

# ESEA Program Self-Monitoring Checklist

## Tiered Monitoring Items - School Year 2019-20

### October Cycle

October Cycle - Title I.A Improving Basic Programs Operated by LEAs	Evidence
<p><b>1. Annual Meeting (ESSA 1116)</b></p> <p>a. At the beginning of the school year an annual meeting is convened at each Title I served school, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend.</p> <p>b. At the annual meeting parents are informed of 1.) their school's participation in Title I.A, 2.) Title I.A requirements and 3.) the right of parents to be involved.</p>	<ul style="list-style-type: none"><li><input type="checkbox"/> Newsletters or other announcements (including website, newspaper, and school bulletins) (required)</li><li><input type="checkbox"/> Meeting agendas, sign-in sheets and minutes of meetings (required)</li></ul>
<p><b>2. Schoolwide Program Plan (ESSA 1114(b)(4))</b></p> <p>The Schoolwide Program Plan is made available to the LEA, parents and the public. The Schoolwide Program Plan is in a uniform format that parents can understand and, to the extent practicable, is provided in a language the parents can understand.</p>	<ul style="list-style-type: none"><li><input type="checkbox"/> Documentation showing Schoolwide Program Plans are made available to the LEA, parents and the public</li><li><input type="checkbox"/> Schoolwide Program Plan is in a uniform format that parents can understand and, to the extent practicable, be provided in a language parents can understand (Do not need to upload)</li></ul>

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