

# June Cycle

The **June Cycle Core Data and MOSIS** submissions are due June 30. **Core Data** end-of-year data are reported on Screens 07 - Library Media Center, 08 - Attendance Center, 10 - School Calendar, 18A - Educator Evaluation, and 19 - Professional Development. Screens 09 - Discipline Incidents, 12 - Special Education Exiter Counts by Age, 13 - Secondary Headcount, 14 - Attendance, 14A - Resident II Attendance, 14B - Resident II Grade Point Average, 17 - Physical Fitness Assessment, and 24 - Summer School Courses and Enrollment are populated from MOSIS. **MOSIS** includes end-of-year discipline incidents, special education exiter, secondary headcount, attendance, resident II attendance, resident II grade point average, physical fitness assessment, and summer school courses and enrollment. Data are reported in the Student Core, Student Enrollment and Attendance, Student Discipline Incident, Summer Course Assignment, Summer Student Assignment, and Student Course Completion Files.

<p>Core Data Screens</p> <p><b>Screens bolded &amp; italicized have items populated from MOSIS.</b></p>	<p>07 – Library Media Center            08 – Attendance Center  <b>09 – Discipline Incidents</b>            10 – School Calendar List &amp; Calendar Header &amp; Calendar Detail  <b>12 – Special Education Exiter Counts by Age</b>  <b>13 – Secondary Headcount</b>  <b>14 – Attendance</b>  <b>14A – Resident II Attendance</b>  <b>14B – Resident II Grade Point Average</b>  <b>17 – Physical Fitness Assessment</b>            18A – Educator Evaluation            19 – Professional Development  <b>24 – Summer School Courses and Enrollment</b></p>	<p>Due by June 30</p>
<p>MOSIS Files</p>	<p>Student Core            Student Enrollment and Attendance            Student Discipline Incident            Summer Course Assignment            Summer Student Assignment            Student Course Completion</p>	


Core Data Collection

Dis: III

Year: 2011-2012 Status: CLOSED-Cycle not available.

Location: Data Collection Menu - June Cycle

- ▼ Data Collection Menu
  - ▶ August Cycle
  - ▶ October Cycle
  - ▶ December Cycle
  - ▶ February Cycle
  - ▶ April Cycle
  - ▼ **June Cycle**
    - ▶ 07 Library Media Center
    - ▶ 08 Attendance Center
    - ▶ 09 Discipline Incidents
    - ▶ 10 School Calendar List
    - ▶ 10A School Calendar Header
    - ▶ 10B School Calendar Detail
    - ▶ 12 Special Ed Exiters
    - ▶ 13 Secondary Headcount
    - ▶ 14 Attendance
    - ▶ 17 Physical Fitness Assessment
    - ▶ 18A Educator Evaluation
    - ▶ 19 Professional Development
    - ▶ 24 Summer School Courses & Enrollment
  - ▶ Reports
  - ▶ Edit Reports
  - ▶ DESE Web Application Menu
  - ▶ Logon/Logoff

[Open Cycle for All Districts](#)

**Edits Summary**

June Cycle Page	Errors	Warnings	DESE Contact	
07 Library Media Center	0	0	Curriculum Services	(573) 526-4900
09 Discipline Incidents	0	0	Federal Programs Special Education Data	(573) 751-4420 (573) 526-0299
10 School Calendar List	0	0	School Finance	(573) 751-0357
10A School Calendar Header	0	0	School Finance	(573) 751-0357
10B School Calendar Detail	0	0	School Finance	(573) 751-0357
12 Special Education Exiter Counts By Age	0	0	Special Education Data	(573) 751-7848
13 Secondary Headcount	0	0	School Core Data	(573) 526-5287
14 Attendance	0	0	School Finance	(573) 751-0357
14A Resident II Attendance	0	0	School Finance	(573) 751-0357
14B Resident II GPA	0	0	School Core Data	(573) 752-8271
17 Physical Fitness Assessment	0	0	Curriculum Services	(573) 751-0448
18A Educator Evaluation	0	0	Tom Ogle	(573) 751-9060
19 Professional Development	0	0	Federal Programs	(573) 751-4420
24 Summer School Courses & Enrollment	0	0	School Core Data	(573) 751-8271

# Core Data Screen 07 – Library Media Center

The Library Media Center screen is used to report data on school library media centers for school officials and the Missouri School Improvement Program (MSIP). The data are used to evaluate library media centers based on the *Standards for Missouri School Library Media Centers*.

Screen 07 reports funding and quantities of materials for the library media center. Data are reported by attendance center for each library media center, including the central office (building 1000) for district-wide items.

Core Data Collection



District: \_\_\_\_\_

Year:  Status: CLOSED-Cycle not available.

School No./Name:

Location: Data Collection Menu - June Cycle - 07 Library Media Center ?

---

School Name: \_\_\_\_\_

Grade Span:  -

Enrollment Served:  Staff Served:  Seating:  FTE Paid Support-Staff Serving LMC

**A) Funding for LMS Program**

SOURCES OF FUNDS	Supplies	Materials	Equipment	TOTAL
Local Funds (District/Building)	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Gifts Fund Raiser	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Other	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<b>Total</b>	<b>\$ <input type="text"/></b>	<b>\$ <input type="text"/></b>	<b>\$ <input type="text"/></b>	<b>\$ <input type="text"/></b>

**B) Print Collection**

Genre	Holdings/Subscriptions	Total	Average Year	Copyright Date
<b>Fiction:</b>	Total Holdings by category	<input type="text"/>	<b>Average Year (fiction)</b>	<input type="text"/>
<b>Reference/Nonfiction:</b>	Total Holdings by category	<input type="text"/>	<b>Average Year (ref/non-fiction)</b>	<input type="text"/>
<b>Visual:</b>	Total Holdings by category	<input type="text"/>		
<b>Magazine:</b>	Total number of Subscriptions	<input type="text"/>		
<b>Newspapers:</b>	Total number of Subscriptions	<input type="text"/>		

**C) Electronic Collection**

Do you subscribe to the electronic resources package from the State Library (MOREnet)?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Do you subscribe to any electronic resources other than the State Library (MOREnet)?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Number of Individual ebook titles in your collection	<input type="text"/>	

**D) LMC Schedule**

<input type="radio"/> All classes scheduled access	Before school day <input type="text"/>
<input type="radio"/> All Classes flexible access	During school day <input type="text"/>
<input type="radio"/> Combination of scheduled and flexible access	After school day <input type="text"/>

**E) LMC Student Independent Access (Min/Week)**

Email: [webreplvimpd@dese.mo.gov](mailto:webreplvimpd@dese.mo.gov)

Current User: \_\_\_\_\_ Last Modified User: \_\_\_\_\_ Last Modified Date: \_\_\_\_\_

"Missouri public schools: the best choice...the best results!"

## Item Definitions – Screen 07-Library Media Center

**Header Information** – Refer to **Core Data Collection Menu – Cycles and Layout (page preceding the August Cycle)** for definition of District, Year, Status, Location, and Help.

**School No./Name** – 4-digit school number and name of attendance center. (Select from drop-down list.) Report district resources not allocated to a specific attendance center in the central office (building 1000).

**Grade Span** – Lowest and highest grade levels (PK-12) served by this library media center. Valid selections are PK, K and 1-12. (Select from drop-down list.)

**Enrollment Served** – Total number of students served by this library media center.

**Staff Served** – Total full-time equivalency (FTE) of certificated staff served by this library media center. One FTE is equal to the minimum number of hours required by the district to be considered a full-time employee. Combine part-time employee hours to calculate full-time equivalency.

**Seating** – Total number of students that can be seated, in chairs, in the library media center at one time.

**FTE Paid Support Staff Serving Library Media Center (LMC)** – Total full-time equivalency (FTE) of paid support staff (library clerks, library secretaries, etc.) serving this library media center. One FTE is equal to the minimum number of hours required by the district to be considered a full-time employee. Combine part-time employee hours to calculate full-time equivalency.

### FUNDING FOR LIBRARY MEDIA SERVICES (LMS) PROGRAM

**Supplies** – Amount expended on consumable items (paper, toner, glue, tape, bar codes, etc.) used in the daily operation of this library media center.

**Materials** – Amount expended on reading, listening, and viewing items in any format that have been cataloged, inventoried, and disseminated through this library media center, including subscriptions to electronic databases/resources. These items may support teachers and/or students curricular and recreational use.

**Equipment** – Amount expended on equipment (computers, projectors, tape recorders, etc.) purchased for use by this library media center.

**TOTAL** – Total amount expended for this library media center for each source of funds and a total amount expended for all funds. (Item is system calculated and displayed.)

### Sources of Funds

The amount expended for this library media center under the designated categories described above is entered for each of the Sources of Funds. Do not include monies for salaries and benefits. The sources of funds are defined as follows:

**Local Funds** – Monies expended for this library media center that were received from local funding sources (real and personal property taxes, Proposition C, etc.).

**Gifts/Fund Raiser** – Monies expended for this library media center that were received from local fund raising activities or private gifts/donations.

**Other** – Monies expended for this library media center that were received from sources other than those specifically named above.

**TOTAL** – Total amount expended for this library media center for each category - Supplies, Materials, Equipment, and Other. (Item is system calculated and displayed.)

## PRINT COLLECTION

**Fiction** – Total number of fiction materials. (All countable.) Average copyright date by adding copyright dates of all materials included in this count and dividing by the number of volumes reported.

**Reference and Nonfiction** – Total number materials assigned a Dewey Decimal Classification number for Reference/Nonfiction. Average copyright date by adding all dates and dividing by the number of volumes reported.

**Visual** – Total number of items which require equipment to be viewed. Visuals include DVDs, video tapes, slides, digital streaming, etc.

**Magazine (Print)** – Total number of magazine subscriptions providing a major source of information, seasonal literature, opinions, and other curricular and motivational information.

**Newspaper (Print)** – Total number of newspaper subscriptions providing local, state, and national/international coverage of current events.

## ELECTRONIC COLLECTION

A subscription to the electronic resources **provided by the State Library (MOREnet)** is counted separately from the resources a district might provide through other sources.

If district independently pays fees for electronic subscriptions **other than through MOREnet** – Subscriptions would include general encyclopedias, specialized resources and encyclopedias, journals and magazine databases, newspaper databases, video services such as Discovery, Safari, Brain Pop, etc.

eBooks – Number of individual titles in collection available as an entire book in electronic format designed for or accessible to a single user and accessed via electronic file viewed on electronic reader such as Kindle, iPad, or computer screen. Books available free via the Internet are not included in this count.

**LMC Schedule** – Check the box that applies:

All classes in the building have ONLY Fixed Scheduling access to the LMC – the LMC has been assigned teaching responsibilities on a regularly scheduled basis.

All classes in the building have ONLY Flexible Scheduling access to the LMC – the LMC schedules classes and small groups of individuals for varying time periods appropriate to need throughout the school day.

All classes in the building have a COMBINATION of Flexible and Fixed scheduled access to the LMC.

**LMC Student Independent Access (Minutes per Week)** – Number of minutes **per week** that students have independent access to the LMC:

Before school – before the first bell \_\_\_\_\_

During school – between first bell and last bell \_\_\_\_\_

After school – after last bell \_\_\_\_\_

Example: LMC is open 30 minutes before classes start. Calculation would be 30 minutes x 5 days = 150 minutes for Before School **if** students are allowed into the LMC during this time.

**Do not report time if library -**

- is open but not staffed,

- is staffed but a class takes up the entire space (tables and chairs), or

- has a fixed schedule and does not allow other students access during those times.

**Save** – Click button to save all data on screen.

**Delete** – Click button to delete.

**Edits** – Click button to display list of potential data errors and/or warnings related to data displayed.