

## Extended Employment Sheltered Workshop Program

June 11, 2018

### Budget

FY19 (July 1<sup>st</sup>, 2018 – June 30<sup>th</sup>, 2019) Requested Budget: **Passed by the Missouri House and Senate, on the Governor's Desk**

Department of Elementary and Secondary Education

For the Sheltered Workshops Program, provided that not more than three percent (3%) flexibility is allowed from this section to Section **From General Revenue Fund . . \$26,041,961.00 or – (3%) = \$25,260,702**

FY18 (Current July 1, 2017-June 30, 2018):

The Workshops are fully funded for the remainder of the year (June). We will be making a second June payment, as we have in the past.

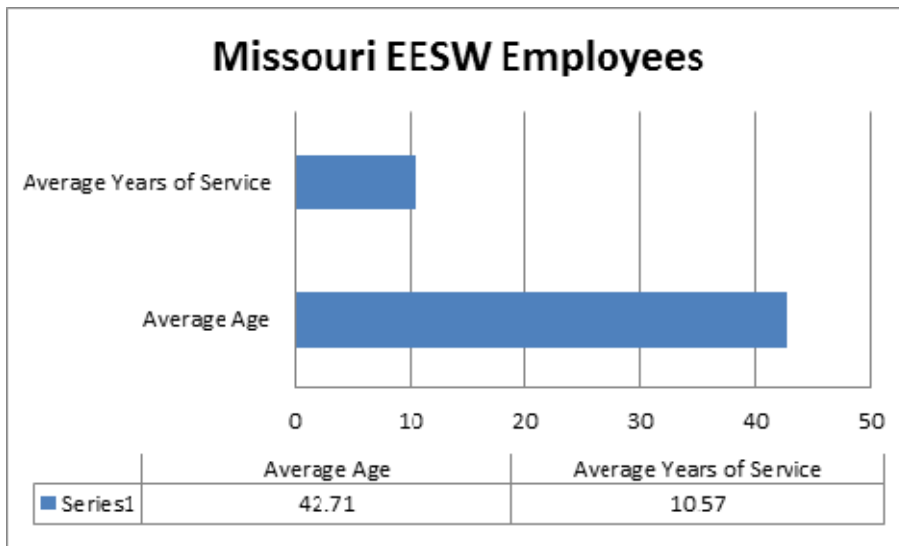
The current budget has an appropriation of **\$26,041,961.00** (-) the statutory 3% withhold of **\$781,259.00** resulting in an available working budget of **\$25,260,702.00**.

This **month's** expenditure was **\$2,000,886.37**

*Please note the Governor can place restrictions on our budget at any time during the year.*

### DESE-EESW

FY18						
	Employees	FTE	Hrs. Wkd.	Wages Pd.	Avg. Wage	Wait TBH
<b>Current</b>	<b>6,039</b>	<b>4,427</b>	<b>637,538</b>	<b>\$2,504,523</b>	<b>\$3.92</b>	<b>257</b>
<i>2017</i>						
<i>June</i>	<i>6,369 (-330)</i>	<i>4,744</i>	<i>624,198</i>	<i>\$2,321,944</i>	<i>\$3.72</i>	
<b>YTD</b>			<b>7,300,448</b>	<b>\$28,847,033</b>	<b>\$3.95</b>	<b>224 avg.</b>
<i>2017</i>						
<i>YTD</i>			<i>7,345,315</i>	<i>\$28,573,871</i>	<i>\$3.73</i>	



## Bills affecting EESW's

No.1879 Passed and to the Governor awaiting his signature or veto

In making purchases for this state, its governmental agencies or political subdivisions, the commissioner of administration shall give a bidding preference consisting of **at least a five-point bonus and no greater than a fifteen-point** bonus on bids for products and services manufactured, produced or assembled in qualified nonprofit organizations for the blind established pursuant to the provisions of 41 U.S.C. Sections 46 to 48c, as amended and in sheltered workshops holding a certificate of approval from the department of elementary and secondary education pursuant to section 178.920 if, at a minimum, the participating nonprofit organization or workshop provides the greater of two percent or five thousand dollars of the total contract value of bids for purchase not exceeding ten million dollars. The bonus points shall be awarded on the basis of a sliding scale, as determined in rule by the commissioner of administration, based on revenue generation for and utilization of qualified nonprofit organizations for the blind or sheltered workshops, with the bonus points increasing as the revenue generation for and utilization of such organizations and workshops increases.

**No. 2644 was rolled into two bills HBS 743 and HBS 1415 (includes emergency clause) both passed and are on the Governor's Desk awaiting his signature or veto.**

SHELTERED WORKSHOPS: *The act provides that the Department of Elementary and Secondary Education shall pay monthly, out of appropriated funds for that purpose, to each sheltered workshop a sum determined by specified criteria, but no less than \$21 per day for each handicapped employee. (Section 178.931)*



**2018  
Sheltered Workshop  
Safety  
Lunch & Learns**

*Sponsored by SWIM, DESE and MASWM*

*Please plan to send your supervisors to the regional Lunch & Learns where they will be provided information on safety best practices, OSHA updates and provided valuable information to help them keep the workshops accident and injury free.*



**All are scheduled 11 am – 1 pm**

<b>June 12</b>	<b>St. Louis—Heartland Industries</b> 9727 Green Park Industrial Drive, 63123
<b>June 21</b>	<b>KC—Job One –Grandview</b> 12600 Third St. 64030
<b>July 11</b>	<b>Hannibal—2 Rivers Industries</b> 659 Clinic RD, 63401
<b>July 17</b>	<b>Springfield—SWII</b> 2835 West Bennett, 65802
<b>August 21</b>	<b>St. Joseph—Specialty Industries of St. Joseph</b> 3801 Leonard RD, 54502
<b>August 28</b>	<b>Poplar Bluff—MAG</b> 3080 Cravens RD, 63901
<b>September 11</b>	<b>Columbia—CSME</b> 4040 Bearfield RD, 65201
<b>September 13</b>	<b>Ponoma-West Plains—Ozark Sheltered Ind</b> 4850 Country Road1330, 65789
<b>October 4</b>	<b>Kirksville—Community Opportunities</b> 1001 Osteopathy, 63501

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Please pre-register by emailing the following information to [Alan\\_schmitt@ajg.com](mailto:Alan_schmitt@ajg.com)

1. Send the name of your workshop with a list of those attending
2. Identify the location of the lunch & learn you plan on attending

If you have any additional questions, please call Alan Schmitt at 314-800-2255

# New Manager Training

## June 26<sup>th</sup> and 27<sup>th</sup>

8:30 a.m.-4:30 p.m.

Host: BCI  
Address: 200 Trade Center Dr., St. Peters Mo 63376  
Phone: 636-978-4300  
RSVP: [kjones@bcipackaging.com](mailto:kjones@bcipackaging.com)

If you have specific dietary needs for lunch, please include that in your RSVP.

Please see attached flyer for agenda

*Dan*

Dan Gier  
Director | Extended Employment Sheltered Workshops

# NEW MANAGER TRAINING

Day 1  
Compliance

Date: June 26th  
8:30am to 430pm

Host: BCI  
Address: 200 Trade Center Dr. , St. Peters Mo 63376  
Phone: 636-978-4300  
RSVP: [kjones@bcipackaging.com](mailto:kjones@bcipackaging.com)

8:30am – 9:30am	<b>Extended Employment Sheltered Workshop</b> History and Overview	Dan Gier
9:30am – 10:30am	<b>DESE Website and Responsibilities</b> Required training: employees/ billing/ processes	Lindsay Thomas
10:45 – 12:00	<b>DESE Audits</b> What to expect/ How to ensure compliance daily	Dan Gier
12:00 – 12:30	<b>Lunch</b>	Provided by BCI
12:30 – 2:00pm	<b>Human Resources</b> Handbook/ Policies/ Procedures Interviews/ Job descriptions Grievance/ Abuse and Neglect Record Keeping Hippa/ Confidentiality/ Releases	Phil Berg
2:15pm – 3:15pm	<b>Insurance/ Liability</b> What is required and multiple types of coverage	Susan Cutler
3:15pm – 4:30pm	<b>Finance</b> Balance Sheets 990s Assets responsibilities	Susan Cutler

If you have specific dietary needs for lunch, please include that in your RSVP.

# NEW MANAGER TRAINING

Day 2  
Best Practices

Date: June 27th  
8:30am to 4:30pm

Host: BCI  
Address: 200 Trade Center Dr. , St. Peters Mo 63376  
Phone: 636-978-4300  
RSVP: [kjones@bcipackaging.com](mailto:kjones@bcipackaging.com)

8:30am – 9:30am	<b>Training Your Board</b> Building Relationships and engagement with your board	Tony Spielberg
9:30am – 11:00am	<b>Safety</b> Requirements Best Practices SOPs Committees and Trainings Compliance and Audits	Katie Jones
11:15 – 12:15pm	<b>Time Studies and WIOA expectations</b> Piece Rate vs Hourly Setting Standards Disabled for the Job Interstate Commerce WIOA regulations	Katie Jones
12:15 – 12:45	<b>Lunch</b>	Provided by BCI
12:45pm – 1:45pm	<b>Bidding for Jobs</b> How to properly bid new jobs Tools and methods to use	Michelle Stringer
1:45pm – 2:15pm	<b>Social Media</b> Branding your company	Tony Spielberg
2:30 – 3:30	<b>Marketing/ Fundraising</b>	Dee/ Don
3:30 – 4:30	<b>Competitive Employment</b>	Katie Jones

If you have specific dietary needs for lunch, please include that in your RSVP.