

**Ineligible for First Steps**



Name:

Date of Birth:

Date:

Dear \_\_\_\_\_,

Thank you for the opportunity to share information about First Steps with you and your family. It has been determined at this time \_\_\_\_\_ does not meet the eligibility criteria for the First Steps program. I have included a copy of the Developmental Assessment of Young Children (DAYC) report, the First Steps eligibility criteria and a Notice of Action.

*(Child's Name)*

Enclosed is information for other early childhood programs in your area:

- Parents as Teachers*
- Early Head Start / Head Start*
- Local School District – Early Childhood*
- Other: \_\_\_\_\_

It was a pleasure to meet you and your family. If you have questions or future concerns, please call our office toll-free at **866.583.2392**.

Sincerely,

First Steps Service Coordinator

Enclosure: Eligibility Criteria  
Notice of Action  
Parental Rights Statement  
DAYC Report