SPECIAL EDUCATION IDEA SECTION 611 (PART B) 2016-17 PAYMENT REQUESTS

Due to grant award funds availability from the U.S. Department of Education and State Budget Allotments, the maximum drawdown percentages for the 2016-17 school year have been adjusted. Federal funds may be requested each month up to the maximum percentage of approved budgets and within the guidelines of the Cash Management Improvement Act (2 CFR Part 200.305), which requires payment requests to only include amounts already expended and requested on a reimbursement basis for the purpose and condition of the grant. The following schedule will be used for the 2016-17 school year.

PAYMENT REQUESTS MUST BE SUBMITTED BY 11:59 P.M. ON THE FIRST DAY OF THE MONTH OR PAYMENT WILL NOT BE PROCESSED UNTIL THE NEXT MONTH.

SCHOOL PAYMENT MONTH	PAYMENT REQUEST DUE DATE	MAXIMUM PERCENTAGE OF APPROVED BUDGET	EXPENDITURE PERIOD END DATE*
July	July 1, 2016	50%	July 21, 2016
August	August 1, 2016	50%	August 22, 2016
September	September 1, 2016	50%	September 21, 2016
October	October 1, 2016	75%	October 21, 2016
November	November 1, 2016	75%	November 21, 2016
December	December 1, 2016	75%	December 21, 2016
January	January 1, 2017	75%	January 20, 2017
February	February 1, 2017	90%	February 21, 2017
March	March 1, 2017	90%	March 21, 2017
April	April 1, 2017	90%	April 21, 2017
May	May 1, 2017	90%	May 22, 2017
June	June 1, 2017	100%	June 21, 2017
July	July 1, 2017	100%	July 21, 2017
August	August 1, 2017	100%	August 21, 2017
September	September 1, 2017	100%	September 21, 2017
FER Approval (due Sept. 30, 2017)		**Remaining Amount Due**	

***Expenditure Period End Date -** Amounts included on payment requests must be expended by this date.

The date the LEA may begin obligating Federal funds is the "substantially approved date" which appears on the 2016-17 Part B Budget Application Submittal and Approval page. See the Obligation section of the Special Education Fiscal Monitoring Guide found at http://dese.mo.gov/financial-admin-services/special-education-finance/fiscal-monitoring for more information regarding the obligation of Federal funds.

For information about completing a payment request in ePeGs, see the ePeGs Payment Request Training Guide found at http://dese.mo.gov/financial-admin-services/special-education-finance/part-b-funding-and-allocations.

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