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MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
FEDERAL GRANTS AND RESOURCES
PO BOX 480, JEFFERSON CITY, MO 65102-0480

ORIGINAL

FEDERAL SCHOOL IMPROVEMENT GRANT, TITLE I, SECTION 1003(G) OF ESEA
Project Dates: July 1, 2012 to June 30, 2013

DIRECTIONS

Mail the completed form postmarked or delivered by Monday, June 18, 2012 to: Federal Grants and Resources, Missouri Department of Elementary and Secondary Education, PO Box 480, Jefferson City, MO 65102-0480.

Questions, contact Federal Grants and Resources: Phone: (573) 526-3232; Fax: (573) 526-6698; or e-mail to: webreplysig2010@dese.mo.gov; Visit the Department's website at: dese.mo.gov

DEPARTMENT'S APPROVAL - FOR DEPARTMENT USE ONLY

Department AUTHORIZED REPRESENTATIVE	SIGNATURE	DATE	TOTAL APPROVED
CRAIG RECTOR		7-1-12	$321,438

SECTION I. - LEA/DISTRICT AND PROGRAM CONTACT INFORMATION

LEA/DISTRICT/AGENCY NAME			COUNTY-DISTRICT CODE
Alta Vista Charter School			048-902
NAME OF BOARD-AUTHORIZED REPRESENTATIVE	ADDRESS	CITY, STATE, ZIP	
Gil Guerrero	1722 Holly	Kansas City, MO, 64108	
E-MAIL ADDRESS		TELEPHONE NUMBER	FAX NUMBER
gguerrero@guadalupecenters.org		816-471-2582	816-471-2139
NAME OF GRANT CONTACT	ADDRESS	CITY, STATE, ZIP	
Ed Mendez	1722 Holly	Kansas City, MO, 64108	
E-MAIL ADDRESS		TELEPHONE NUMBER	FAX NUMBER
emendez@altavistacharterschool.org		816-471-2582	816-471-2139
NAME OF LEA TURNAROUND OFFICER (If known)	ADDRESS	CITY, STATE, ZIP	
Blanca Anchondo-Polite	1722 Holly	Kansas City, MO, 64108	
E-MAIL ADDRESS		TELEPHONE NUMBER	FAX NUMBER
bpolite@@altavistacharterschool.org		816-471-2582	816-471-2139

SECTION II. - ASSURANCES

The LEA/District must include the following assurances in its application for a School Improvement Grant.

Check the boxes in this table to include the assurances in this application.

The LEA/District must assure that it will—

- ☒ Use its School Improvement Grant (SIG) to implement fully and effectively an intervention in each Tier I and Tier II school that the LEA/District commits to serve consistent with the final requirements;
- ☒ Establish annual goals for student achievement on the State's assessments in both reading/language arts and mathematics and measure progress on the leading indicators in section III of the final requirements in order to monitor each Tier I and Tier II school that it serves with school improvement funds, and establish goals (approved by the SEA) to hold accountable its Tier III schools that receive school improvement funds;
- ☐ If it implements a restart model in a Tier I or Tier II school, include in its contract or agreement terms and provisions to hold the charter operator, charter management organization, or education management organization accountable for complying with the final requirements; and
- ☒ Report to the SEA the school-level data required under section III of the final requirements.

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; fax number 573-522-4883; email civilrights@dese.mo.gov.

SECTION III. - WAIVERS

Missouri has requested waivers of requirements applicable to the LEA's/District's School Improvement Grant (SIG), a LEA/District must indicate which of those waivers it intends to implement.

The LEA/District must check each waiver that the LEA/District will implement. If the LEA/District does not intend to implement the waiver with respect to each applicable school, in an attached document, the LEA/District must indicate for which schools it will implement the waiver.

☒ Extending the period of availability of school improvement funds.

> Note: Missouri has requested a waiver of the period of availability of school improvement funds, that waiver automatically applies to all LEAs/Districts in the State.

☐ "Starting over" in the school improvement timeline for Tier I and Tier II Title I participating schools implementing a turnaround or restart model.

☐ Implementing a schoolwide program in a Tier I or Tier II Title I participating school that does not meet the 40 percent poverty eligibility threshold.

LEA/District approval for the Department to provide direct services:

☒ The LEA/District approves the Department's use of grant funds to provide improvement services directly to the LEAs/Districts and schools.

SIGNATURE OF BOARD-AUTHORIZED REPRESENTATIVE	DATE
	6/15/12
SIGNATURE OF SUPERINTENDENT (If other than Authorized Representative)	DATE

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SECTION IV. - LEA/DISTRICT YEAR THREE TOTAL BUDGET & SUPPORTING DATA

This is the total of Year Three Implementation and Administration budgets for all building and district activities.

YEAR THREE 2012-13 SIG FUNDS	6100 Certificated Salaries	6150 Noncertificated Salaries	6200 Employee Benefits	6300 Purchased Services	6400 Materials & Supplies	6500 Capital Outlay	6600 Other	TOTAL
1100 Instruction *1003(g) SIG*		$21,600	$2,665		$12,000			$36,265
1200 Supplemental Instruction (Title I) *1003(g) SIG*	$42,000	$30,000	$17,465					$89,465
2100 Non Instructional Support Services *1003(g) SIG*		$102,000	$21,420					$123,420
2200 Professional Development *1003(g) SIG*	$28,500		$2,188	$20,000				$50,688
2600 Planning and Evaluation *1003(g) SIG*								
3000 Community Services *1003(g) SIG*				$21,600				$21,600
Program Costs Subtotal *1003(g) SIG*	$70,500	$153,600	$43,738	$41,600	$12,000			**$321,438**
Indirect Costs								
Administrative Costs *1003(g) SIG*								
ADMINISTRATIVE COSTS SUBTOTAL *1003(g) SIG*								
GRAND TOTAL *1003(g) SIG*	$70,500	$153,600	$43,738	$41,600	$12,000			**$321,438**

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SECTION IV. – LEA/DISTRICT YEAR THREE TOTAL BUDGET & SUPPORTING DATA (continued)

SUPPORTING DATA	FTEs					
	Teachers (60)	Paras (80)	Ancillary Personnel (90)	Guidance Personnel (50)	Other Pupil Services (70)	General Supervisor (30)
Supplemental Instruction	1	1				
Preschool						
Class Size Reduction						
Neglected/Delinquent Institution Supplemental Instruction						
Instructional Coach						
Reading Recovery Teacher Leader						
School/Home Coordinator						
Language Translator						
Guidance Counselor						
Transition Case Manager					1	
Turnaround Officer						1
TOTAL	1	1	0	0	1	1

SECTION V. - SCHOOLS TO BE SERVED

The LEA/District must include the following information with respect to the schools it will serve with a School Improvement Grant.
The LEA/District must identify each Tier I, Tier II, and Tier III school the LEA/District commits to serve and identify the model that the LEA/District will use in each Tier I and Tier II school.

					INTERVENTION (TIER I AND II ONLY)			
SCHOOL NAME	NCES ID #	TIER I	TIER II	TIER III	TU	RE	CL	TR
Alta Vista Charter School	290002902741		X					X

Notes:

1. TU - TURNAROUND, RE - RESTART, CL - CLOSURE, TR - TRANSFORMATION
2. The LEA/District that has nine or more Tier I and Tier II schools may not implement the transformation model in more than 50 percent of those schools.
3. The Department will provide each LEA/District with a list of the schools that are eligible to be served in Tiers I, II, and III. The LEA/District will indicate in the application which schools it intends to serve and which intervention it intends to implement in the selected Tier I and Tier II schools.

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SECTION VI.A. - LEA/DISTRICT/BUILDING YEAR THREE STRATEGIES AND ACTIVITIES TEMPLATE

(COPY AS NEEDED)

List the strategies from the LEA/District implementation plan and school plans that support the selected interventions and improvement activities at the LEA/District level and for each school to be served. Relate the strategies and activities from the plans to the budget codes from the budget template and complete a budget for the LEA/District and each school the LEA/District has committed to serve. Include references to the Goals, Objectives, Strategies, and Action Steps that direct the implementation of the intervention and improvement activities.

LEA/DISTRICT/BUILDING NAME	COUNTY-DISTRICT - BUILDING CODE
ALTA VISTA CHARTER SCHOOL	048-902-1925

Budget Codes	Related Strategies and Activities
1100 Instruction	• Create a system of weekly classroom formative and summative assessments for all content areas. • Analyze results from weekly assessments as part of an early warning system for classroom teachers to identify students at risk of academic failure and implement appropriate interventions. • Focus monitoring and evaluation more closely on student outcomes and use the information more precisely for instructional planning. • Provide biweekly coaching by leadership team to ensure that all lessons are planned in detail and incorporate the 10 component of an effective lesson.
1100 Instruction *1003(g) SIG*	• Expand extended learning opportunities by increasing the number of tutors for students who are below grade level in math and reading (Tier 3 students). • Identify and acquire additional technology hardware that supports and enhances school-wide literacy efforts (e.g., laptop computers, student response systems for reading formative assessments). • Provide stipend for teachers to develop curriculum/instructional units through *Understanding by Design* process.
1200 Supplemental Instruction (Title I)	
1200 Supplemental Instruction (Title I) *1003(g) SIG*	• Provide supplemental math and reading courses as part of the curriculum. • Provide paraprofessional support to Level 1 and 2 ESL students.
2100 Non Instructional Support Services	
2100 Non Instructional Support Services *1003(g) SIG*	• Data Analyst responsible for establishing a system to collect, organize, and analyze student achievement data. • The School Improvement Coordinator will assist the Principal in leading the implementation, monitoring, and evaluation of the Federal School Improvement Grant and assist the Principal in building the capacity of the school staff to improve teaching and learning.
2200 Professional Development	
2200 Professional Development *1003(g) SIG*	• Create a system of weekly classroom formative and summative assessments for all content areas.

	• Implement Professional Learning Communities with the focus on Data Teams. • Provide professional development for and implement research-based instructional strategies (e.g., vocabulary development, oracy, use of visuals, think-alouds, use of graphic organizers) to support students' literacy skills. • Provide training in Understanding by Design to develop an updated rigorous curriculum aligned with state and national standards. • Expand provision of differentiated instruction professional development on differentiated instruction for lead teachers to meet the needs of all ability groups and use assessment data to plan lessons. • Provide 100% tuition assistance for teachers to obtain their ESOL endorsement. • Provide on-going literacy and math consultants to develop teachers' content expertise, increase the rigor of instruction, and support school-wide literacy plan.
2600 Planning and Evaluation	
2600 Planning and Evaluation *1003(g) SIG*	
3000 Community Services	
3000 Community Services *1003(g) SIG*	• Provide community participation programs, family literacy services, and parent workshops to students and their families.
Administrative Costs	
Administrative Costs *1003(g) SIG*	

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SECTION VI.B. - LEA/DISTRICT/BUILDING YEAR THREE IMPLEMENTATION BUDGET TEMPLATE *(COPY AS NEEDED)*

Use this template to enter required school and LEA/District budget totals to be submitted with the LEA/District SIG Application. Complete a budget for the LEA/District and each school for year three of the three year grant period.

LEA/DISTRICT/BUILDING NAME	COUNTY-DISTRICT - BUILDING CODE
ALTA VISTA CHARTER SCHOOL	**048-902-1925**

Year Three 2012-13	6100 Certificated Salaries	6150 Noncertificated Salaries	6200 Employee Benefits	6300 Purchased Services	6400 Materials/ Supplies	6500 Capital Outlay	6600 Other	TOTAL
1100 Instruction	$754,600	$34,800	$197,350	$127,050	$144,386			$1,258,186
1100 Instruction *1003(g) SIG*		$21,600	$2,665		$12,000			$36,265
1200 Supplemental Instruction (Title I)								
1200 Supplemental Instruction (Title I) *1003(g) SIG*	$42,000	$30,000	$17,465					$89,465
2100 Non Instructional Support Services								
2100 Non Instructional Support Services *1003(g) SIG*		$102,000	$21,420					$123,420
2200 Professional Development								
2200 Professional Development *1003(g) SIG*	$28,500		$2,188	$20,000				$50,688
2600 Planning and Evaluation								
2600 Planning and Evaluation *1003(g) SIG*								
3000 Community Services								
3000 Community Service *1003(g) SIG*				$21,600				$21,600
Administrative Costs								
Administrative Costs *1003(g) SIG*								
Program Costs Subtotal (Not including *1003(g) SIG*)	$754,600	$34,800	$197,350	$127,050	$144,386			$1,258,186
***1003(g) SIG* Subtotal**	$70,500	$153,600	$43,738	$41,600	$12,000			$321,438
Grand Total	$825,100	$188,400	$241,088	$168,650	$156,386			$1,579,624

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SECTION VI.C. - LEA/DISTRICT/BUILDING YEAR THREE BUDGET ITEMIZATION *(COPY AS NEEDED)*

LEA/DISTRICT/BUILDING NAME	COUNTY-DISTRICT - BUILDING CODE
ALTA VISTA CHARTER SCHOOL	**048-902-1925**

BUDGET ITEMIZATION	GRANT FUNDS REQUESTED
6100: Certificated Salaries	
1 Full-time supplemental reading teacher	42,000
25 teachers, 40 hours each @ $19.50 per hour (Curriculum Development) = $ 19,500	19,500
3 teachers, stipend rate at $3,000 each (PLC leaders) = $9000	9,000
6100 Subtotal	**$70,500**
6150: Non-certificated Salaries	
1 Turnaround Officer	52,000
1 Data Analyst	50,000
1 Full-time ESL Para	30,000
10 tutors, 6 hours per week @ $12 per hour 30 weeks for = $21,600	21,600
6150 Subtotal	**$153,600**
6200: Employee Benefits *(optional categories)*	43,738
FICA	
Medicare	
Retirement (Teacher or Non-Teacher)	
Health, Life, and/or Dental Insurance	
Other Benefits	
6200 Subtotal	**$43,738**
6300: Purchased Services	
Curriculum Consultant 200 hrs @ $50/hr. = $10,000	10,000
Literacy Consultant 200 hrs @ 50/hr. = $10,000	10,000
ESL Classes for Parents @ $800/class	21,600
6300 Subtotal	**$41,600**
6400: Materials/Supplies	
5 sets Student Response Systems for Reading assessments @ $2,400 each	12,000
6400 Subtotal	**$12,000**
6100-6400 Subtotal	**$321,438**
Indirect Cost Optional (Restricted Rate: ____% X Subtotal)	**$**
6500: Capital Outlay	
6500 Subtotal	**$**
TOTAL	**$321,438**

SECTION VII. – NARRATIVE

The responses to Sections VII.A. – D. are limited to 20 pages of double spaced 10-12 point font.

SECTION VII.A. – DISCUSSION OF YEAR TWO

Describe progress made toward each objective approved in the 2011-2012 application.

1) Provide a summary of MAP and other relevant data to document progress toward meeting objectives;

Raw Scores from the 2012 End of Course assessments indicates an increase in the percentage of students who achieved proficient or advanced from 79.6.4% last year to 86.2% this year, thereby meeting the AYP goal. Results for English II indicate a double digit increase of the percentage of students who achieved proficient or advanced from 56.7% last year to 71.2% this year.

2) Provide a summary of measurable data explaining progress toward meeting professional development objectives; and

These results are consistent with the benchmark assessments and NWEA data for the group of students who took the English II assessment. There were higher NWEA scores of the group from last year and this year's group had several ESL students who had lower NWEA scores. Nonetheless, there were 4 students who were 1 point away from the cutoff score for reaching proficient on the English II assessment which would have made the overall percentage of students scoring proficient or advanced to 70% which would have been higher than the scores last year. Below is some NWEA data that shows growth being made between our interim assessments as well as the level at which many of our students scored.

3) Describe the challenges and accomplishments in meeting your objectives in 2011-2012.

Our greatest accomplishment is that it looks like we will be meeting AYP for the third year in a row. Alta Vista serves a student population that is 71% ESL, many of which have struggles in reading and writing. All of our students transfer into the 9th grade new to Alta Vista from various education settings. We were proud of our accomplishments in Math as preliminary data shows that 86.2% of our students scored proficient or advanced, which is above the AYP goal for the state of Missouri.

SECTION VII.B. – YEAR THREE TIMELINE

Describe the year three timeline for implementing the planned activities for the selected interventions in each Tier I and Tier II school the LEA/District commits to serve. All planned activities were included in the original plan submitted with your first application.

1) Provide a LEA/District timeline that includes specific dates for implementation of all components of the selected intervention;

2) Provide a timeline that is reasonable, achievable, and reflects urgency; and

3) Provide a timeline that includes implementation and evaluation dates.

Subtask and Activity	Year 3 Detail by Month (July to June)											
	1	2	3	4	5	6	7	8	9	10	11	12
Strategy 1. Expand extended learning opportunities (e.g., after school tutoring, pull-out program during advisory period, Saturday school) to students who are below grade level in math and reading.		▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲
Strategy 2: Provide supplemental math and reading courses as part of the curriculum.		▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲
Strategy 3: Create a system of weekly classroom formative and summative assessments for all content areas.		▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲

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Strategy 4: Analyze results from weekly assessments as part of an early warning system for classroom teachers to identify students at risk of academic failure and implement appropriate interventions		▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲
Strategy 5: Provide professional development for and implement research-based instructional strategies (e.g., vocabulary development, oracy, use of visuals, think-alouds, use of graphic organizers) for math and literacy for all students.		▲		▲		▲			▲			
Objective 2: To implement a rigorous curriculum aligned with state and national standards												
Strategy 1: Provide training in UbD for core content teachers in using UbD.	▲											▲
Strategy 2: Provide training in UbD for elective teachers and middle school teachers.	▲											▲
Strategy 3: Hold curriculum PD; provide curriculum consultants and access to online courses and tools for evaluation of textbooks.		▲		▲		▲		▲		▲		
Strategy 4: Provide ongoing feedback and support to teachers through the development of instructional units.	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	
Strategy 5: Establish clear points or benchmarks in all subjects to evaluate where classes are in relation to pacing of instructional units.		▲		▲		▲		▲		▲		
Objective 3: To increase the rigor of classroom instruction through instructional coaching												
Strategy 1: Develop a strategic approach to classroom observation with a clear calendar for class visits and provision of specific feedback and coaching to teachers on the outcomes.		▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	
Strategy 2: Focus monitoring and evaluation more closely on student outcomes and use the information more precisely for instructional planning.		▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	
Strategy 3: Provide biweekly coaching by leadership team to ensure that all lessons are planned in detail and incorporate a range of identified components.		▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	
Strategy 5: Develop post-high-school plans for every student.		▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	
Strategy 6: Provide on-going literacy and math consultants to develop teachers' content expertise, increase the rigor of instruction, and support school-wide literacy		▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	

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plan.												
Objective 4: To fully integrate technology into all aspects of curriculum, instruction, and assessment												
Strategy 1: Assess student performance and provide students appropriate skill-building programs in content areas using educational software, with particular attention to special populations and subgroups such as ELLs, special education students, and students at risk of dropping out (e.g., Edusoft, Read 180, System 44, Odysseyware, Math Facts).		▲		▲		▲		▲		▲	▲	
Strategy 2: Identify and acquire additional technology hardware that supports and enhances school-wide literacy efforts (e.g., laptop computers to implement System 44, Odysseyware).	▲	▲										▲

SECTION VII.C. – DISCUSSION OF SCHOOL YEAR 2012-2013

Discuss the School Improvement Grant (SIG) 1003(g) program as it will be implemented during the 2012-2013 school year. Include information about how the district will support SIG 1003(g) efforts programmatically and fiscally.

Alta Vista will continue to build on the key strategies started in Year 1 and Year 2. Those strategies which most directly impact classroom instruction and student achievement have been prioritized and centered on curriculum development and how to best work with ESL students. Year 3 is about institutionalization of the following processes and systems:

- Establish processes for monitoring the implementation and impact of the MOSIG goals and strategies
- Establish process to develop and revise instructional units and assessments with clear check points in all subjects to evaluate curriculum pacing and student mastery
- Implement "mapping" processes to identify and support staff needs
- Establish and utilize a data dashboard to monitor leading indicators of improvement
- Establish processes to assess and monitor the effectiveness of PLC's, data teams, or collaborative team time.
- Establish processes to assess the impact of PD on student learning.
- Establish processes to monitor the implementation of PD within each classroom and the impact on student learning.

To support SIG efforts programmatically and fiscally, Alta Vista has expanded its charter to include a middle school and a Kindergarten. The data analyst role will become an LEA wide funded position. The transformation director role will become a curriculum coordinator position which will also be an LEA wide funded position. The economies of scale with the expansion will help support these much needed positions to ensure continued improvements in all three sites. In additional, Alta Vista will continue its partnership with National Council of La Raza in seeking grants from the U.S. Department of Education, private foundations, and other funding sources to both expand this work and sustain the reforms from this grant. A three-pronged approach will be adopted to sustain the reforms when the funding period ends:

- The use of existing funding sources from the federal and state government and private foundations (e.g., United Way currently provides some funding for at-risk students) will be streamlined into the proposed reforms so that all resources are working toward advancing the same common purpose.
- Resources available from existing community partners (e.g., the Guadalupe Center) will be leveraged to support the goals of these reforms.
- Alta Vista will hire a part-time director of development with experience in the Kansas City foundation sector who can lead efforts to seek additional future grant opportunities from public and private sources as needed.

SECTION VII.D. – STAFFING CHANGES

Describe any changes made in the teaching staff and/or instructional leaders at the building and/or District levels in SIG served buildings for year two.

There are a total of four staff changes for the 2012-2013 school year. The instructional coach has been promoted and will be the principal of the new Kindergarten center. The data analyst role has been replaced with a former Teach For America candidate with a strong analytical background. One of the language arts teachers has been replaced. The speech teacher has also been replaced. All vacant positions have been filled with highly motivated and highly referred individuals from other schools.