September 25, 2020

Subject: Parents as Teachers October Update

This message is being sent on behalf of Lana Brooks, Director Early Learning.

Below are a couple of reminders to assist your school district with the requirements to report Parents as Teachers (PAT) services.

- The minimum required submissions of Invoices must occur **October 1st**, December 1st and March 1st. These reports are available through the Web Applications System in ePeGS.

- The PAT Supervisor must be reported along with the PAT Contact Person on Screen 3 of Core Data.

- Parent educator(s) and PAT supervisor must be reported on Screens 18 and 20 of Core Data with the appropriate course code. Refer to Exhibit 17B and Exhibit 33 of the Core Data and MOSIS Reference Manual for additional information.

- Parent Educator Subscription Renewal for curriculum access is required by September 30th and can be done through the PATNC website.

Additional detailed information on these reminders can be accessed from the PAT Timeline. Contact the Early Learning Supervisor for your district if you have questions with this information.