



Questions & Answers for CTSO Webinar March 19, 2015

Q: Is the CTSO reporting tied to funding?

A: Reporting of this information is not tied to funding in anyway.

Q: What MOSIS file will this information be reported in June and is it required?

A: Yes, this is required for the MOSIS 2014-15 June Submission. The file is listed as **NEW* Career Technical Student Organization (CTSO)*.

Q: Is this reporting for 9-12 only or should middle school students be included?

A: Most CTSOs are 9-12. However, there are some districts that have CTSOs in the middle school ie. Technology Student Association (TSA). Those districts should report the middle school students as well.

Q: Do students not involved in any CTSO get zeros across the board?

A: If the student is not participating in any CTSOs, there is no reason to report the student.

Q: Have these files been shared with all vendors for reporting purposes?

A: The file layouts have been shared with all of the vendors that the Department is aware of.

Q: If a district uploads after the area career center, will it override what the area career center has entered?

A: No. The file will not override the data submitted by the district and the area career center.

Q: What if a student is enrolled in multiple CTSOs in the same district?

A: The file allows you to report the participation level of students in multiple CTSOs. The student may only be in FBLA, so you would report the participation level for FBLA. All the other CTSO fields would be "0" because they would not be participating in them.

If the student was in FBLA and SkillsUSA, you would report a number for both. All others would be "0".

You may check with your software vendor. They may be working to default your system to "0". You would only have to worry about putting the number in the CTSO in which the student is participating.

- Q: Please clarify the situation where a student participates in a CTSO at their home high school and also an area career center.
- A: The district where the CTSO chapter is located is required to report the student. Students may be reported by different schools.

Example: A student participates in FBLA at their home high school. That student also attends an area career center and is a member of SkillsUSA. The home high school would report the student's participation in FBLA. The area career center would report the student's participation in SkillsUSA.

If a student attends another district, the sending district code and sending school code that the student is from will be used.

- Q: What if a student transfers in or out of a school district during the year?
- A: If a student transfers to another school district, they are no longer enrolled in that school district and therefore would no longer be in the CTSO(s) in that district. You do not have to report multiple entries for transfers. This is reported once a year. You would only need to report the status of the student at the end of the school year.

- Q: When was it first announced that this information would be required?
- A: The administrative memo was released on January 21, 2015 and can be found at http://dese.mo.gov/sites/default/files/am/documents/CCR-15-003_CTSO%20Data%20Collection.pdf.

- Q: Is TSA in this file different than TSA that is reported under Perkins?
- A: For the purposes of the CTSO file, TSA stands for Technology Student Association. TSA in the Perkins file is Technical Skill Attainment.

- Q: Is Future Educators of American (FEA) the same as Future Teachers of America (FTA)?
- A: FEA and FTA are two separate organizations and both currently have chapters in Missouri. FEA is recognized by the US Department of Education as a Career and Technical Student Organization and therefore is the CTSO recognized in Missouri. FEA would be reported in the CTSO file; FTA would not be reported in the CTSO file.

- Q: Can you further define participation?
- A: Providing specific examples of participation is extremely difficult due to the fact that every CTSO and every local CTSO chapter will have different levels of activities and opportunities for student participation. It is suggested that each teacher that serves as a local CTSO advisor review their chapter's program of work and list all possible activities that students could participate in. They would then go down their student roster and mark a level of participation for each student based on the percentages provided. This list would then be shared with the district core data operator or person responsible for submitting the information into MOSIS. It should not be the responsibility of the district core data operator to determine levels of participation.