

Subject: Transition Training Institute – Are Missouri Students Engaged (enrollment is now open) -
UPDATED

Source: Office of Special Education

Intended Audience: Superintendents, Middle and High School Principals, Special Education Directors,
General and Special Education Directors, College and Career Education Center Staff, Counselors, School
Psychologists, and Parents

Date: May 6, 2019

Preconferences: June 17, 2019

Two preconferences to the 2019 Transition Training Institute will be held on June 17, 2019, at the
Holiday Inn Executive Center, 2200 Interstate 70 Drive, Southwest, in Columbia, Missouri.

* A full day preconference training (8:30 a.m. - 3:00 p.m.) on the college and career competencies will
focus on assertiveness, conflict management, self-regulation, and self-efficacy. Onsite registration for
the full day preconference will begin at 8:00 a.m.

* A half day preconference session (12:30 p.m. – 3:30 p.m.) will focus on compliance to best practice in
transition. Onsite registration for the half day preconference will begin at 12:00 p.m.

Attendance for the preconferences is free if attending the Transition Training Institute. Specific
enrollment instructions and additional information can be found at [https://dese.mo.gov/special-
education/effective-practices/2019-transition-training-institute](https://dese.mo.gov/special-education/effective-practices/2019-transition-training-institute).

Transition Training Institute: June 18-20

The 2019 Transition Training Institute will be held June 18-20, 2019, at the Holiday Inn Executive Center,
2200 Interstate 70 Drive, Southwest, in Columbia, Missouri. The Transition Training institute will focus
on programs and structures to support students in graduating and moving toward postsecondary goals.
There will be a variety of presentations that will focus on compliance, school-based enterprises, self-
advocacy, employment, social/emotional intelligence, and career readiness with an emphasis on lower
cognitive students within each of these areas. School districts are encouraged to bring teams of
individuals including both general education and special education teachers, administrators, and
counselors to gather information, create action plans, and disseminate information for the coming year.
Specific enrollment instructions and additional information can be found at
<https://dese.mo.gov/special-education/effective-practices/secondary-transition>.

Registration fee is \$140. The fee may be paid in advance or during onsite registration. Payment must be
made using a check or money order made payable to Treasurer, State of Missouri. No purchase orders
will be accepted. The registration fee is non-refundable but substitutes will be allowed. If mailing your
registration fee in advance of the conference, please mail to: Lina Browner, Office of Special Education,
DESE, P.O. Box 480, Jefferson City, MO 65102. Indicate the name(s) of registrant(s) for whom the check
or money order is paying.

Onsite registration for the Transition Training Institute will begin Monday, June 17, 2019, from 4:00 p.m.
- 6:00 p.m. and will open again on Tuesday, June 18, 2019, from 8:00 a.m. - noon. Pre-enrollment on My

Learning Plan is required and must be verified at the registration table in order to receive a name badge and conference materials.

All expenses related to meals and lodging will be incurred by the district or individual participant. Participants are responsible for choosing a lodging location and making reservations. The Holiday Inn Executive Center has provided a block of rooms at the state government rate on a first-come first-serve basis. The inclusive rate if paying with a tax exempt form of payment (district card or check) is \$100.65. If paying using your own personal credit card, it will be \$108.15 inclusive of taxes/surcharge. The group code to use when making your reservation is TTC. There are three ways to book your room reservation:

Call 573-445-8531 directly and ask for reservations. Be sure to indicate you are attending the Transition Training Institute.

Call 1-800-HOLIDAY central reservations and request they book at the Holiday Inn Executive Center - Columbia Mall, Columbia, MO. Be sure to indicate you are attending the Transition Training Institute.

Book online using <https://protect2.fireeye.com/url?k=dff7673c-83b6ff36-dff5abf6-0cc47a6d17ce-1eeb6403977da8b9&u=https://goo.gl/uzkuTQ>.

If you have additional questions or concerns, please contact Dr. Barb Gilpin at 573-751-7661 or Barb.Gilpin@dese.mo.gov. If you need special accommodations, please contact Regina.Miller@dese.mo.gov or 573-751-0187.