



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF CHILDHOOD – CHILD CARE COMPLIANCE

LISTING OF CHILD CARE STAFF MEMBER(S)/HOUSEHOLD MEMBER(S)

| FACILITY IDENTIFYING INFORMATION | | | | | | |
|---|------------------------------------|------------------|------------|--|------------|---------------|
| I HEREBY CERTIFY THAT: <ul style="list-style-type: none">THE LIST BELOW INCLUDES ALL STAFF MEMBERS (INCLUDING CAREGIVERS, VOLUNTEERS, CHILD CARE STAFF MEMBERS, ASSISTANTS, AND OTHER STAFF) AND ALL HOUSEHOLD MEMBERS.THE INFORMATION BELOW IS TRUE AND ACCURATE | | | | LEGAL NAME OF FACILITY | | |
| | | | | DVN | | |
| | | | | FACILITY ADDRESS (STREET, CITY, STATE, ZIP CODE) | | |
| SIGNATURE | | | | DATE | | |
| CHECK APPROPRIATE TITLE | | | | | | |
| DIRECTOR | | OWNER(S) | | BOARD CHAIRPERSON | | DESIGNEE |
| CENTER DIRECTOR/ GROUP HOME PROVIDER/ FAMILY HOME PROVIDER WORK SCHEDULE | | | | | | |
| (Enter the approximate start and end time for each applicable work day of the week.) | | | | | | |
| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| START TIME | START TIME | START TIME | START TIME | START TIME | START TIME | START TIME |
| END TIME | END TIME | END TIME | END TIME | END TIME | END TIME | END TIME |
| CHILD CARE STAFF MEMBER/ ADULT HOUSEHOLD MEMBER IDENTIFYING INFORMATION | | | | | | |
| (See page 2 for all Household Members under 18 years of age.) | | | | | | |
| NAME | CATEGORY (CHECK ALL THAT APPLY) | | BIRTH DATE | MOPD ID | POSITION | DATE EMPLOYED |
| | STAFF MEMBER | HOUSEHOLD MEMBER | | | | |
| | STAFF MEMBER | HOUSEHOLD MEMBER | | | | |
| | STAFF MEMBER | HOUSEHOLD MEMBER | | | | |
| | STAFF MEMBER | HOUSEHOLD MEMBER | | | | |
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| | STAFF MEMBER | HOUSEHOLD MEMBER | | | | |
| | STAFF MEMBER | HOUSEHOLD MEMBER | | | | |
| | STAFF MEMBER | HOUSEHOLD MEMBER | | | | |

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|--|------------|--------------------------|
| LEGAL NAME OF FACILITY | | |
| DVN | | |
| DATE | | |
| IDENTIFYING INFORMATION FOR HOUSEHOLD MEMBERS UNDER 18 YEARS OF AGE | | |
| NAME | BIRTH DATE | RELATIONSHIP TO PROVIDER |
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| It is the licensee's responsibility to notify the Office of Childhood – Child Care Compliance if any above household members have been certified as adults for the commission of an offense. | | |