



**Local Educational Agency (LEA) School Improvement Grant  
Renewal Carryover Application Amendment  
Cadre II – Year 2**

**Section 1003(g) of the  
Elementary and Secondary Education Act**

**Missouri Department of Elementary and Secondary Education  
P.O. Box 480, Jefferson City, Missouri 65102**

**2013-2014**

## FAST FACTS

### FEDERAL SCHOOL IMPROVEMENT GRANT (SIG), TITLE I, SECTION 1003(G) OF ESEA

#### Renewal Carryover Application Amendment

All Local Educational Agencies (LEAs) intending to use carryover funds must use this packet to amend their approved 1003(g) School Improvement Grant (SIG) application.

All grant activities must end as of June 30, 2014.

All Carryover Amendments must be delivered to the Federal Grants and Resources Unit of the Missouri Department of Elementary and Secondary Education. Faxed Carryover Amendments will not be accepted.

To be considered, the Department must receive an original Carryover Amendment package. The applicant will also submit an electronic copy of the Carryover Amendment package (including attachments) to [webrepliesiggrants@dese.mo.gov](mailto:webrepliesiggrants@dese.mo.gov).

An acceptable Carryover Amendment package must be submitted in the order listed on the Renewal Carryover Application Amendment form. The narrative section of the proposal must be double-spaced and the font used must not be smaller than 10-point.

**DELIVER AMENDMENT PACKAGE TO:** Federal Grants and Resources Unit  
7th Floor, Jefferson State Office Building  
205 Jefferson Street  
Jefferson City, Missouri 65102-0480

**MAIL AMENDMENT PACKAGE TO:** Federal Grants and Resources Unit  
205 Jefferson Street  
P.O. Box 480  
Jefferson City, Missouri 65102-0480

**SCHOOL IMPROVEMENT GRANT APPLICATION QUESTIONS:**  
Craig Rector, Coordinator  
Federal Grants and Resources Unit  
Phone: 573-526-1594  
Fax: 573-526-6698  
E-mail: [Craig.Rector@dese.mo.gov](mailto:Craig.Rector@dese.mo.gov)

**SCHOOL IMPROVEMENT PROGRAM QUESTIONS:**  
Jocelyn Strand, Coordinator  
School Improvement Unit  
Phone:(573) 751-1014  
Fax: (573) 522-1759  
E-mail: [Jocelyn.Strand@dese.mo.gov](mailto:Jocelyn.Strand@dese.mo.gov)



FEDERAL GRANTS AND RESOURCES  
 MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
 PO BOX 480, JEFFERSON CITY, MO 65102-0480  
**FEDERAL SCHOOL IMPROVEMENT GRANT, TITLE I, SECTION 1003(G) OF ESEA**  
**Renewal Carryover Application Amendment**  
**Project Dates: July 1, 2013 to June 30, 2014**

**DIRECTIONS**

Mail the completed Carryover Amendment package (including attachments) to: Federal Grants and Resources, Missouri Department of Elementary and Secondary Education, PO Box 480, Jefferson City, MO 65102-0480. The applicant will also submit an electronic copy of the Carryover Amendment package (including attachments) to [webrepliesgrants@desse.mo.gov](mailto:webrepliesgrants@desse.mo.gov). Questions, contact Federal Grants and Resources: Phone: (573) 526-3232; Fax: (573) 526-6698; or e-mail to: [webrepliesgrants@desse.mo.gov](mailto:webrepliesgrants@desse.mo.gov); Visit the Department's website at: [desse.mo.gov](http://desse.mo.gov)

**DEPARTMENT'S APPROVAL - FOR DESE USE ONLY**

Department AUTHORIZED REPRESENTATIVE	SIGNATURE	DATE	TOTAL APPROVED \$
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**SECTION I. – LOCAL EDUCATIONAL AGENCY (LEA) AND PROGRAM CONTACT INFORMATION**

LEA NAME		COUNTY-DISTRICT CODE	
NAME OF BOARD-AUTHORIZED REPRESENTATIVE	ADDRESS	CITY, STATE, ZIP	
E-MAIL ADDRESS		TELEPHONE NUMBER	FAX NUMBER
NAME OF GRANT CONTACT	ADDRESS	CITY, STATE, ZIP	
E-MAIL ADDRESS		TELEPHONE NUMBER	FAX NUMBER
NAME OF LEA TURNAROUND OFFICER (if known)	ADDRESS	CITY, STATE, ZIP	
E-MAIL ADDRESS		TELEPHONE NUMBER	FAX NUMBER

**SECTION II. - ASSURANCES**

The LEA must include the following assurances in its application for a School Improvement Grant.

Check the boxes in this table to include the assurances in this application.

The LEA must assure that it will—

- Use its School Improvement Grant (SIG) to implement fully and effectively an intervention in each Tier I and Tier II school that the LEA commits to serve consistent with the final requirements;
- Establish annual goals for student achievement on the State's assessments in both reading/language arts and mathematics and measure progress on the leading indicators in section III of the final requirements in order to monitor each Tier I and Tier II school that it serves with school improvement funds, and establish goals (approved by the SEA) to hold accountable its Tier III schools that receive school improvement funds;
- If it implements a restart model in a Tier I or Tier II school, include in its contract or agreement terms and provisions to hold the charter operator, charter management organization, or education management organization accountable for complying with the final requirements; and
- Report to the SEA the school-level data required under section III of the final requirements.

**The applicant certifies that to the best of his/her knowledge the information in this application is correct, that the filing of this application is duly authorized by the governing body of this organization, or institution, and that the applicant will comply with the attached statement of assurances.**

SIGNATURE OF AUTHORIZED REPRESENTATIVE	DATE
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**SECTION IV. - LEA TOTAL BUDGET & SUPPORTING DATA**

*This chart is the total budget and administration budget for all school and LEA activities from the approved application and carryover funds (submit only one copy).*

<b>SIG FUNDS</b>	<b>6100</b> Certificated Salaries	<b>6150</b> Noncertificated Salaries	<b>6200</b> Employee Benefits	<b>6300</b> Purchased Services	<b>6400</b> Materials & Supplies	<b>6500</b> Capital Outlay	<b>6600</b> Other	<b>TOTAL</b>
<b>1100</b> Instruction <i>1003(g) SIG</i>								
<b>1200</b> Supplemental Instruction (Title I) <i>1003(g) SIG</i>								
<b>2100</b> Non Instructional Support Services <i>1003(g) SIG</i>								
<b>2200</b> Professional Development <i>1003(g) SIG</i>								
<b>2600</b> Planning and Evaluation <i>1003(g) SIG</i>								
<b>3000</b> Community Services <i>1003(g) SIG</i>								
<b>Program Costs Subtotal</b> <i>1003(g) SIG</i>								
<b>Indirect Costs</b>								
<b>Administrative Costs</b> <i>1003(g) SIG</i>								
<b>ADMINISTRATIVE COSTS SUBTOTAL</b> <i>1003(g) SIG</i>								
<b>GRAND TOTAL</b> <i>1003(g) SIG</i>								

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6<sup>th</sup> Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; fax number 573-522-4883; email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).

**SECTION IV. – LEA TOTAL BUDGET & SUPPORTING DATA (continued)**

*This chart is the total FTEs and Administration FTEs for all activities from the approved application and carryover funds.  
(submit only one copy)*

SUPPORTING DATA	FTEs					
	Teachers (60)	Paras (80)	Ancillary Personnel (90)	Guidance Personnel (50)	Other Pupil Services (70)	General Supervisor (30)
Supplemental Instruction						
Preschool						
Class Size Reduction						
Neglected/Delinquent Institution Supplemental Instruction						
Instructional Coach						
Reading Recovery Teacher Leader						
School/Home Coordinator						
Language Translator						
Guidance Counselor						
Transition Case Manager						
Turnaround Officer						
<b>TOTAL</b>						

**SECTION VI.A. - LEA/SCHOOL STRATEGIES AND ACTIVITIES TEMPLATE (COPY AS NEEDED)**

**This section only applies to strategies that are being added to the application because of the use of carryover funds. The applicant does not need to list items that are in the approved application.**

List the strategies from the LEA implementation plan and school plans that support the selected interventions and improvement activities at the LEA level and for each school to be served. Relate the strategies and activities from the plans to the budget codes from the budget template and complete a budget for the LEA and each school the LEA has committed to serve. Include references to the Goals, Objectives, Strategies, and Action Steps that direct the implementation of the intervention and improvement activities. **Complete one chart for each school served and one aggregated chart for the LEA.**

LEA/SCHOOL NAME		COUNTY-DISTRICT - SCHOOL CODE
<b>Budget Codes</b>	<b>Related Strategies and Activities</b>	
<b>1100</b> Instruction		
<b>1100</b> Instruction <i>1003(g) SIG</i>		
<b>1200</b> Supplemental Instruction (Title I)		
<b>1200</b> Supplemental Instruction (Title I) <i>1003(g) SIG</i>		
<b>2100</b> Non Instructional Support Services		
<b>2100</b> Non Instructional Support Services <i>1003(g) SIG</i>		
<b>2200</b> Professional Development		
<b>2200</b> Professional Development <i>1003(g) SIG</i>		
<b>2600</b> Planning and Evaluation		
<b>2600</b> Planning and Evaluation <i>1003(g) SIG</i>		
<b>3000</b> Community Services		
<b>3000</b> Community Services <i>1003(g) SIG</i>		
<b>Administrative Costs</b>		
<b>Administrative Costs</b> <i>1003(g) SIG</i>		

**SECTION VI.C. - LEA/SCHOOL BUDGET ITEMIZATION (COPY AS NEEDED)**

This section only itemizes carryover funds that are being added to the application. The applicant does not need to list items that are in the approved application. Complete one chart for each school served.

LEA/SCHOOL NAME	COUNTY-DISTRICT - SCHOOL CODE	
BUDGET ITEMIZATION		GRANT FUNDS REQUESTED
<b>6100: Certificated Salaries</b>		
<b>6100 Subtotal</b>		<b>\$</b>
<b>6150: Non-certificated Salaries</b>		
<b>6150 Subtotal</b>		<b>\$</b>
<b>6200: Employee Benefits (optional categories)</b> FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits		
<b>6200 Subtotal</b>		<b>\$</b>
<b>6300: Purchased Services</b>		
<b>6300 Subtotal</b>		<b>\$</b>
<b>6400: Materials/Supplies</b>		
<b>6400 Subtotal</b>		<b>\$</b>
<b>6100-6400 Subtotal</b>		<b>\$</b>
<b>Indirect Cost Optional</b> (Restricted Rate: ____% X Subtotal)		<b>\$</b>
<b>6500: Capital Outlay</b>		
<b>6500 Subtotal</b>		<b>\$</b>
<b>TOTAL</b>		<b>\$</b>

**SECTION VII. – NARRATIVE**

The response to Section VII.E. is limited to not more than three pages of double spaced 10-12 point font.

**SECTION VII.E. – PLAN CHANGES**

Describe any changes made in the plan submitted in the original application that impact proposed activities funded with carryover funds.