type unless priced as a unit – ALL equipment must be listed here			
<b>Subtotal (Capital Outlay/Equipment)*</b>			



**2022-23 BUDGET NARRATIVE (DETAILED)**

SUB-GRANTEE NAME

Describe how budget requested is reasonable in relationship to the number of students to be served.

Describe how the salary costs are reasonable and necessary to the number of students served and overall program design.

If you requested field trips in this 2022-23 budget, please specify for each field trip where the trip is to and why you are taking the trip (you may need to attach an additional page with this information). Field trips must be connected to the academic or enrichment program and must provide an educational experience from which students can grow academically or culturally. The program should document how all field trips are linked to academic learning and how the trip will assist with meeting program goals. (This includes swimming.) Field trips for entertainment purposes are not allowed.

Are any other federal funds utilized to supplement any component of your afterschool program?

Yes  No

If yes, please explain:



**INSTRUCTIONS**

The Federal Funding Accountability and Transparency Act (FFATA) is designed to increase transparency and improve the public's access to Federal government information. FFATA requires that sub-grantee data be reported for all Federal grants funded at \$25,000 or more with an award date on or after October 1, 2010.

FEDERAL AWARDING AGENCY		CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NO.			
SUB-GRANTEE		DOING BUSINESS AS			
UNIQUE ENTITY IDENTIFIER (UEI) NUMBER, IF KNOWN					
ADDRESS	CITY	STATE	ZIP	CONGRESSIONAL DISTRICT	
PRINCIPAL PLACE OF PERFORMANCE (PRIMARY SITE WHERE WORK IS PERFORMED)		CITY		STATE	ZIP
SUB-GRANTEE LEA (SCHOOL/SCHOOL DISTRICT) NON-LEA (COMMUNITY/FAITH BASED ORGANIZATION)		STATUS	AWARD AMOUNT		

**PROJECT DESCRIPTION**

The description should capture the overall purpose of the sub-award and, if there are multiple funding actions, sufficient description to define the need for each funding action.

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**COMPENSATION**

Include the names and total compensation of each of the five most highly compensated executives for the sub-sub-grantee's preceding completed fiscal year, if:

- i. 80% or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub awards); **and**
- ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act (and sub awards); **and**
- iii. the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 2(b)(1).

**Exemption:** If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report total compensation of the five most highly compensated executives.

- This district/organization meets the above three items (must complete box below)
- This district/organization does NOT meet the above three items (do not complete box below)
- This district/organization is exempt based on the exemption definition above (do not complete box below)

Name of Executive	Compensation of Executive
Name of Executive	Compensation of Executive
Name of Executive	Compensation of Executive
Name of Executive	Compensation of Executive

## AUTHORIZATION

The above-named organization, being the authority having supervision and control over the operation of the Afterschool Award agrees to furnish DESE with all information needed to facilitate compliance with the Federal Funding Accountability and Transparency Act of 2006 reporting requirements.

In addition to the items explicitly outlined herein, the above-named organization is bound by the grant application and grant guidelines.

SIGNATURE OF AUTHORIZED REPRESENTATIVE	SIGNATURE OF DESE REPRESENTATIVE
PRINT/TYPE NAME OF REPRESENTATIVE	PRINT/TYPE NAME OF DESE REPRESENTATIVE
TITLE OF REPRESENTATIVE	TITLE OF DESE REPRESENTATIVE
DATE	DATE



**STATEMENT OF ASSURANCES (INCLUDE THIS PAGE)**

By signing these assurances, the sub-grantee hereby assures the Department of Elementary and Secondary Education that:

- A. The program will take place in a safe and easily accessible facility.
- B. The proposed program was developed and will be carried out:
  - i. In active collaboration with the schools that participating students attend (including through the sharing of relevant data among the schools), all participants of the eligible entity and any partnership entities, in compliance with applicable laws relating to privacy and confidentiality; and
  - ii. In alignment with the challenging State academic standards and any local academic standards.
- C. The local education agency (school and district in which afterschool program students attend during the regular school day) agrees to collect and share education achievement data annually of all students enrolled in the afterschool program (i.e. grades, state assessment/MAP, teacher surveys), attendance/behavior data and any other data requested by DESE that will be necessary for federal and state reporting and evaluation of the program.
- D. Funds under the program will be used to increase the level of state, local and other non-federal funds that would, in the absence of these federal funds, be made available for authorized programs and activities and in no case supplant Federal, State, local, or non-federal funds.
- E. The sub-grantee has a preliminary plan for continuation of the program after federal funding ends.
- F. The sub-grantee will consult with officials of public/non-public schools on an ongoing basis in a meaningful and timely manner and provide public/non-public participants genuine access to equitable services. The sub-grantee will ensure that equitable participation of public/non-public participants (if any) will be provided.
- G. No funds provided pursuant to this program shall be expended to support religious practices, such as religious instruction, worship, or prayer. If such practices are offered by the organization, they may not be offered as a part of the program receiving assistance. Sub-grantees must use generally applicable cost accounting procedures to ensure that funds will not be used to support religious practices, 2) the governance of the award program shall operate independently from religious practices of the organization and 3) the program activities are not held in conjunction with religious instruction, worship, or prayer.
- H. Programs will offer services no less than four days per week and no less than 12 hours per week.
- I. A student transportation plan indicating the options provided to students to ensure that all students eligible and/or interested in the afterschool program are able to attend and participate, as well as, how the students will travel safely to and from the center and home.
- J. Sub-grantees will annually evaluate program to assess progress toward achieving the goal of providing high-quality opportunities for academic enrichment; results will be made public in a form and language that is easily understood.
- K. The sub-grantee will agree to cooperate with technical assistance teams and site visits each year.
- L. Program activities will meet the measures of effectiveness.
- M. Program will provide academic enrichment activities to students in low-performing schools to help them meet the challenging State academic standards in the core content subjects of at least, but not limited to, reading/language arts, mathematics and science (science is Missouri addition).
- N. Students will be offered a broad array of additional services, programs and activities.
- O. Program will offer families of students served by the program opportunities for active and meaningful engagement in their children's education, including opportunities for literacy and related educational development.
- P. The sub-grantee agrees to keep records and provide information to DESE as required.
- Q. Sub-grantees will use the Kids Care Center (KCC) web-based management system as stated in application section
- R. Progress will be measured and reported to DESE to demonstrate academic achievement (i.e., attendance, grades, MAP/State Assessment, behavior, etc.) and for federal and state reporting via KCC and any other reporting means as identified by DESE.

- S. If the sub-grantee is a community/faith-based organization, the school district administration signing this assurance agrees that a partnership between the school district(s) in which the students attend and the sub-grantee has been made with agreement that the school will provide the necessary data as specified within these assurances. Please note: it is absolutely mandatory that the schools provide this data as it is federally required and used to report to Congress on the success of this program.
- T. Generally accepted cost accounting methods will be utilized to ensure funds are not used to support activities that do not conform to this application.
- U. All sub-grantees must ensure that records directly associated with the program's funding are available for viewing by members of the public upon request.
- V. If required by law, the sub-grantee has a current license from the Department of Health and Senior Services (DHSS) or has evidence to support that they have completed their DC-20 to obtain licensure.
- W. Sub-grantees agree to follow all requirements as outlined in the awarded program, federal Uniform Grant Guidance (UGG), federal Education Department General Administrative Regulations (EDGAR), 21<sup>st</sup> CCLC Non-Regulatory Guidance, rules and law and any additional requirements authorized by DESE.
- X. The sub-grantee will administer the afterschool program in accordance with all applicable statutes, regulations, program plans and applications.
- Y. Programming will continue as awarded under year 5 of the 21<sup>st</sup> CCLC afterschool grant and per the same 21<sup>st</sup> CCLC rules, laws, requirements, etc.
- Z. The DESE specified populations of students will be targeted as priority for participation in the program (see pages 1 and 3).

The applying district/organization/agency, through the authorized representative and any partnering organization fully understands the Assurances and the responsibility for compliance placed upon the sub-grantee by the Assurances. The sub-grantee will refund directly to DESE any unused or misused funds. Any significant revision of the approved proposal will be requested by the sub-grantee prior to the enactment of the change.

AUTHORIZED SIGNATURE OF SUB-GRANTEE	DATE
PRINT NAME	
SIGNATURE OF PRIMARY CONTACT PERSON	DATE
PRINT NAME	

**ACTIVE COLLABORATION AND ACADEMIC STANDARDS ALIGNMENT ASSURANCE**

*By signing and submitting this form, the undersigned certify to the best of their knowledge and belief that the proposed program was developed and will be carried out:*

- In active collaboration with the schools that participating students attend (including through the sharing of relevant data among the schools), all participants of the eligible entity and any partnership entities, in compliance with applicable laws relating to privacy and confidentiality (Reference 4204 (b)(2)(D)(i)); and
- In alignment with the state academic standards and any local academic standards (Reference 4204 (b)(2)(D)(ii)).

Additionally, the school district(s) being served by this afterschool program further agree to share federally required education achievement data annually for all students enrolled in this afterschool program (see Statement of Assurances-ATTACHMENT C)

AUTHORIZED SIGNATURE OF APPLICATION	TITLE
PRINT NAME	DATE
SIGNATURE OF PRIMARY CONTACT PERSON	TITLE
PRINT NAME	DATE
SIGNATURE OF SUPERINTENDENT*	SCHOOL DISTRICT NAME
PRINT NAME	DATE

\*From district in which the students served by this program attend, if more than one superintendent/district, make copies of form for all signatures. If the sub-grantee is an LEA, it is possible that the authorized signature above will be the same as the superintendent and they will sign twice.