

OBLIGATION DATE CHART

LEAs may begin to obligate IDEA Part B Section 611 and IDEA Part B Section 619 federal funds on the date the budget application is submitted or July 1st, whichever is later.

IF THE OBLIGATION IS FOR...	THEN THE OBLIGATION PERIOD BEGINS...
General Purchases	On the date the LEA creates/generates a purchase order to acquire the item. The LEA must not issue purchase orders intended to be paid with IDEA Part B federal funds until the Budget Application has been submitted or July 1 st , whichever is later.
Personal Services by an Employee of the LEA	On the date the services are performed. For teachers, the obligation begins on the date the work is performed NOT when the contract is signed because teachers are employees of the LEA. The LEA may not pay employees with IDEA Part B federal funds until the Budget Application has been submitted or July 1 st , whichever is later.
Personal Services by a Contractor who is not an Employee of the LEA	On the date the LEA makes a binding written commitment (both parties sign contract) to obtain the services. This includes contracts with individuals to provide specific services (i.e. OTs, PTs, and tutors). The LEA must not enter into a binding written commitment (sign contract) intended to be paid with IDEA Part B federal funds until the Budget Application has been submitted or July 1 st , whichever is later.
Non-Personal Services by a Contractor who is not an Employee of the LEA	On the date the LEA makes a binding written commitment (both parties sign contract) to obtain the work. This includes contracts with companies or entities to provide services (i.e. janitorial company, bus company). The LEA must not enter into a binding written commitment (sign contract) intended to be paid with IDEA Part B federal funds until the Budget Application has been submitted or July 1 st , whichever is later.
Travel	On the date the travel is performed. The LEA must not pay for travel expenses with IDEA Part B federal funds until the Budget Application has been submitted or July 1 st , whichever is later.
Public Utility Services	On the date the LEA receives the services. The LEA must not pay for utility services with IDEA Part B federal funds until the Budget Application has been submitted or July 1 st , whichever is later.
Acquisition of mobile units	On the date the LEA makes a binding written commitment (both parties sign contract) to acquire the property. The district/LEA must not enter into a binding written commitment (sign contract) intended to be paid with IDEA Part B federal funds until the Budget Application has been submitted or July 1 st , whichever is later.
Rental of Real or Personal Property	On the date the LEA begins to use the property. The LEA shall not pay for rental property with IDEA Part B federal funds until the Budget Application has been submitted or July 1 st , whichever is later.