SE Daily Job Supports Time Log

Name of CRP:

|  |  |  |  |
| --- | --- | --- | --- |
| **Participant:** |  | **Reporting Period:** |  |

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| --- | --- | --- | --- | --- |
|  | **JOB SUPPORT** |  |  | **CLIENT SIGNATURE \*** |
|  | **HOURS** | **TOTAL** | **ON-SITE/** | ***I, the client, am satisfied and certify that the dates, times, and*** |
| **DATE** | **From-To (a.m./p.m.)** | **HOURS** | **OFF-SITE** | ***services are accurate.*** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |
| 11 |  |  |  |  |
| 12 |  |  |  |  |
| 13 |  |  |  |  |
| 14 |  |  |  |  |
| 15 |  |  |  |  |
| 16 |  |  |  |  |
| 17 |  |  |  |  |
| 18 |  |  |  |  |
| 19 |  |  |  |  |
| 20 |  |  |  |  |

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| **Participant:** |  | **Reporting Period:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **JOB SUPPORT** |  |  | **CLIENT SIGNATURE \*** |
|  | **HOURS** | **TOTAL** | **ON-SITE/** | ***I, the client, am satisfied and certify that the dates, times, and*** |
| **DATE** | **From-To (a.m./p.m.)** | **HOURS** | **OFF-SITE** | ***services are accurate.*** |
| 21 |  |  |  |  |
| 22 |  |  |  |  |
| 23 |  |  |  |  |
| 24 |  |  |  |  |
| 25 |  |  |  |  |
| 26 |  |  |  |  |
| 27 |  |  |  |  |
| 28 |  |  |  |  |
| 29 |  |  |  |  |
| 30 |  |  |  |  |
| 31 |  |  |  |  |

I, the Job Coach, certify that

* The above dates and times for the services are accurate;
* I personally provided all services recorded within the above Time Log; and
* I documented the services described above.

|  |  |  |
| --- | --- | --- |
| **First and last name of Job Coach (print):** | **Signature of Job Coach:** | **Date:** |

***\*****If the client has a legally authorized representative, the representative may verify services reported during this period by signing the Supported Employment – Monthly Job Supports Report.*