

**INDIVIDUAL STUDENT MONITORING SUMMARY SHEET
(From LEA Individual Student Services Form/Student File)**

Student Name:		Monitoring Staff:	
LEA:		Building:	
SUMMARY			
<input type="checkbox"/> Part C to Part B <input type="checkbox"/> ECSE			
REFERRAL PROCESS			
Name(s) and role(s) of individual(s) making the referral.			
200.10.a <input type="checkbox"/> IN <input type="checkbox"/> OUT Verification: Documentation <input type="checkbox"/> Interview <input type="checkbox"/> Observation <input type="checkbox"/> Staff Initial: _____ Rationale for not meeting indicator: _____ _____			
(1) Reason(s) for the referral. (2) And a description of concern(s) which describes why the child is suspected of having a disability. (3) And in need of evaluation to determine eligibility for special education.			
200.10.b <input type="checkbox"/> IN <input type="checkbox"/> OUT Verification: Documentation <input type="checkbox"/> Interview <input type="checkbox"/> Observation <input type="checkbox"/> Staff Initial: _____ Rationale for not meeting indicator: _____ _____			
Date of Referral (m/d/y):			
200.10.c <input type="checkbox"/> IN <input type="checkbox"/> OUT Verification: Documentation <input type="checkbox"/> Interview <input type="checkbox"/> Observation <input type="checkbox"/> Staff Initial: _____ Referred to First Steps no later than 90 days before the child's 3 rd birthday? <input type="checkbox"/> YES <input type="checkbox"/> NO Date of Referral: _____ For C to B, Date of Directory Information to district: _____ Rationale for not meeting indicator: _____ _____			

INDIVIDUALIZED EDUCATION PROGRAM (IEP)

Initial IEP meeting held within required timelines.

Date(s) of meeting(s) – (m/d/y)

200.620.a IN OUT Verification: Documentation Interview Observation Staff Initial: _____

Date of IEP Meeting: _____

Rationale for not meeting indicator: _____

Dates between the IEP meeting and eligibility determination meeting are not more than thirty (30) calendar days.

200.620.b IN OUT Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

For children coming from First Steps, the IEP must be in place by the child's third birth date, if the child was referred to First Steps at least 90 days prior to the child's 3rd birthday.

200.620.c IN OUT NA Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

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Student Name:		Monitoring Staff:	
LEA:		Building:	
SUMMARY			
Age 3 - 21			
INDIVIDUALIZED EDUCATION PROGRAM (IEP)			
Child's IEP is accessible to each regular and special educator, related and other service providers responsible for implementation.			
200.660.b <input type="checkbox"/> IN <input type="checkbox"/> OUT Verification: Documentation <input type="checkbox"/> Interview <input type="checkbox"/> Observation <input type="checkbox"/> Staff Initial: _____ Rationale for not meeting indicator: _____ _____			
Each teacher and provider are informed of his or her specific responsibilities related to implementing the child's IEP.			
200.660.c <input type="checkbox"/> IN <input type="checkbox"/> OUT Verification: Documentation <input type="checkbox"/> Interview <input type="checkbox"/> Observation <input type="checkbox"/> Staff Initial: _____ Based upon classroom observations, interviews, and documentation: <input type="checkbox"/> School staff < <input type="checkbox"/> are / <input type="checkbox"/> are not > able to provide the required accommodations / modifications / supports for the student as described in IEP. Rationale for not meeting indicator: _____ _____			
The specific accommodations, modifications, and supports that must be provided for the child in accordance with the IEP.			
200.660.d <input type="checkbox"/> IN <input type="checkbox"/> OUT Verification: Documentation <input type="checkbox"/> Interview <input type="checkbox"/> Observation <input type="checkbox"/> Staff Initial: _____ Rationale for not meeting indicator: _____ _____			

IEP INCLUDES THE FOLLOWING CONTENT

For any child not participating 100% in the regular education environment (k12), the IEP must include a description of the extent the student will not participate and WHY full participation is not appropriate.

200.880.a IN OUT Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

For preschool children, if all of the child’s special education and related services are not provided in a regular education setting, the IEP includes: (1) A description of the extent the child will not receive special education and related services in a regular education setting. (2) Reasons WHY the IEP team determined provision of services in the regular education setting was not appropriate.

200.880.b IN OUT Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

Special Education and related services are provided as listed on the IEP.

200.960 IN OUT Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

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DISCIPLINE

LONG TERM SUSPENSIONS/EXPULSIONS (DISCIPLINARY CHANGE OF PLACEMENT)

Child removed >10 school days consecutively or where there is a pattern of removals. (See Discipline Documentation Form)

300.30.a IN OUT Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

Within ten (10) school days after decision to change placement a manifestation determination was conducted.

300.30.b IN OUT Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

Reviewed all relevant information: (1) Child's IEP, (2) Any teacher observations, and (3) Relevant information from parents.

300.40.a IN OUT Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

Determination made whether the conduct was caused by or had a direct and substantial relationship to child's disability. Yes No

300.40.b IN OUT NA Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

Whether conduct in question was direct result of LEA failure to implement IEP. Yes No

300.40.c IN OUT NA Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

If not a manifestation, determined services that would enable the child to: 1) Continue to receive educational services to continue to participate in the general education curriculum, although in another setting. 2) Progress toward meeting goals set out in the IEP. 3) Receive, as appropriate, a functional behavioral assessment (FBA) and behavior intervention services and modifications that are designed to address the behavior violation so that it does not recur.

300.50.c IN OUT NA Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

Found the conduct in question was caused by, or had a direct and substantial relationship to the child's disability.

300.60.a IN OUT NA Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

OR

The conduct in question was the direct result of the LEA's failure to implement the IEP.

300.60.b IN OUT NA Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

If conduct was a manifestation the, LEA:

Conducted a Functional Behavior Assessment (FBA), unless the LEA had conducted a FBA assessment before the behavior that resulted in the change of placement occurred.

300.60.c IN OUT NA Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

AND

Implemented a Behavioral Intervention Plan (BIP) or if a BIP already has been developed, or reviewed the BIP and modified it as necessary to address the behavior.

300.60.d IN OUT NA Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

Agency returned the child to the placement from which the child was removed.

300.60.e IN OUT NA Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____

OR

The parent and LEA agreed to a change of placement as part of the modifications to the Behavior Intervention Plan (BIP).

300.60.f IN OUT NA Verification: Documentation Interview Observation Staff Initial: _____

Rationale for not meeting indicator: _____
