



**COLLABORATIVE WORK GRANT OPTION 2 INVOICE – 2016-2017 SCHOOL YEAR**

District Name		County/District Code	Due Date <b>July 15, 2017</b>
Building Name		Building Code	
Contact Person	Phone	Fax	E-mail

**Instructions**

**Complete the information below and submit to:**

Email: [collaborativework@dese.mo.gov](mailto:collaborativework@dese.mo.gov)

**Definitions**

<b>Building Size:</b> to be used to calculate allowable amount.	<b>Maximum allowable per building size</b>
<ul style="list-style-type: none"> <li>• Small: enrollment of 50-350 students</li> <li>• Medium: enrollment of 351-700 students</li> <li>• Large: enrollment of &gt; 700 students</li> </ul>	<ul style="list-style-type: none"> <li>• Small: \$6,000</li> <li>• Medium: \$9,000</li> <li>• Large: \$12,000</li> </ul>

**Invoice Request**

		Building Enrollment:	
<input checked="" type="checkbox"/> Completed	Criteria	Allowable (based on enrollment)	Invoiced
<input type="checkbox"/>	1. All teachers evaluated on 2 of the 5 CW elements one of which must be an effective teaching/learning practice	Small - \$1,000 Medium - \$1,500 Large - \$2,000	
<input type="checkbox"/>	2. 85% of all teachers administer a minimum of 5 formative assessments in the content areas of Math and/or ELA, and re-test as needed	Small - \$1,250 Medium - \$1,875 Large - \$2,500	
<input type="checkbox"/>	3. 85% of teachers participate in at least 6 collaborative data teams meetings to which they are assigned	Small - \$1,000 Medium - \$1,500 Large - \$2,000	
<input type="checkbox"/>	4. Evaluate all teachers on 3 of the 5 elements one of which must be a teaching/learning practice	Small - \$750 Medium - \$1,125 Large - \$1,500	
<input type="checkbox"/>	5. Evaluate all teachers on 4 of the 5 elements one of which must be a teaching/learning practice	Small - \$1,000 Medium - \$1,500 Large - \$2,000	
<input type="checkbox"/>	6. 85% of teachers administer a minimum of 5 formative assessments in any other content area <u>other than</u> Math and ELA, and re-test as needed	Small - \$1,000 Medium - \$1,500 Large - \$2,000	
<b>Total Invoiced</b>			

**Certifications**

I avow that the amount requested above is accurate, the Common Formative Assessment (CFA) data has been submitted to the Department, and documents are available at the building to substantiate required evaluations have been completed.

<b>Superintendent Signature</b>	<b>Date</b>
<b>Principal Signature</b>	<b>Date</b>

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<b>Activity</b>	<b>Small 50-350 students</b>	<b>Medium 351-700 students</b>	<b>Large &gt; 700 students</b>	<b>Required Documentation (Obtained through CFA data submission)</b>
1. All teachers evaluated on 2 of the 5 CW elements one of which must be an effective teaching/learning practice	\$1,000	\$1,500	\$2,000	CFA submissions must include # of teachers participating and the learning practice used.
2. 85% of all teachers administer a minimum of 5 formative assessments in the content areas of Math and/or ELA, and re-test as needed	\$1,250	\$1,875	\$2,500	CFA submissions must include # of students assessed for all students and SWD, content area assessed, and student performance summary results.
3. 85% of teachers participate in at least 6 collaborative data teams meetings to which they are assigned	\$1,000	\$1,500	\$2,000	By signing the CW invoice, building Principal affirms data team meetings have occurred as required.
4. Evaluate all teachers on 3 of the 5 elements one of which must be a teaching/learning practice	\$750 additional	\$1,125 additional	\$1,500 additional	Teachers are evaluated using an approved MO Teaching Evaluation Tool. By signing the invoice, the building Principal affirms the required evaluations have been completed.
5. Evaluate all teachers on 4 of the 5 elements one of which must be a teaching/learning practice	\$1,000 additional	\$1,500 additional	\$2,000 additional	Teachers are evaluated using an approved MO Teaching Evaluation Tool. By signing the invoice, the building Principal affirms the required evaluations have been completed.
6. 85% of teachers administer a minimum of 5 formative assessments in any other content area other than Math and ELA, and re-test as needed	\$1,000 additional	\$1,500 additional	\$2,000 additional	CFA submissions must include # of students assessed for all students and SWD, content area assessed, and student performance summary results.
<b>Total Available</b>	<b>\$6,000</b>	<b>\$9,000</b>	<b>\$12,000</b>	