

SICC MEETING MINUTES

Conference Call

January 8, 2016

Members Present:

Pam Thomas	Christy Collins	Wendy Witcig
Jennifer Bax (rep. for DSS)	Stacey Owsley Wright	Sherri Bramhall
Melinda Sanders	Leslie Elpers (rep. for Dr.	Dr. Tracy Stroud
Molly White	Carlotta Kimble)	Donna Cash

Members Not Present:

Julie LePage	Lesley Bickel	Kayla Kapica
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DESE Staff Present:

Sarah Camp	Marcy Morrison	Pam Schroeder
Tina Lawson	Michele Utt	Judy Goans
Sara Massman		

To review copies of handouts referenced in the minutes below, go to the following website: <http://dese.mo.gov/special-education/advisory-panels/state-interagency-coordinating-council-sicc/meeting-dates> and click on “Handouts” for the January 8, 2016, meeting.

Call to Order, Welcome and Introductions – Wendy Witcig brought the meeting to order at 10:00. Introductions were made by those participating via conference call.

Approval of the SICC Minutes from November 2015 – Wendy Witcig asked for a motion to approve the minutes from the November 6, 2015, SICC meeting. Stacey Owsley Wright made a motion to approve the minutes and Donna Cash seconded the motion. All were in favor with no one opposed. Motion carried.

Mission Moment – Tina Lawson, First Steps Area Director, shared the Mission Moment from a family in SPOE Region 3. The family shared how much they appreciated the First Steps program and how important the financial assistance was to their family.

Update from SICC members:

- Donna Cash, Department of Elementary and Secondary Education (DESE), reported that a round table meeting will be held February 11, 2016, on homelessness and the importance of partnerships in addressing child and family homelessness. Donna also shared information on the Every Student Succeeds Act of 2015 and the impact it has on students who are homeless or in foster care. A summary of that information can be found at the following link: <http://www.naehcy.org/sites/default/files/dl/legis/eseafinalsummary12-4.pdf>.
- Stacey Owsley Wright, Missouri Head Start, also mentioned the upcoming round table meeting on homelessness that Donna shared. The meeting is open to anyone interested in

attending/observing the discussion as it relates to homelessness. Stacey will send the invitation to Judy Goans to forward to the SICC members.

Missouri Coordinating Board for Early Childhood (CBEC) – Stacey Owsley Wright gave an update from the CBEC meeting held January 5, 2016. Linda Rallo, Executive Director of the Raise Your Hand for Kids initiative, was at the meeting to share information on where their initiative stands. Raise Your Hand for Kids proposes a 60 cent per pack cigarette tax which would fund a new Early Childhood Health trust fund. More information on their petition filed with the Secretary of State’s office can be found at the following link: <https://www.sos.mo.gov/CMSImages/Elections/Petitions/2016-152.pdf>. Stacey also shared that Pam Thomas attended the CBEC meeting and presented information about the Missouri First Steps program and the Year at a Glance report. Pam also shared the role and bylaws of the SICC.

Task Force Committee Reports

- **SICC Membership update** – Wendy Witcig reported she requested updates from Boards and Commissions on SICC vacancies, but had not received a reply. Pam Thomas stated that the board has one parent vacancy. Amey McAllister has submitted her application to Boards and Commissions for the vacant parent position. The board also has a vacancy for a provider and a state legislator. Pam was not aware of any pending applications for those two positions. If anyone is aware of someone who might be interested in one of these positions, please direct them to the Boards and Commissions webpage link to complete the application: <http://boards.mo.gov/UserPages/Home.aspx>
- **Parent Committee update** – Tina Lawson, First Steps Area Director, spoke on behalf of the parent committee. In November, the Interagency Coordinating Council Informational brochure was distributed to the field and posted on the SICC webpage. The committee is now working on updating the parent transition guide. The committee has communicated through email and conference calls to make revisions to the guide and also received feedback from the Missouri Parents Act (MPACT). They plan to present a draft of the transition booklet to the SICC later in the year.

Communication from Guests – None

DESE Report

- **Financial Report FY 16** – The revenue and expenditure sections are incomplete for December at this time due to the holidays. October expenditures were higher due to the month having three check runs. The FY15 child count increased 400 children from FY14 and the number of children served increased 1,000 children from FY14 to FY15. Each SPOE region has seen an increase in child count. The training costs were from two provider training activities in the pilot regions as part of the State Systemic Improvement Plan (SSIP).
On the revenue side there is more consistency in the amount of family fees and private insurance. As noted at the November SICC meeting, the Office of Special Education (the Office) received settlements in August and October of last year from two private insurance companies. Revenue of over \$2 million is expected from Medicaid direct services this year because of Medicaid expanded direct services.
- **Brief Update on State Systemic Improvement Plan (SSIP)** – Pam Thomas shared with the group the status of the SSIP. A preliminary draft will be sent to the U. S. Office of Special Education Programs (OSEP) the week of January 25. Pam asked anyone interested in reviewing the draft SSIP to please get in touch with her. The final report is due April 1.

- **Action Item: State Performance Plan (SPP)/Annual Performance Report (APR and Disclosure to the SICC of Due Process Decision)** – The 2014-15 Part C SPP/APR summary chart along with the full report was sent to the SICC members for review prior to the meeting. Pam Schroeder reviewed the chart with members. An Executive Summary was added this year to the full report regarding Indicator 11, the SSIP. Pam Schroeder asked for a motion that the report be sent to OSEP. Donna Cash made a motion to approve the report to be sent to OSEP and Stacey Owsley Wright seconded the motion. Wendy asked for any discussion. It was noted that there were a few percentages that were slightly different in the summary report and the full report. Pam Schroeder explained that this was because the figures are entered into the OSEP GRADS360 site and their system automatically calculates the numbers. Wendy asked for a final motion to approve. All were in favor with no one opposed or abstaining. Motion approved. The certification page will be sent to Wendy for her signature.

Old Business – none

New Business – none

The meeting was adjourned at 12:10.