

**MISSOURI FIRST STEPS
OTHER INCOME WORKSHEET**



CHILD NAME	DATE OF BIRTH	HEAD OF HOUSEHOLD	DATE COMPLETED

This worksheet is used to assist in the collection and calculation of a family’s estimated annual income when a federal tax return/adjusted gross income (AGI) is not available.

The Service Coordinator completes the applicable sections below and transfers the estimated annual income to the **Financial Information for Family Cost Participation** form.

Paycheck Stubs

- Employer: _____
- Start date with employer: ____ / ____ / ____
- Pay period: ____ / ____ / ____ to ____ / ____ / ____
- Year-to-date gross amount: \$ _____
- Average monthly amount: \$ _____
(divide year-to-date total by the number of months included)
- Approximate yearly paycheck amount: \$ _____
(multiply monthly amount by 12)

Other Income – Earned or Unearned

- Source: _____
- Amount: \$ _____
- Frequency: Weekly Monthly Annual Other: _____
- Approximate yearly other income amount: \$ _____
(calculate based on amount and frequency)

Total Income

$$\begin{array}{r}
 \underline{\hspace{10em}} \quad + \quad \underline{\hspace{10em}} \quad = \quad \underline{\hspace{10em}} \\
 \textit{Approximate yearly} \quad \quad \quad \textit{Approximate yearly} \quad \quad \quad \textit{Estimated Annual Income} \\
 \textit{paycheck amount} \quad \quad \quad \textit{other income amount}
 \end{array}$$