



## ESEA Consolidated Federal Programs Calendar

(This calendar has been completed with the most accurate and up-to-date information as of April, 2018. Be advised, as the year proceeds, changes and additions may occur. For this reason, we encourage you to join, if you have not, our Federal Programs Listserv where any changes or additions will be posted throughout the year.)

To subscribe go to:

<http://dese.mo.gov/quality-schools/federal-programs/listserve>

### On-Going Requirements

- ❖ Payment Requests are due no later than 11:59 p.m. on the 1<sup>st</sup> and/or 20<sup>th</sup> of the month
- ❖ Submit Application Revisions as needed until April 30th
- ❖ Completion of Time and Effort Logs (Semi-Annual Certification/Personnel Activity Reports (PAR)/Substitute System)
- ❖ Parental involvement activities/meetings are required for all buildings with Title I.A funds
- ❖ Parental input should be included in the School Parent Compact, Policies, Plans, Annual Meeting and Program Evaluation
- ❖ Public Notice of Educational Rights of Homeless Students and Youth (posters and brochures are disseminated to places where family and youth are likely to be present)
- ❖ Reference the MOSIS/Core Data Acquisition Calendar Timeline for additional deadlines
- ❖ Inventory update if equipment is purchased
- ❖ Ongoing consultation between LEAs and nonpublic schools

### July

- 1 – First day of the Fiscal Year
- 1 – Deadline for ESEA Consolidated Application (Consolidated Plan and Budget)
- 1 - Deadline for Title I School Improvement (a) Application
- 1 – Deadline for nonpublic consultation forms
- 1 – Starting Date for Homeless Children and Youth Grant Program
- 31 – Deadline for Evaluation Reports for the Homeless Children and Youth and Refugee Children School Impact Grants
- Federal Programs' Titles I.A and III EL End-of-Year Reports (available online)
- Continue planning parental involvement activities for the upcoming school year

## **August**

- 1 – ESEA Consolidated Application Steps 1 and 2 of the Breakdown of Allocations (BOA) are locked
- 15 – Update and submit Screen 03 – District Contact Personnel in the MOSIS August Cycle (specifically EL, Federal Programs, Homeless, Migrant and Foster Care contacts)
- Disseminate:
  - ESEA Complaint Procedures
  - Parents' Right-to-Know Regarding Teachers' Qualifications
- Conduct Title I.A Annual Meeting(s) in all Title I.A building(s)
- Nonpublic services begin at the same time as public school Title I.A services
- LEAs must verify compliance with Comparability of Services requirements (applicable to LEAs with overlapping grade spans)

## **September**

- 30 – Deadline for ESEA Programs' Final Expenditure Report (FER)
- 30 – Deadline to obligate Title I.A excess carryover
- 30 – Project ending date for Math and Science Partnership and Refugee Programs
- School-Parent Compacts signed and on file
- Review MAP data
- Annual Federal Programs Conference
- Information sent to all registered nonpublic schools regarding Nonpublic Registration

## **October**

- Nonpublic online Registration opens
- 1 – Starting Date for Refugee Children School Impact Grant Project
- 15 – Submission of ESEA October Cycle of the Self-Assessment (based on cohort year)
- 15 – Submission of ESEA October Cycle (Migrant and ELL) of the Self-Assessment (based on cohort year)
- 15 – Submission of ESEA/ESSA Finance Self-Assessment (based on cohort year)
- 15 – All federally-paid positions, full and part-time, and stipends have been verified and entered into the October Cycle of MOSIS/Core Data and they correlate to the ESEA Consolidated Application
- 30 – Deadline for Math and Science Partnership Program Final Expenditure Report (FER)
- 31 – Deadline to submit Federal Programs' Titles I.A, and III EL End-of-Year reports
- 31 – Deadline for Refugee Children School Impact Grant Final Expenditure Report (FER)
- 31 – 9/30 Report of expenditures and obligations due for Title I.A
- Submit Application Revisions as needed
- Parental Involvement activities conducted
- Review Educator Qualifications in Web Apps to ensure federally funded staff are appropriately certified.

## **November**

- 13 – Deadline for Annual Program Evaluation of Title I.D (Delinquent Institutions)
- 15 – Deadline for the Refugee Children School Impact Grant Self-Monitoring Checklist
- 30 – Deadline for nonpublic schools to complete Nonpublic Registration online
- 30 – Deadline for the Annual Survey of Children in Local Institutions for Neglected or Delinquent Children or in Correctional Institutions
- 30 – Deadline for Math and Science Partnership Program Evaluation Report
- Comparability of Services study conducted by DESE using October MOSIS information; LEAs verify data. Non-compliant LEAs submit corrective action plan. (applicable to LEAs with overlapping grade spans)

## **December**

- 1 Nonpublic Registration Public School Verification Opens (Public school officials verify Nonpublic Registration enrollment counts, economic deprivation method and economic deprivation counts)
- 15 – Submission of ESEA December Cycle of the Self-Assessment (based on cohort year)
- Semi-Annual Certification Form(s) signed and on file after first semester
- Inventory update if equipment is purchased
- Parental Involvement activities conducted

## **January**

- Maintenance of Fiscal Effort (ESEA MOE) computed in ePeGS based on information from the Annual Secretary of the Board Report (ASBR) and LEAs notified on non-compliance
- Census Data from USED made available to LEAs for review

## **February**

- 15 – Submission of ESEA February Cycle of the Self-Assessment (based on cohort year)
- 28 – Nonpublic Registration Public School Verification must be completed

## **March**

- 31 – Recommended last day to order materials and supplies
- Submit Application Revisions as needed
- Conduct program needs assessment including nonpublic services

## **April**

- CSIP, District Accountability, Priority and Focus Plans revised based on needs assessment and evaluations
- 15 – Submission of ESEA April Cycle of the Self-Assessment (based on cohort year)
- 30 – Deadline for ESEA Consolidated Application Revisions
- Send Parent Surveys; tabulate results for program evaluation
- Conduct the Annual Program(s) Evaluation meetings for Title I.A and Title IV.A
- Conduct the Annual Program Evaluation meeting with nonpublic schools for Title I.A
- Conduct consultation meeting(s) with nonpublic school officials to plan for activities associated with the upcoming ESEA Consolidated Federal Programs' funds; have required forms completed and signed at this time

- Conduct consultation with required members regarding how best to improve the activities supported with Title II.A funds.

### **May**

- Compare numbers and data for new ESEA Consolidated Application
- Collect teacher checklists for students who may be eligible for Title I.A services (Public and Nonpublic)
- Semi-Annual Certification Form(s) signed and on file after second semester

### **June**

- 1 – Deadline to submit Federal Program Proposed Summer School Plan
- 30 – Project Ending Date for ESEA Consolidated (I.A, I.C Migrant, I.D Delinquent, II.A, III Immigrant, III EL , IV.A , V.B), Charter School Grant, Homeless Children and Youth Grant Program, School Improvement (g) SIG, and Title I School Improvement (a)
- Submit ESEA Consolidated Application including any necessary forms to ensure the July 1 substantial approval date
- Conduct physical inventory and update inventory records
- Homeless Children and Youth Grant Award Announcement