



MISSOURI DEPARTMENT OF ELEMENTARY AND
SECONDARY EDUCATION
OFFICE OF CHILDHOOD - QUALITY PROGRAMS
P.O. BOX 480, JEFFERSON CITY, MO 65102

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FAX: 573-526-9586

OUT OF STATE LICENSED CHILD CARE PROVIDER REGISTRATION APPLICATION AND AGREEMENT (To be completed by the applicant)

CHILD CARE PROVIDER/FACILITY NAME		SSN/FEDERAL TAX ID #		
CHILD CARE PROVIDER PHYSICAL ADDRESS	CITY	STATE	ZIP	COUNTY
CHILD CARE PROVIDER MAILING ADDRESS (if different from physical address)	CITY	STATE	ZIP	COUNTY
TELEPHONE NUMBER (with area code)	ALTERNATE NUMBER (with area code)	PROVIDER EMAIL ADDRESS		
DVN (IF KNOWN)				
PARENT/LEGAL GUARDIAN NAME(S)				
CHILD(REN) NAMES AND DATE(S) OF BIRTH				

PURPOSE:

You are applying to be registered as an out of state licensed (OPL) child care provider. You are submitting this application to be considered for registration approval, which is the first step you must complete in order to be paid for care provided to subsidy eligible children. As an OPL based child care provider, you must provide care legally under Missouri Revised Statute 210.211.1.

I CERTIFY THAT I UNDERSTAND:

- The Missouri Department of Elementary and Secondary Education makes direct payment for child care services at the state Maximum Base Rate, which is the amount paid to the child care provider based on the age of the child for whom child care services are requested, hours of care requested, the facility type requested, and the applicable geographic area of the state.
- The provider shall accept the maximum base rates for payment for families receiving Child Welfare Services, also referred to as Protective Services which includes, but is not limited to Alternative Care (foster care), Family Centered Services, and Intensive In-Home Services AND the maximum base rates are inclusive of all child care services; therefore, the provider shall NOT collect any additional funds from Child Welfare Services families or children. Any additional funds include co-payments, enrollment fees, field trip fees, activity fees, transportation, etc.
- The Missouri Department of Elementary and Secondary Education has the authority to make payment of child care services for Child Welfare children based on current rates and payment policies.
- The provider shall not require adoptive parents to pay a co-payment when the provider's rate for care is higher than the maximum base rate, plus incentive payments paid by the division. However, the adoptive parent may choose to pay a co-pay as long as the co-pay is not required to secure a child care slot.

SIGNATURE - (By signing this application/agreement for a registration, I understand and hereby agree to the registration requirements and policies set forth by the Missouri Department of Elementary and Secondary Education. This application does not guarantee registration; approval must be granted.)

CHILD CARE PROVIDER SIGNATURE	DATE
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RETURN COMPLETED APPLICATION/AGREEMENT AND REQUIRED DOCUMENTS BY MAIL AT THE ADDRESS ABOVE, BY EMAIL, OR BY FAX.

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, age, veteran status, mental or physical disability, or any other basis prohibited by statute in its programs and activities. Inquiries related to department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Director of Civil Rights Compliance and MOA Coordinator (Title VI/Title VII/Title IX/504/ADA/ADAAA/Age Act/GINA/USDA Title VI), 5th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email civilrights@dese.mo.gov.