

Subject: Special Education New Director Academy, Summer 2014

Source: Pam Williams, Coordinator, Special Education Services

Intended Audience: Superintendents, Special Education Directors, Process Coordinators, Special Education Teachers, and LEAs anticipating hiring a new Director of Special Education for the 2014-2015 school year

Date: April 30, 2014

The Office of Special Education is again hosting a New Director of Special Education Academy to be held in July in Jefferson City.

Who should attend this academy?***

This year, the Office of Special Education is inviting new (1st year) directors, as well as inviting back the directors from last year's academy as follows:

***New Directors: July 23, 24, and 25

This academy will focus on core activities new directors must complete during their initial months of employment that will assist them in the management of special education procedures and practices that promote positive outcomes for students with disabilities while ensuring the rights of students with disabilities and their parents are protected. Topics to be covered are: Special Education Compliance, Funds Management, Data Collection and Reporting, Effective Instructional Practices, Special Education State Performance Plan, Special Education Program Evaluation, General Supervision/Monitoring of Special Education Programs, and Program Improvement Planning.

A "new" director is defined as a person who will be assuming the position/duties of a Director of Special Education for the first time during the 2014-2015 school year. Districts planning to hire an individual who has never been a Director of Special Education in any Missouri school district or an individual who will be assuming such a position during the coming school year are encouraged to reserve these dates and submit a registration to the Office of Special Education as soon as possible.

FIRST YEAR registration procedures are posted at <http://dese.mo.gov/special-education/effective-practices/workshops-presentations>.

***Second Year Returning Directors: July 24 and 25

Some information from last year will be repeated as well as more in-depth conversation on topics described above.

SECOND YEAR RETURNING registration procedures are posted at <http://dese.mo.gov/special-education/effective-practices/workshops-presentations>.

If you need further information, please contact Tiffani Muessig, Supervisor, Effective Practices tiffani.muessig@dese.mo.gov 573-751-0185.