

October Cycle - General Provisions	Evidence	LEA Comments	Y N NA DR
1. NCLB Complaint Procedures for Federal Programs (Administrative Manual)			
<p>a. The LEA has and disseminates annually, free of charge, the Department's NCLB Complaint Procedures, https://dese.mo.gov/sites/default/files/qs-fedcomp-Complaint-Procedures.pdf (Rev 7/15), to the parents of students and appropriate private officials and representatives.</p>	<input type="checkbox"/> Newsletters <input type="checkbox"/> Student Handbook <input type="checkbox"/> Newspaper or website (not only source)	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	○ ○ ○ ○
<p>b. The LEA documents NCLB complaints and the resolution in a timely manner.</p>	<input type="checkbox"/> Copies of NCLB complaints and resolutions <input type="checkbox"/> No NCLB complaints on file	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	○ ○ ○ ○
2. Nonpublic (NCLB, 1120)			
<p>a. The LEA conducts timely consultations (before the LEA officials make any decision that affects the opportunity for private school children to participate) with nonpublic school officials in the project planning stage for Titles I.A, II.A, and III.</p>	<input type="checkbox"/> Completed Public/Private Design for Educational Service (required) <input type="checkbox"/> Completed Nonpublic Consultation and Participation Forms for Title I.A, II.A & III (do not need to upload)	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	○ ○ ○ ○
<p>b. Nonpublic services are delivered in a timely fashion (start of school year). No delay or interruption in services for nonpublic schools for student instruction and/or professional development activities.</p>	<input type="checkbox"/> Third party contracts <input type="checkbox"/> Calendar of services <input type="checkbox"/> Daily schedule/lesson plans	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	○ ○ ○ ○
3. Title X, Part C: McKinney-Vento Homeless Education Program (NCLB, 1113) (applies to all LEAs)			
<p>a. The LEA has documentation available showing a procedure is used by the LEA to survey the enrolled student body and identify those students who are homeless. These identification efforts are coordinated with school personnel and community agencies.</p>	<input type="checkbox"/> Questions on the student enrollment form (required) https://dese.mo.gov/sites/default/files/sampleenrollform.pdf <input type="checkbox"/> Agendas, minutes of meetings, or other forms of communication with community social and welfare service agencies, shelters, churches, etc. (required)	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	○ ○ ○ ○
<p>b. The LEA identified homeless students enrolled in prior school year. If LEA did not have students enrolled, indicate zero.</p>	<input type="checkbox"/> Number of homeless students enrolled in prior school year as reported in MOSIS (do not need to upload MOSIS Report)	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	○ ○ ○ ○
<p>c. The LEA has board-adopted policies and procedures that ensure there are no barriers to the enrollment, attendance, and success of homeless children and youth.</p>	<input type="checkbox"/> Copy of the policy which is in a uniform format that parents can understand (required) <input type="checkbox"/> Copy of board minutes showing board adoption date of Homeless policy (required)	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	○ ○ ○ ○
<p>d. The LEA has identified a board-appointed district homeless coordinator.</p>	<input type="checkbox"/> Name or position of board-appointed homeless coordinator (required) <input type="checkbox"/> Copy of board minutes or board-adopted policy showing the appointment of the homeless coordinator (required)	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	○ ○ ○ ○
<p>e. The local homeless coordinator is familiar with the definition of a homeless child and duties related to the homeless federal statute. Other school personnel have been notified that the local homeless coordinator is responsible for these duties.</p>	<input type="checkbox"/> Job description specifying the duties of the homeless coordinator (required) <input type="checkbox"/> Meeting agendas, sign-in sheets, and minutes of meetings that include staff trainings and attendance, P.D., or other forms of communication notifying school personnel of the duties of the local liaison and needs/rights of homeless students (required)	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	○ ○ ○ ○
<p>f. The LEA has a board-approved process for the resolution of disagreements about eligibility and placement, with procedures for homeless families and youth to appeal decisions made by the LEA, including written explanations, clearly defined processes, and provision of services during the appeal.</p>	<input type="checkbox"/> Copy of board-approved process (required) <input type="checkbox"/> List of disputes addressed, if applicable	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	○ ○ ○ ○
<p>g. Public notice of educational rights of homeless children and youth is disseminated in places where families and youth are likely to be present.</p>	<input type="checkbox"/> Pictures of posters that are displayed	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	○ ○ ○ ○