

Extended Employment Sheltered Workshop Program

November 8th, 2017

Budget: FY18

The Budget has an appropriation of **\$26,041,961.00** (-) the statutory 3% withhold of **\$781,259.00** resulting in an available working budget of **\$25,260,702.00**. This month's expenditure was **\$1,856,072.31** making the YTD total to **\$9,064,229**. With only 7 months left in the budget year, the remaining balance is **\$16,196,473.00**. *Please note the Governor can place restrictions on our budget anytime during the year.*

DESE-EESW:

FY18

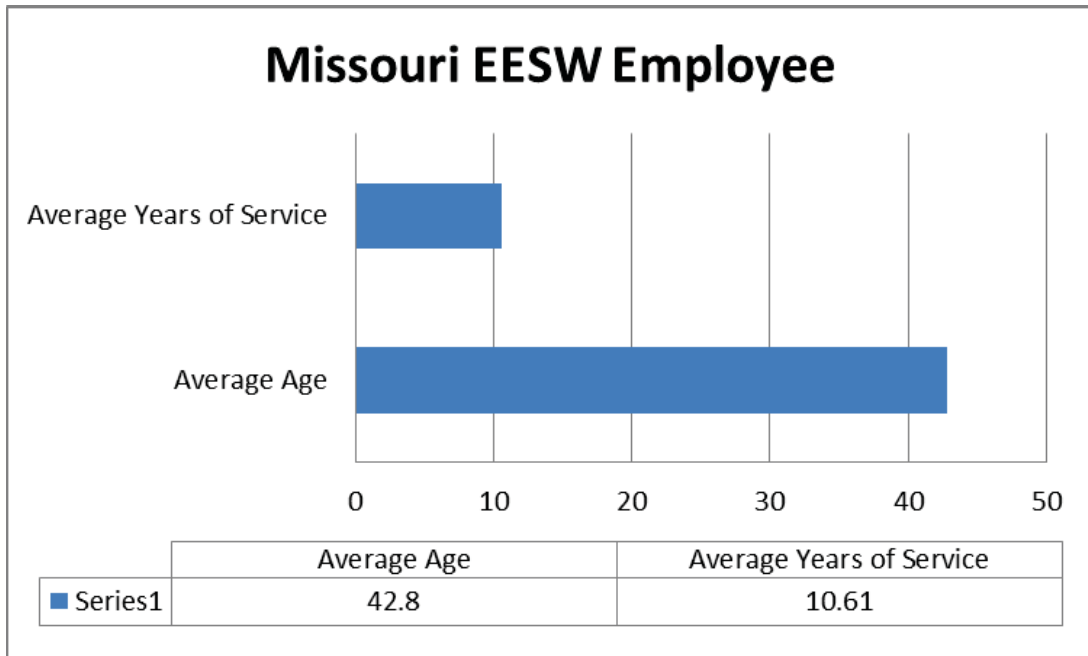
	Avg. # Empl.	FTE	Hours Worked	Wages Paid	Avg. Hourly Wage	Waiting to be Hired
Current	6,075	4,684	646,393	\$2,346,714.00	\$3.63	226**

**** Please note the new Waiting to be Hired number.**

First a big **Thank You** for cleaning this up.

Some things that were found that led to the cleanup of the waiting to be hired list:

In most cases, individuals who had been certified before 01/01/2016 *and had never been hired* could not be contacted. If they were located, many no longer were interested in working at the shops. So, in turn, anyone certified prior to 07/01/2015 who were still in waiting to be hired status were removed from the active waiting to be hired list and placed into an archived status. Thus, we believe that 226 is a more accurate number of certified individuals currently waiting to be hired.



New Web Apps:

Certificate of Authority: To print your Certificate of Authority, go to the Certificate of Authority Renewal page, scroll to the bottom of the page and under DOCUMENTS, click on Certificate of Authority. Make sure your browser's pop-up blockers are turned off as the certificate will open in a new window.

Download and save your certificate as a PDF and then print from the PDF instead of trying to print it directly from the window it opens in.

Terminating Employees: When terminating employees, be sure to terminate them as of the date AFTER their last date worked. If you terminate them on their last date worked, you will not be able to enter daily attendance for that date.

State Aid: State aid is always due by 2:00 P.M. on the 3rd (third) working day of the month and a list of due dates for the year can be found on our website at <https://dese.mo.gov/special-education/sheltered-workshops/state-aid-due-dates>.

Thursday January 4th
 Monday February 5th
 Monday March 5th
 Wednesday April 4th
 Wednesday May 3rd
 Tuesday June 5th

Thursday July 5th
 Friday August 3rd
 Thursday September 6th
 Wednesday October 3rd
 Monday November 5th
 Wednesday December 5th

Outreach:

Southwest Outreach: November 29th, at WEBCO in Marshfield, 9:30 AM

Southeast Outreach: December 12th, at MAG in Poplar Bluff, 9:30 AM

Fork Lift Training:

Southwest: November 9th at Joplin Workshop in Joplin, 10:00 AM

Southeast: December 13th at Community Sheltered Workshop in Sikeston, 10:00 AM

St. Louis, Northeast, and Northwest Regions coming Early 2018.

Other News:

We have had a request for information about the size of each shop and the average hourly wage paid and the information is below.

Workshop	Approved Employees	Average Hourly Wage
LAFAYETTE WORK CENTER	220	\$2.74
LAFAYETTE INDUSTRIES NORTH	150	\$4.03
Total LAFAYETTE of St Louis	370	
BOONE CENTER INC	240	\$5.37
EMPAC INDUSTRIAL RESOURCES	194	\$4.21
JOBONE	185	\$6.44
SWII	182	\$4.28
VALLEY INDUSTRIES INC	179	\$2.74
HEARTLAND INDUSTRIES	158	\$2.40
VOCATIONAL SERVICES INC	156	\$2.49
SOUTHEAST ENTERPRISES	151	\$1.94
INDUSTRIAL AID INC	138	\$5.63
ABILITY KC	137	\$1.53
VIP INDUSTRIES	130	\$1.95

CMSE	126	\$3.43
CASCO AREA WORKSHOP	116	\$2.48
JEFFCO SUBCONTRACTING INC	112	\$2.76
MANUFACTURERS ASSISTANCE GROUP	109	\$2.65
SPECIALTY IND OF ST. JOSEPH	88	\$3.35
WEB-CO CUSTOM INDUSTRIES INC	88	\$5.13
CAPITOL PROJECTS INC	85	\$3.82
BLUE VALLEY INDUSTRIES	83	\$4.06
IDEAL INDUSTRIES	83	\$2.24
ALPHAPOINTE	83	\$10.41
QUALITY IND OF LAKE OF OZARKS	80	\$1.92
PROJECT INC	78	\$4.16
CANTERBURY ENTERPRISES	76	\$2.88
CROWDER INDUSTRIES	74	\$5.99
CHRISTIAN CO SW	70	\$2.28
SEED	70	\$4.09
COMMUNITY SHELTERED WORKSHOP	69	\$2.94
WARREN CO SHELTERED WORKSHOP	69	\$5.01
WORTH INDUSTRIES INC	68	\$3.04
MADISON CO SHELTERED WORKSHOP	64	\$3.19
PERRY CO SHELTERED WORKSHOP	63	\$4.93
OPPORTUNITY WORKSHOP INC	62	\$2.36
HANDI-SHOP INC	60	\$3.48
INNOVATIVE INDUSTRIES INC	58	\$6.01
UNIFIED SERVICES	57	\$2.70
MCII	57	\$4.33
LAKE AREA INDUSTRIES	56	\$3.94
EARTHWISE INDUSTRIES	56	\$2.71

CLINCO SHELTERED INDUSTRIES	55	\$4.22
JOPLIN WORKSHOPS INC	55	\$2.84
PHELPS CO INDUSTRIAL SOLUTIONS	54	\$3.75
STE GENEVIEVE CO SW	53	\$4.44
RISE COMMUNITY SERVICES	53	\$5.02
BOONSLICK INDUSTRIES INC	52	\$6.50
LACLEDE INDUSTRIES	52	\$4.67
TEMCO INC	52	\$3.64
COMMUNITY OPPORTUNITIES INC	51	\$3.66
KINGDOM PROJECTS INC	48	\$4.10
LAFAYETTE CO ENTERPRISES	46	\$1.92
OZARK SHELTERED INDUSTRIES INC	46	\$3.87
GATEWAY INDUSTRIES	45	\$2.68
MONROE CITY SHELTERED WORKSHOP	45	\$2.68
RANDOLPH CO SHELTERED WORKSHOP	44	\$5.55
TANTONE INDUSTRIES INC	43	\$4.70
BURRELL WORKING SOLUTIONS	42	\$6.61
PULASKI CO SHELTERED WORKSHOP	42	\$2.05
STODDARD CO SHELTERED WORKSHOP	40	\$1.71
COTTON BOLL SHELTERED WORKSHOP	39	\$2.64
HOPE HAVEN INDUSTRIES INC	39	\$4.93
NOCOMO INDUSTRIES INC	39	\$4.08
HENRY CO INDUSTRIES	36	\$1.42
MONETT AREA WORKSHOP	35	\$1.00
DOCO INC	32	\$3.17
OPPORTUNITY SHELTERED IND	32	\$3.75
PIKE CO SHELTERED WORKSHOP	32	\$2.33

ENHANCEMENTS INC	31	\$5.05
SCENIC RIVERS SHELTERED IND	29	\$4.10
INDUSTRIAL OPPORTUNITIES INC	28	\$4.19
QUALITY PRODUCTS INC	28	\$3.14
REYNOLDS CO SHELTERED WORKSHOP	28	\$2.48
UNIQUE SERVICES INC	28	\$2.05
BIG SPRINGS SHELTERED WORKSHOP	26	\$1.52
LAMAR SHELTERED WORKSHOP	26	\$3.42
PEMISCOT PROGRESSIVE IND	26	\$5.31
BATES CO INDUSTRIES	26	\$1.64
2 RIVERS INDUSTRIES	25	\$1.89
HELPING HAND OF GOODWILL	23	\$4.84
SERVICES FOR EXTENDED EMPLOYMT	22	\$2.60
OPPORTUNITY ENTERPRISES INC	19	\$3.82
CURRENT RIVER SW	18	\$2.83
RIVER BLUFF INDUSTRIES	18	\$2.85
COOPERATIVE WORKSHOPS INC	17	\$3.17
THREE RIVERS SHELTERED IND	17	\$2.62
MACON CO SHELTERED WORKSHOP	16	\$2.67
NORTHWEST MISSOURI INDUSTRIES	16	\$5.66
OREGON CO SHELTERED WORKSHOP	14	\$2.00
CHARITON CO SHELTERED WORKSHOP	12	\$1.93
TOTAL Employees Working	6075	
Average Hourly Wage		\$3.63

Listed below are the upcoming Field Audits for FY 18. Each shop should get at least two to four weeks' notice of their upcoming audit from their Regional Field Technical or me. Yes the tradition continues and I will be conducting some of the Field Audis myself.

For those not listed below, the Department will still be doing a Safety Walk Through on all shops using the second item below. Each shop will receive a copy upon completion of the walk through. This can occur during the Field Audit or separate for the shops that do not have a Field Audit scheduled for the year.

**FY18 Field Audits
07/01/2017-
06/30/2018**

Kingdom Projects - Fulton
Earthwise Ind- Troy
Pike Co Workshop - Bowling Green
Community Opp - Kirksville
Vocational Services - Liberty
Chariton Co Workshop- Keytesville
Industrial Opp - Kahoka
Nocomo Industries - Maryville
Opportunity Ent - Carrollton
JobOne - Independence
NO WE MO - Rock Port
Project - St. Louis
Worth - St. Louis
BCI - St. Peters
Warren Co. - Warrenton
Two Rivers - Hannibal
Temco - Marthasville
Lafayette Co Ent - Higginsville
Randolph Co Workshop - Moberly
SEED/MERS - St. Louis
Monett (Monett)

DOCO (Ava)
Big Springs (Van Buren)
Community Sheltered (Sikeston)
Innovative (Carthage)
Scenic Rivers (Salem)
Ozark (Pomona)
Unique (Mt. Grove)
Casco (Harrisonville)
Burrell Working Solutions (Bolivar)
SEE (Piedmont)
Cooperative (Sedalia)
Phelps County Industrial Solutions (Rolla)
Current River (Doniphan)
Madison County (Fredericktown)
Cotton Boll (Kennet)
Pulaski County (Richland)
Bates County (Butler)
Henry County (Clinton)
Three Rivers (Birch Tree)
Stoddard County (Dexter)

PERIODIC SAFETY INSPECTION

Name of Inspector _____ Date _____ Time _____

Facility _____ Department _____

The following elements have been inspected: (Circle the Y for YES, and the N for NO)

Aisles clear of obstructions	Y N	Extension cords checked	Y N
Fire extinguishers checked	Y N	Electrical panels clear	Y N
Materials stored properly	Y N	Machine guards in place	Y N
Machine guards operating	Y N	Excess materials removed	Y N
Rules posted/enforced	Y N	Evacuation plan posted	Y N
First-aid kits stocked	Y N	Good housekeeping	Y N

The following deficiencies have been noted during the course of this Safety Inspection:

1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____
-
-

The above deficiencies have been corrected in the following manner:

1. _____ by: _____ date: _____
2. _____ by: _____ date: _____
3. _____ by: _____ date: _____
4. _____ by: _____ date: _____
5. _____ by: _____ date: _____
6. _____ by: _____ date: _____

Aisles Clear of Obstructions:

1. No boxes, materials, or products in aisle
2. No equipment, tools, or machinery in aisle
3. All emergency doors free of any obstruction
4. No hoses, extension cords, banding, straps, etc

Extension Cords Checked:

1. All ground connectors present
2. All insulation and shields intact
3. No exposed wires
4. No splices or insulation tape present

Fire Extinguishers Checked:

1. Mounted and in designated area
2. Charge in "full" position
3. Sign visible and posted
4. Inspection tag initialed

Electrical Panels:

1. Free from obstructions—floor
2. Panel door free from obstruction
3. No open/missing knockouts

Materials Stored Properly:

1. All skids/boxes stacked straight
2. No more than two (2) skids high
3. Tables/workbenches not overloaded
4. Wood products stored straight/saf

Machine Guards in Place:

1. On woodworking equipment
2. Grinding and maintenance equipment
3. Portable power equipment
4. Compressors/powerwashers

Machine Guards Operating:

1. On woodworking equipment
2. Grinding and portable power tools
3. Compressor pressure relief valves

Excess Materials Removed:

1. Wood scraps and sawdust
2. Trash cans emptied—production/lunch
3. Sweepings picked up and disposed