

2020 Summer School and ESY Attendance Hour Reporting

DESE has identified specific areas of flexibility for 2020 summer school. Clarification on claiming attendance hours for summer school and ESY is provided in this document.

Posted Guidance

[Summer School Task Force Recommendations and DESE Guidance Administrative Memo issued April 23, 2020](#)

[COVID-19 and Summer School 2020 Questions and Answers](#)

[Summer School 2020 Application Detail and Attendance Hour Claiming Frequently Asked Questions](#)

In Seat Attendance

To track in seat attendance students must be in attendance in an instructional capacity under the direct supervision of a certificated employee of the district to be counted for attendance purposes. A district or charter school may have policies allowing an excused absence for various purposes such as illness, religious beliefs, testing, etc, however, there is no authority to give attendance credit for state aid purposes for students neither in attendance nor under the direct supervision of a Missouri certificated teacher.

Virtual Attendance

Districts and charter schools should submit 94% of the hours on the approved summer school application for each student's grade level or program. These hours should be submitted only for students who successfully complete the program of instruction. If a student completes between 50% and 100% of the program, the school should submit 47% of the hours. Virtual summer school must be the requirements of Section 162.1250, RSMo.

MOCAP Attendance

Districts and charter schools are allowed to enroll summer school students in MOCAP, standard MOCAP enrollment procedures should be followed. Residency requirements must be met. If a district or charter school does not offer summer school, MOCAP enrollment requests may be considered, but are not required. Attendance hours should be reported in the same manner as virtual attendance.

Blended Situations

If summer school is offered in distinct segments, attendance should be claimed as appropriate for each segment. For example, if there is a virtual session in June followed by a seated session in July, the hours of attendance for June should be claimed at 94% of the seated hours, based on completion as described in the Summer School 2020 Application Detail and [Attendance Hour Claiming Frequently Asked Questions](#) document. The hours for the July session would be claimed in the standard manner.

If summer school is structured so that periods of virtual and seated instruction alternate – an alternating design – then all of the attendance will be claimed as if it were virtual. For example, if student A has seated classes on Monday, Wednesday and Friday, and then virtual classes on Tuesday and Thursday. Student B would have the reverse. The schedules would flip in the following week. This lowers the number of students physically in the building at any given time.

Remote Learning Non-Virtual Attendance

Attendance hours can be claimed for remote non-virtual summer school in the same way as virtual summer school, provided that it meets the expectations found in [Administrative Memo QS-20-005](#).

ESY Attendance

District and charter school IEP teams must determine how ESY is to be conducted for the student, what goals are to be addressed, how goal attainment is to be measured, and how many hours are required; get the approval of the IEP team (parent included); and implement the ESY portion of the IEP. If the student is engaged in all lessons and activities, the attendance hours can be claimed. If ESY instruction is completed in a remote non-virtual manner then hours can be claimed in the same way as virtual summer school at 94% attendance of the ESY hours required by the IEP.