

COVID-19 Response Supply Reimbursement Grant Guidance

August 21, 2020

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<https://dese.mo.gov/cares-act>

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Table of Contents

Introduction	3
COVID-19 Response Supply Reimbursement Grant	3
Application Process for LEAs	4
Assurances	4
Cash Management Improvement Act.....	5
Payment Process for LEAs.....	5
LEA Reporting Requirements	5
Revenue and Project Codes	5
Documentation of Expenditures	6
General Education Provisions Act.....	6
Additional Resources	6
General Contact Information	6

Introduction

On March 27, 2020, President Trump signed the Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act, into law. The CARES Act is a \$2 trillion relief package to address the economic fallout related to the COVID-19 public health emergency.

This guidance is intended to be a summary of the education-related provisions of the CARES Act, including the Coronavirus Relief Fund, as it relates to supplies and equipment purchased to address the impact of COVID-19 in school buildings and on school buses.

The Department of Elementary and Secondary Education (DESE) wishes to express our thanks to Governor Mike Parson and his staff for recognizing the importance of providing local education agencies (LEAs) with funds to reimburse COVID-19-related supply expenditures.

COVID-19 Response Supply Reimbursement Grant

The purpose of the COVID-19 Response Supply Reimbursement Grant of \$7,500,000 is to reimburse direct costs related to the purchase of personal protective equipment (PPE), medical supplies, and sanitation related supplies and equipment in response to the COVID-19 impact on schools and school buses.

- Reimbursements may be prorated, as needed, based on total eligible statewide expenses for this grant program.
- Allowable expenses, incurred from March 13, 2020 – **October 30, 2020**, include the following:
 - Contracted expenses for additional sanitation and medical services;
 - Personal protective equipment and supplies for students and staff;
 - Medical supplies for students and staff; or
 - Sanitation supplies and equipment for school buildings and school buses.
- LEAs must report type of equipment purchased for any individual purchase of \$1,000 or more.
- Reimbursement claims must be submitted by **November 4, 2020**.
- If allocated funds are not fully utilized in the initial funding window, a second round of funding may be offered.
- Funding source: Coronavirus Relief Fund (CRF)
 - This matching grant requires a commitment of 75% county CRF funds to match a 25% contribution of DESE CRF funds.
 - Equitable Services does not apply to this COVID-19 Response Supply Reimbursement Grant.
 - Cash Management Improvement Act (CMIA) applies to this project.

Application Process for LEAs

To receive funds under the COVID-19 Response Supply Reimbursement Grant, LEAs must complete the Application and Assurance for Funds Received under the CARES Act – Elementary and Secondary Education School Emergency Relief (ESSER) Funds for the 2019-20 school year in Tiered Monitoring. Previously completed Assurances for ESSER funds apply to the COVID-19 Response Supply Reimbursement Grant and do not need to be duplicated.

The following expenditure information will be collected via the online application:

	Grant Related Expenditures
Contracted Expenses for Additional Sanitation and Medical Services	\$
Personal Protective Equipment and Supplies for Students and Staff	\$
Medical Supplies for Students and Staff	\$
Sanitation Supplies for School Buildings and School Buses	\$
Sanitation Equipment for School Buildings and School Buses	\$
Total Grant Related Expenditures	
County Match (must equal 75% or more of total expenditures)	
Amount Requested (no more than 25% of total expenditures)	
Detail of Equipment Purchase(s) of \$1,000 or more	

Assurances

The following assurances will be collected via the online application:

I acknowledge and agree that the failure to comply with all assurances and certifications in this agreement, all relevant provisions and requirements of the Coronavirus Aid, Relief, and Economic Security Act or CARES Act, P. L. 116-136 (March 27, 2020), or any other applicable law or regulation may result in liability under the False Claims Act, 31 USC § 3729, *et seq.*; OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement) in 2 CFR part 180, as adopted and amended as regulations of the U.S. Department of Education in 2 CFR part 3485; and 18 USC § 1001, as appropriate.

1. The LEA will accept funds in accordance with applicable federal and state statutes, regulations and applications, and the program will be administered in compliance with all provisions of such statutes, regulations, applications, policies, and amendments thereto.
2. The LEA assures that it will comply with all assurances and certifications that were agreed to in the ***APPLICATION AND ASSURANCE FOR FUNDS RECEIVED UNDER THE CARES ACT, ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ESSER)***

FUND. The LEA must have an approved ESSER Fund application and assurance filed with DESE to access the COVID-19 Response Supply Reimbursement Grant funds.

3. The LEA assures that it will comply with all applicable provisions of the Cash Management Improvement Act of 1990.
4. The LEA assures that expenses claimed are only for March 13, 2020 – **October 30, 2020**, are qualified expenses incurred because of COVID-19, and have not been, nor will be, reimbursed through another funding source other than the required matching funds.
5. The LEA assures receipt or committed allocation of county CRF funds equal to or greater than 75% of the total grant related expenditures.

Cash Management Improvement Act

The Cash Management Improvement Act (CMIA) was created to prevent interest earnings on Federal funds. Section 31 CFR part 205 “Rules and Procedures for Efficient Federal-State Funds Transfers,” states that methods and procedures for payment must minimize the time elapsing between the transfer of funds from the United States Treasury to the state, and ultimately, to the pass-through entity. Therefore, DESE must ensure that payments to the pass-through entity are for reimbursements only. DESE must monitor payments to assure that they conform to the federal regulations.

More information on the CMIA can be found in the [Fiscal Guidance for Federal Grant Programs](#).

Payment Process for LEAs

Funds received under the COVID-19 Response Supply Reimbursement Grant must be reimbursements for expenditures. The application will serve as the request for payment and can be accessed at: <https://modese.wufoo.com/forms/kchshid1dptvsc/>.

LEA Reporting Requirements

The CARES Act requires the state to report spending quarterly. LEAs receiving funds under the COVID-19 Response Supply Reimbursement Grant must report the amount received from this grant. The U.S. Department of Education may impose additional reporting requirements. More information about these requirements will be provided as needed.

Revenue and Project Codes

The revenue and project code associated with the COVID-19 Response Supply Reimbursement Grant follow.

Grant/Funding Source	Revenue Code	Project Code
COVID-19 Response Supply Reimbursement Grant (CRF)	5428	42801

Documentation of Expenditures

LEAs will be required to keep documentation of expenditures (receipts, purchase orders, etc.) for monitoring purposes.

General Education Provisions Act

Each application must include, as required by Section 427 of the General Education Provisions Act (GEPA) (P.L. 103-382), a description of how the LEA will ensure equitable access to and participation in its federally-assisted program for students, teachers and other program beneficiaries with special needs, as well as any barriers that impede equitable access or participation, including gender, race, national origin, color, disability or age. The description of steps to be taken to overcome these barriers need not be lengthy; you may provide a clear and succinct description of how you plan to address those barriers that are applicable to your circumstances. Sample statements may be found at:

<https://oese.ed.gov/gepa/>.

Additional Resources

Additional information and guidance about COVID-19 and its impact on DESE and/or LEA operations can be found on the [DESE CARES Act webpage](#).

General Contact Information

General Questions, Payment, and Reporting

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