LEA School Improvement Grant Renewal Application

Section 1003(g) of the Elementary and Secondary Education Act

Missouri Department of Elementary and Secondary Education
P.O. Box 480 Jefferson City, Missouri 65102

2014

FAST FACTS

FEDERAL SCHOOL IMPROVEMENT GRANT (SIG), TITLE I, SECTION 1003(G) OF ESEA

AWARD: In no instance will an award exceed $2,000,000 or be less than $50,000. Grant activities will begin July 1, 2014. All grant activities for Cadre II year three and Cadre III year two must end as of June 30, 2015.

DEADLINE: All applications must be delivered to the Federal Grants and Resources Unit of the Missouri Department of Elementary and Secondary Education by noon on Friday, June 13, 2014, or must be postmarked on Friday, June 13, 2014. Faxed applications will not be accepted.

REQUIREMENT: To be considered, the Department must receive an original and two copies of the entire renewal application package. The applicant will also submit an electronic copy of the renewal application package (including attachments) to webreplysiggrants@dese.mo.gov by 11:59 p.m. Friday, June 13, 2014.

An acceptable application must be submitted in the order listed in the application form. The narrative sections of the proposal must be double-spaced and the font used must not be smaller than 10-point.

DELIVER RFP TO: Federal Grants and Resources Unit
7th Floor, Jefferson State Office Building
205 Jefferson Street
Jefferson City, Missouri 65102-0480

MAIL RFP TO: Federal Grants and Resources Unit
205 Jefferson Street
P.O. Box 480
Jefferson City, Missouri 65102-0480

SCHOOL IMPROVEMENT GRANT APPLICATION QUESTIONS:

Craig Rector, Coordinator
Federal Grants and Resources Unit
Phone: 573-526-1594
Fax: 573-526-6698
E-mail: Craig.Rector@dese.mo.gov

SCHOOL IMPROVEMENT PROGRAM QUESTIONS:

Jocelyn Strand, Coordinator
School Improvement Unit
Phone:(573) 751-1014
Fax: (573) 522-1759
E-mail: Jocelyn.Strand@dese.mo.gov

Tentative timeline for the SIG renewal process:

TIMELINE FOR THE SIG RENEWAL PROCESS FOR SCHOOL YEAR 2014-15		
Projected Date	**Activity**	**Responsible Party**
April 1 2014	Release the list of Priority schools to be renewed to the LEAs with a maximum budget allocation	Department
April 2014	Inform LEAs of program requirements and timelines	Department
June 13, 2014	Deadline for LEA Renewal Applications for Cadre II year three and/or Cadre III year two	LEAs
June 2014	Screen the applications for completeness and organize the applications in preparation for negotiation	Department
June 2014	Consult with LEAs to get additional information or amend the grant applications to ensure compliance with regulations	Department
June 2014	Final determinations and approvals after all grant negotiations are completed	Department
July 1, 2014	Funds available to approved LEAs no later than July 1, 2014	Department
July 1, 2014	All funded applications will start Cadre II year three and/or Cadre III year two activities	LEAs

MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
FEDERAL GRANTS AND RESOURCES
PO BOX 480, JEFFERSON CITY, MO 65102-0480

FEDERAL SCHOOL IMPROVEMENT GRANT, TITLE I, SECTION 1003(G) OF ESEA

Project Dates: July 1, 2014 to June 30, 2015

DIRECTIONS

Mail the completed form postmarked or delivered by Friday, June 13, 2014 to: Federal Grants and Resources, Missouri Department of Elementary and Secondary Education, PO Box 480, Jefferson City, MO 65102-0480.

Questions, contact Federal Grants and Resources: Phone: (573) 526-3232; Fax: (573) 526-6698; or e-mail to: webreplysiggrants@dese.mo.gov; Visit the Department's website at: dese.mo.gov

DEPARTMENT'S APPROVAL - FOR DEPARTMENT USE ONLY

Department AUTHORIZED REPRESENTATIVE	SIGNATURE	DATE	TOTAL APPROVED
			$

SECTION I. - LEA AND PROGRAM CONTACT INFORMATION

APPLICATION FOR SCHOOLS SERVED WITH CADRE II YEAR THREE ☐ OR CADRE III YEAR TWO ☐

(Separate application required for each cadre, check only one)

LEA NAME			COUNTY-DISTRICT CODE
NAME OF BOARD-AUTHORIZED REPRESENTATIVE	ADDRESS	CITY, STATE, ZIP	
E-MAIL ADDRESS		TELEPHONE NUMBER	FAX NUMBER
NAME OF GRANT CONTACT	ADDRESS	CITY, STATE, ZIP	
E-MAIL ADDRESS		TELEPHONE NUMBER	FAX NUMBER
NAME OF LEA TURNAROUND OFFICER (if known)	ADDRESS	CITY, STATE, ZIP	
E-MAIL ADDRESS		TELEPHONE NUMBER	FAX NUMBER

SECTION II. - ASSURANCES

The LEA must include the following assurances in its application for a School Improvement Grant.

Check the boxes in this table to include the assurances in this application.

The LEA/District must assure that it will—

- ☐ Use its School Improvement Grant to implement fully and effectively an intervention in each Priority school that the LEA commits to serve consistent with the final requirements;
- ☐ Establish annual goals for student achievement on the State's assessments in both English/language arts and mathematics and measure progress on the leading indicators in section III of the final requirements in order to monitor each Priority school that it serves with school improvement funds, and establish goals (approved by the State Education Agency (SEA)) to hold accountable its Priority schools that receive school improvement funds;
- ☐ If it implements a restart model in a Priority school, include in its contract or agreement terms and provisions to hold the charter operator, charter management organization, or education management organization accountable for complying with the final requirements;
- ☐ Monitor and evaluate the actions a school has taken, as outlined in the approved SIG application, to recruit, select and provide oversight to external providers to ensure their quality;
- ☐ Monitor and evaluate the actions schools have taken, as outlined in the approved SIG application, to sustain the reforms after the funding period ends and that it will provide technical assistance to schools on how they can sustain progress in the absence of SIG funding; and
- ☐ Report to the SEA the school-level data required under section III of the final requirements.

SECTION III. - WAIVERS

Missouri has requested waivers of requirements applicable to the LEA's School Improvement Grant (SIG). An LEA must indicate which of those waivers it intends to implement.

The LEA must check each waiver that the LEA will implement. If the LEA does not intend to implement the waiver with respect to each applicable school, in an attached document, the LEA must indicate for which schools it will implement the waiver.

- ☐ Extending the period of availability of school improvement funds.

> Note: Missouri has requested a waiver of the period of availability of school improvement funds, that waiver automatically applies to all LEAs in the State.

- ☐ "Starting over" in the school improvement timeline for Priority, Tier I and Tier II Title I participating schools implementing a turnaround or restart model.

- ☐ Implementing a schoolwide program in a Priority, Tier I or Tier II Title I participating school that does not meet the 40 percent poverty eligibility threshold.

LEA approval for the Department to provide direct services:

- ☐ The LEA approves the Department's use of grant funds to provide improvement services directly to the LEAs and schools.

SIGNATURE OF BOARD-AUTHORIZED REPRESENTATIVE	DATE
SIGNATURE OF SUPERINTENDENT (If other than Authorized Representative)	DATE

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; fax number 573-522-4883; email civilrights@dese.mo.gov.

SECTION IV. - LEA GRANT YEAR TOTAL BUDGET & SUPPORTING DATA

This is the total of* Cadre II Year Three Or Cadre III Year Two *Implementation and Administration budgets for all building and district activities.

GRANT YEAR 2014-15 SIG & WAIVER FUNDS	6100 Certificated Salaries	6150 Noncertificated Salaries	6200 Employee Benefits	6300 Purchased Services	6400 Materials & Supplies	6500 Capital Outlay	6600 Other	TOTAL
1100 Instruction *1003(g) SIG & Waiver*								0
1200 Supplemental Instruction (Title I) *1003(g) SIG & Waiver*								0
2100 Non-Instructional Support Services *1003(g) SIG & Waiver*								0
2200 Professional Development *1003(g) SIG & Waiver*								0
2600 Planning and Evaluation *1003(g) SIG & Waiver*								0
3000 Community Services *1003(g) SIG & Waiver*								0
Program Costs Subtotal *1003(g) SIG & Waiver*	0	0	0	0	0	0		0
Indirect Costs								
Administrative Costs *1003(g) SIG & Waiver*								0
ADMINISTRATIVE COSTS SUBTOTAL *1003(g) SIG & Waiver*	0	0	0	0	0	0		0
GRAND TOTAL *1003(g) SIG & Waiver*	0	0	0	0	0	0		0

SECTION IV. – LEA GRANT YEAR TOTAL BUDGET & SUPPORTING DATA (continued)

SUPPORTING DATA	FTEs					
	Teachers (60)	Paras (80)	Ancillary Personnel (90)	Guidance Personnel (50)	Other Pupil Services (70)	General Supervisor (30)
Supplemental Instruction						
Preschool						
Class Size Reduction						
Neglected/Delinquent Institution Supplemental Instruction						
Instructional Coach						
Reading Recovery Teacher Leader						
School/Home Coordinator						
Language Translator						
Guidance Counselor						
Transition Case Manager						
Turnaround Officer						
TOTAL	0	0	0	0	0	0

SECTION V. - SCHOOLS TO BE SERVED

The LEA must include the following information with respect to the schools it will serve with a School Improvement Grant. The LEA must identify each Priority school the LEA commits to serve and identify the model that the LEA will use in each Priority school.

			INTERVENTION			
SCHOOL NAME	**NCES ID #**	**PRIORITY**	**TU**	**RE**	**CL**	**TR**
		■YES ☐NO				
		☐YES ■NO				
		☐YES ☐NO				
		☐YES ☐NO				
		☐YES ☐NO				
		☐YES ☐NO				
		☐YES ☐NO				
		☐YES ☐NO				

Notes:

1. TU - TURNAROUND, RE - RESTART, CL - CLOSURE, TR - TRANSFORMATION
2. The LEA that has nine or more Tier I and Tier II schools may not implement the transformation model in more than 50 percent of those schools.
3. The Department will provide each LEA with a list of the schools that are eligible to be served in Tiers I, II, and III. The LEA will indicate in the application which schools it intends to serve and which intervention it intends to implement in the selected Tier I and Tier II schools.

SECTION VI.A. - LEA /BUILDING GRANT YEAR STRATEGIES AND ACTIVITIES TEMPLATE

(COPY AS NEEDED)

List the strategies from the LEA implementation plan and school plans that support the selected interventions and improvement activities at the LEA level and for each school to be served. Relate the strategies and activities from the plans to the budget codes from the budget template and complete a budget for the LEA and each school the LEA has committed to serve. Include references to the Goals, Objectives, Strategies, and Action Steps that direct the implementation of the intervention and improvement activities.

LEA/DISTRICT/BUILDING NAME	COUNTY-DISTRICT - BUILDING CODE

Budget Codes	Related Strategies and Activities
1100 Instruction	
1100 Instruction *1003(g) SIG & Waiver*	
1200 Supplemental Instruction (Title I)	
1200 Supplemental Instruction (Title I) *1003(g) SIG & Waiver*	
2100 Non-Instructional Support Services	
2100 Non-Instructional Support Services *1003(g) SIG & Waiver*	
2200 Professional Development	
2200 Professional Development *1003(g) SIG & Waiver*	
2600 Planning and Evaluation	
2600 Planning and Evaluation *1003(g) SIG & Waiver*	
3000 Parent Involvement	
3000 Parent Involvement *1003(g) SIG & Waiver*	
Administrative Costs	
Administrative Costs *1003(g) SIG & Waiver*	

SECTION VI.B. - LEA/BUILDING GRANT YEAR IMPLEMENTATION BUDGET TEMPLATE
(COPY AS NEEDED)

Use this template to enter required school and LEA budget totals to be submitted with the LEA SIG Application. Complete a budget for the LEA and each school for Cadre II year three and/or Cadre III year two.

LEA/BUILDING NAME	**COUNTY-DISTRICT - BUILDING CODE**

Grant Year 2014-15	**6100 Certificated Salaries**	**6150 Noncertificated Salaries**	**6200 Employee** Benefits	**6300 Purchased Services**	**6400 Materials/ Supplies**	**6500 Capital Outlay**	**6600 Other**	**TOTAL**
1100 Instruction								0
1100 Instruction *1003(g) SIG/Waiver*								0
1200 Supplemental Instruction (Title I)								0
1200 Supplemental Instruction (Title I) *1003(g) SIG/Waiver*								0
2100 Non-Instructional Support Services								0
2100 Non-Instructional Support Services *1003(g) SIG/Waiver*								0
2200 Professional Development								0
2200 Professional Development *1003(g) SIG/Waiver*								0
2600 Planning and Evaluation								0
2600 Planning and Evaluation *1003(g) SIG/Waiver*								0
3000 Community Services								0
3000 Community Services *1003(g) SIG/Waiver*								0
Administrative Costs								0
Administrative Costs *1003(g) SIG/Waiver*								0
Program Costs Subtotal (Not including *1003(g) SIG/Waiver*)	0	0	0	0	0	0		0
***1003(g) SIG/Waiver* Subtotal**	0	0	0	0	0	0		0
Grand Total	0	0	0	0	0	0		0

SECTION VI.C. - LEA/BUILDING GRANT YEAR BUDGET ITEMIZATION *1003(g) AND WAIVER FUNDS ONLY*

(COPY AS NEEDED)

LEA/BUILDING NAME	**COUNTY-DISTRICT - BUILDING CODE**

BUDGET ITEMIZATION	GRANT FUNDS REQUESTED
6100: Certificated Salaries	
6100 Subtotal	**$**
6150: Non-certificated Salaries	
6150 Subtotal	**$**
6200: Employee Benefits *(optional categories)* FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
6200 Subtotal	**$**
6300: Purchased Services	
6300 Subtotal	**$**
6400: Materials/Supplies	
6400 Subtotal	**$**
6100-6400 Subtotal	**$** 0
Indirect Cost Optional (Restricted Rate: ____% X Subtotal)	**$**
6500: Capital Outlay	
6500 Subtotal	**$**
TOTAL	**$** 0

SECTION VI.D. - LEA/BUILDING GRANT YEAR ADMINISTRATIVE COSTS BUDGET *1003(g) AND WAIVER FUNDS ONLY (COPY AS NEEDED)*

LEA/BUILDING NAME	**COUNTY-DISTRICT - BUILDING CODE**

BUDGET ITEMIZATION	GRANT FUNDS REQUESTED
6100: Certificated Salaries	
6100 Subtotal	**$**
6150: Non-certificated Salaries	
6150 Subtotal	**$**
6200: Employee Benefits *(optional categories)* FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
6200 Subtotal	**$**
6300: Purchased Services	
6300 Subtotal	**$**
6400: Materials/Supplies	
6400 Subtotal	**$**
6100-6400 Subtotal	**$** 0
Indirect Cost Optional (Restricted Rate: ____% X Subtotal)	**$**
6500: Capital Outlay	
6500 Subtotal	**$**
TOTAL	**$** 0

SECTION VII. – NARRATIVE

The responses to Sections VII.A. – D. are limited to 20 pages of double spaced 10-12 point font.

SECTION VII.A. – DISCUSSION OF THE PRIOR GRANT YEAR

Describe progress made toward each objective approved in the 2013-2014 application.

1) Provide a summary of MAP and other relevant data to document progress toward meeting objectives;
2) Provide a summary of measurable data explaining progress toward meeting professional development objectives; and
3) Describe the challenges and accomplishments in meeting your objectives in 2013-2014.

SECTION VII.B. – 2014-2015 GRANT YEAR TIMELINE

Describe the 2014-2015 grant year timeline for implementing the planned activities for the selected interventions in each Priority school the LEA commits to serve. All planned activities were included in the original plan submitted with your first application.

1) Provide a LEA timeline that includes specific dates for implementation of all components of the selected intervention;
2) Provide a timeline that is reasonable, achievable, and reflects urgency; and
3) Provide a timeline that includes implementation and evaluation dates.

SECTION VII.C. – DISCUSSION OF SCHOOL YEAR 2014-2015

Discuss the School Improvement Grant (SIG) 1003(g) program as it will be implemented during the 2014-2015 school year. Include information about how the district will support SIG 1003(g) efforts programmatically and fiscally.

SECTION VII.D. – STAFFING CHANGES

Describe any changes made in the teaching staff and/or instructional leaders at the building and/or LEA levels in SIG served buildings for **Cadre II year three or Cadre III year two**.

SECTION VII.E. – SYSTEM OF STAFF RECOGNITION *(Transformation Model Specific Question)*

An LEA implementing a transformation model must:

(1) Identify and reward school leaders, teachers, and other staff who, in implementing this model, have increased student achievement and high school graduation rates and identify and remove those who, after ample opportunities have been provided for them to improve their professional practice, have not done so;

Describe how the LEA and building is implementing a system of reward for staff that are raising student achievement and remediation and consequences for staff that are not raising student achievement during the 2014-2015 school year.

SECTION VII.F. – INCREASE LEARNING TIME *(Transformation and Turnaround Model Specific Question)*

An LEA implementing a transformation and/or turnaround model must:

(1) Establish schedules and strategies that provide increased learning time

Describe how the LEA and building is increasing learning time in your SIG schools? Specifically address how learning time will be increased from the 2013-2014 school year.

SECTION VII.G. – TEACHER/PRINCIPAL EVALUATION SYSTEM *(Transformation Model Specific Question)*

An LEA implementing a transformation model must:

(2) Use rigorous, transparent, and equitable evaluation systems for teachers and principals that —

(a) Take into account data on student growth as a significant factor as well as other factors, such as multiple observation-based assessments of performance and ongoing collections of professional practice reflective of student achievement and increased high school graduation rates; and

(b) Are designed and developed with teacher and principal involvement;

Describe the process that the LEA is using to implement a new teacher/principal evaluation system that incorporates student achievement as a major component.

SECTION VII.H. – FAMILY AND COMMUNITY ENGAGEMENT *(Transformation Model Specific Question)*

An LEA implementing a transformation model must:

(1) Provide ongoing mechanisms for family and community engagement.

Describe the process that the LEA is using to engage families and the community.