

SOURCE DOCUMENTATION ACTIVITY

MISSOURI SCHOOL DISTRICT

PURCHASE ORDER

1234 Main Street
 Jefferson City, Missouri 65101
 573-635-1234
 573-635-5678

TO:
 School Specialty
 100 Paragon Parkway
 Mansfield, OH 44903
 888-388-3224

SHIP TO:
Leslie Turpin
Missouri School District
 1234 Main Street
 Jefferson City, MO 65101

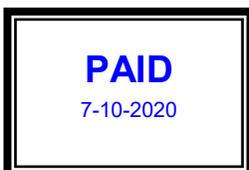
P.O. NUMBER:
[The P.O. number must appear on all related correspondence, shipping papers, and invoices]

P.O. DATE	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
6/19/2020	Leslie Turpin			

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
5	115324	Multi-use Copy Paper, 8 ½ x 11", Case	28.99	144.95
ACCOUNT CODE:		01-2329-6411-0000-4-44100		
1	1334628	CRAYOLA WASHABLE MARKERS 8-COLOR, SET OF 200	81.99	81.99
ACCOUNT CODE:		01-1221-6411-4020		
1	1512741	INFLATABLE PEA POD XL, 80 IN VINYL, GREEN	104.99	104.99
ACCOUNT CODE:		01-1281-6411-4020		
1	4326477	Differentiated Literacy Strategies for English Language Learners, Grades K-6	36.95	36.95
ACCOUNT CODE:		01-2329-6411-0000-4-44100		
1	089399	BIC GREAT ERASE BOLD DRY ERASE MARKERS, FINE TIP, BLACK , PACK OF 12	12.41	12.41
ACCOUNT CODE:		01-1221-6411-4020		

SUBTOTAL	381.29
SALES TAX	[8.2%]
SHIPPING AND HANDLING	31.26
OTHER	0.00
TOTAL	\$412.55

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:
 Leslie Turpin
 1234 Main Street
 Jefferson City, Missouri 65101
 573-635-1234
 573-635-5678



Issued by

 Authorized by