

December Cycle - Title I.A: Improving the Academic Achievement of the Disadvantaged	Evidence	LEA Comments	Y N NA DR
<p><b>1. Title I.A LEA Plan (NCLB, 1112)</b></p> <p>- The LEA provides evidence the LEA plan includes input from teachers, principals, administrators (including administrators of other programs described in Title 1.A) and other appropriate school personnel, and parents of children in schools receiving Title I services.</p>	<input type="checkbox"/> Federal Title I LEA Plan is current (do not need to upload) (required) <input type="checkbox"/> Meeting agendas, sign-in sheets, and minutes of meetings (required)		O O O O
<p><b>2. Schoolwide Plan (NCLB, 1114)</b></p> <p>- For each Schoolwide Title I building, the schoolwide plan; 1. meets the 10 components, 2. is reviewed and evaluated annually, and 3. is amended to document planned changes to the program.</p>	<input type="checkbox"/> Federal Schoolwide Plan is current (do not need to upload) (required) <input type="checkbox"/> Meeting agendas, sign-in sheets, and minutes of meetings (required)		O O O O
<p><b>3. Breakdown of Allocations (BOA) (NCLB, 1112)</b></p> <p>- Low-income and membership documentation is available for both public and nonpublic schools and matches the data on Step 1 of the BOA on the NCLB Consolidated Application. The LEA uses the same measurement of poverty and enrollment for all attendance areas taken at the same point in time.</p>	<input type="checkbox"/> Documentation of measurement of poverty (ex: Feb. Cycle Core Data Screen 15) (do not need to upload) <input type="checkbox"/> Documentation of measurement of membership (ex: Feb. Cycle Core Data Screen 16) (do not need to upload)		O O O O
<p><b>4. Neglected Institutions (Administrative Manual) (If applicable)</b></p> <p>- The LEA has a plan for Neglected funds that describes the program to be implemented.</p>	<input type="checkbox"/> Title I.A Neglected School Child Form <input type="checkbox"/> Title I.A LEA Plan (do not need to upload)		O O O O
<p><b>5. Parents' Notifications of Teacher Qualifications (ESSA, 1112(e))</b></p> <p>- Parents of each student attending a school receiving Title I funds are notified annually, in a uniform format that they can understand, they may request and the LEA will provide information regarding the professional qualifications of the student's classroom teachers.  <a href="http://dese.mo.gov/sites/default/files/Parent_Right-To-Know_Sample_Ltr.pdf">http://dese.mo.gov/sites/default/files/Parent_Right-To-Know_Sample_Ltr.pdf</a></p>	<input type="checkbox"/> Newsletter or Student Handbooks from each Title I Building		O O O O
<p><b>6. School Parent Involvement Plan (NCLB, 1118 (b))</b></p> <p>a. The LEA provides documentation that each Title I-served school jointly develops and/or annually reviews with parents a Parent Involvement Plan including the School Parent Compact that outlines how parents, the entire school staff, and students share the responsibility for improved student achievement, as well as the means by which the school and parents will build a partnership to achieve this end.</p>	<input type="checkbox"/> Meeting agendas, sign-in sheets, and minutes of meetings		O O O O
<p>b. All Title I schools have a Parent Involvement Plan, which is reviewed annually with input from parents.</p>	<input type="checkbox"/> Copy(ies) of the Parent Involvement Building Plan (s) which is/are in a uniform format that parents can understand (required) <input type="checkbox"/> Copies of correspondence to parents, flyers, etc. (required) <input type="checkbox"/> Meeting agendas, sign-in sheets, and minutes of meetings (required) <input type="checkbox"/> One signed school parent compact from each Title I served building (Please see example at <a href="http://dese.mo.gov/quality-schools/federal-programs/parental-involvement">http://dese.mo.gov/quality-schools/federal-programs/parental-involvement</a> )		O O O O

**7. Paraprofessionals (NCLB, 1119 (c))**

a. In a Title I Targeted Program, paraprofessionals paid with Title I funds have a minimum of 60 semester hours of college credit with a certified transcript on file, or have taken and passed the ParaPro Assessment or Paraprofessional Assessment.

- Copy of transcript
- Copy of ParaPro Assessment results
- Copy of Paraprofessional Assessment
- List of Title I Funded Paraprofessionals (required)

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b. In a Title I Schoolwide Program, all instructional paraprofessionals have a minimum of 60 semester hours of college credit with a certified transcript on file, or have taken and passed the ParaPro Assessment or Paraprofessional Assessment.

- Copy of transcript
- Copy of ParaPro Assessment results
- Copy of Paraprofessional Assessment
- List of Title I Funded Paraprofessionals (required)

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c. The LEA ensures instructional paraprofessionals are under the direct supervision of an appropriately certified teacher.

- Staff assignment report (do not need to upload)

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