



**PUBLIC/PRIVATE DESIGN FOR EDUCATIONAL SERVICE
FOR TITLES IA, IC, IIA, IIIA, AND IVA**

INSTRUCTIONS

The Every Student Succeeds Act (ESSA) requires timely and meaningful consultation between the local educational agency (LEA) and appropriate nonpublic school officials during the design and development of each federally funded program. The LEA and nonpublic school officials shall both have the goal of reaching agreement on how to provide equitable and effective programs for eligible nonpublic school children. In addition to the signed *Affirmation of Consultation with Nonpublic School Officials*, an LEA should keep detailed records of any interactions throughout the on-going consultation process with nonpublic schools. To ensure this consultation meets the needs of students and teachers in either type of school, it is required that administrators from public and nonpublic schools answer the questions written on the following pages. The LEA must complete one planning document with EACH nonpublic school it serves. When completed, this plan for services must be signed by officials from both parties and kept in the central office of each entity. The completed document must be available to parents of both public and nonpublic school students and the general public. This planning document will also be requested during a district's federal programs' monitoring and as part of the Consolidated Application process.

Required consultation shall include meetings of LEA personnel and nonpublic school officials, and must take place before the LEA makes any decision that affects the opportunities of eligible nonpublic school children to participate. The required consultation also must take place before the Consolidated Application will be approved and payment can be requested. Meetings between LEA and nonpublic school officials must continue throughout the implementation and assessment of services provided and shall be documented.

SECTION I LEA INFORMATION

LEA NAME	COUNTY-DISTRICT CODE
SIGNATURE OF LEA AUTHORIZED REPRESENTATIVE	DATE

SECTION II NONPUBLIC SCHOOL INFORMATION

NAME OF NONPUBLIC SCHOOL	COUNTY-DISTRICT CODE
SIGNATURE OF NONPUBLIC SCHOOL OFFICIAL	DATE

SECTION III CONSULTATION TOPICS

1. How the children's needs will be identified.
2. What services will be offered.
3. How, where and by whom the services will be provided.
4. How the services will be academically assessed and how the results of that assessment will be used to improve those services. (Title IA only)

LEA NAME	NAME OF NONPUBLIC SCHOOL
<p>5. How the services will be assessed and how the results of that assessment will be used to improve those services. (Titles IC, IIA, IIIA and IVA only)</p>	
<p>6. The size and scope of the equitable services to be provided to the eligible nonpublic school children, the proportion of funds that is allocated for such services, and how that proportion of funds is determined.</p>	
<p>7. The method or sources of data that are used to determine the number of children from low-income families in participating school attendance areas who attend nonpublic schools. (Title IA only)</p>	
<p>8. How and when the LEA will make decisions about the delivery of services to eligible children, including a thorough consideration and analysis of the views of the nonpublic school officials on the provision of services through a contract with potential third-party providers.</p>	
<p>9. How, if the LEA disagrees with the views of the nonpublic school officials on the provision of services through a contract, the LEA will provide in writing to the nonpublic school officials an analysis of the reasons why the LEA has chosen not to use a contractor. (Title IA only)</p>	
<p>10. Whether the LEA will provide services directly or through a separate government agency, consortium, entity, or third-party contractor.</p>	
<p>11. Whether to provide equitable services to eligible nonpublic school children by creating a pool or pools of funds with all of the funds allocated based on all the children from low-income families in a participating school attendance area who attend nonpublic schools or based on the children in the LEAs participating school attendance area who attend nonpublic schools with the proportion of funds allocated based on the number of children from low-income families who attend nonpublic schools.</p>	

LEA NAME	NAME OF NONPUBLIC SCHOOL
<p>12. When, including the approximate time of day, services will be provided. (Title IA only)</p>	
<p>13. Whether to consolidate and use funds in coordination with eligible funds available for services to nonpublic school children under other Consolidated Application programs to provide services to eligible nonpublic school children participating in those programs. (Title IA only)</p>	
<p>14. How nonpublic school parent and families will be involved equitably in services and activities.</p>	
<p>15. How teachers of participating nonpublic school students have the opportunity to participate, on an equitable basis, in Title I services and activities. (Title IA only)</p>	
<p>16. Whether the LEA will use an administrative reservation in order to administer equitable services.</p>	
<p>17. How any carryover funds will be used.</p>	
<p>18. What indirect costs are and whether the LEA will charge costs associated with providing equitable services to the proportional share of Title I funds available for equitable services. (Title IA only)</p>	
<p>19. Whether the LEA will transfer funds. (Titles IC, IIA, IIIA and IVA only)</p>	