



MOSIS Referral Collection – Q&A

1/9/2014

Q: What data are collected in the MOSIS Referral collection?

A: The MOSIS Referral file includes the following fields collected at the student level:

- Office discipline referrals: Number of referrals to the administrative office for disciplinary action.
- Assistance referrals: Number of referrals to general education team(s) within the school for academic, social or behavioral support. These referrals occur before the special education referral process. Teams may include a Student Support Team, Student Assistance Team, Problem-Solving Team, etc.
- Referrals to special education: Number of referrals to special education for initial evaluation.
- Referrals to outside agencies: Number of referrals to agencies or services outside of school for academic, social or behavioral support.

Q: When is the file due?

A: The file is due in the June MOSIS submission.

Q: Why are these data being collected?

A: The main driver behind this is the schoolwide positive behavior supports (SW-PBS) program which has been collecting this information from participating schools for quite some time via the FormHog system. The collection is being moved from FormHog to MOSIS.

The data elements in this collection are/could be useful to schools in evaluating their programming and looking at students' time spent out of the classroom and services/supports to students beyond the traditional classroom.

While these data have been collected/analyzed in SW-PBS schools, it is good information to look at for any/all schools, so we are encouraging schools that are implementing a state-supported program to report/analyze the data.

Q: Is this MOSIS file required?

A: No. The entire collection is voluntary, but since it is replacing an existing data collection (FormHog), schools participating in the following programs/initiatives which use data to drive decisions are encouraged to report via the new MOSIS collection:

- Check and Connect
- Collaborative Work (CW)
- Dropout Prevention
- Professional Learning Communities (PLC)
- Response to Intervention (RtI)
- Schoolwide Positive Behavior Supports (SW-PBS)

Q: Is this collection on all students or special education students only?

A: All students

Q: Should the Referrals to Outside Agencies include when we hotline a student?

A: Yes, if the hotline referral was for academic, social or behavioral support.

Q: This data was formerly collected through the FormHog system. Is that system still available for data entry for the 2013-14 school year?

A: No

Q: What if my district doesn't currently collect all four pieces of information?

A: If you have some of the data, but not all four data elements, report what you have. For example, if you have office discipline referrals, but not outside referrals, you could report just the ODRs for now.

Q: Are the Office Discipline Referrals the same Report as the June Discipline Report, which include ISS, OSS, and Expulsions?

A: No, the June Discipline file includes students who have actually been suspended (in-school or out of school) or expelled. The new office discipline referral count is the number of times a student was sent to the office for disciplinary purpose. Some of those may result in a suspension/expulsion, but most probably don't.

Q: For each referral, do we report those students referred by parents, teachers, administrators, health personnel or is it limited to a certain group?

A: It wouldn't include referrals made by parents, but any referrals by school personnel would be included.

Q: Under Referrals to outside agencies, would this include health, dental, etc. or are you only looking for mental health, social/behavioral and academics?

A: Referrals to outside agencies would not include health or dental.

Q: On assistance referrals, we assume this collection is for all students (regular ed & special ed) who might need assistance, but please define "social" support. Is it mental health, medical, counseling, deprivation, etc.

A: Yes, the reporting is for all students. Referrals made solely for medical purposes should not be included in the reporting. If you have "student assistance teams" that provide support to students in the other areas, those would be counted as referrals to assistance teams.

Q: On referrals to outside agencies, does this include mental health, medical, counseling, deprivation, etc?

A: Referrals made solely for medical purposes should not be included in the reporting, but referrals for other issues should be reported.