

New Charter School Sponsor Evaluation Rubric (2013-14)

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
Section I - Sponsor Commitment and Capacity						
The sponsor recognizes that chartering is a means to foster excellent schools that meet identified needs, creates organizational structures to facilitate meeting these needs, and commits human and financial resources necessary to conduct its sponsoring duties effectively and efficiently. <i>Authority: 5 CSR 20-100.260 and sections 160.400.11; 160.400.11(5); 160.400.16(1)-(6); 160.403; 168.133.1 RSMo.</i>						
I(A) Is the name and address of governing/school board including president submitted?	No. List of the governing/school board and president was not submitted.		Yes, a list was submitted.	Yes. A comprehensive list, including president's title, was submitted.		*Letter/list
I(B)(1) Is there a list of individuals and their areas of expertise who will be involved with charter oversight, including school finance, special education, leadership, curriculum, federal/state programs, food services, transportation, assessment, governance, etc?	The sponsor does not identify individuals or areas of expertise.	The sponsor has a partial list of potential names but does not have employment or contracts in place.	The sponsor identifies main areas of responsibility and general staff assignments or contracts have been made.	The sponsor has a comprehensive list of staff and assigned responsibilities along with specific areas of expertise. The sponsor also has a list of contracted or part-time staff with specific skills that can be used as needed.		*Interviews *Consultants or contracts *Designated staff
I(B)(2) Is there a process for collecting and retaining records showing that all individuals working in the sponsor's office (and/or in the capacity of a sponsor) who have any contact with students complete a criminal background check and Missouri Family Care Safety Registry (FCSR) check as outlined in Section 168.133.1, RSMo? Are student records secure?	The sponsor does not identify a process for obtaining records for the background checks.	The sponsor has a process for obtaining records for the criminal background check or the FCSR check for some individuals working in their office and/or in the capacity of a sponsor who have any contact with students.	The sponsor has a process for both the records for the criminal background check and the FCSR check for some of the individuals working in their office and/or in the capacity of a sponsor who has any contact with students.	The sponsor has both the records for the criminal background check and the FCSR check for <u>all</u> individuals working in their office and/or in the capacity of a sponsor who has any contact with students. Background checks are completed prior to having contact with children. Student records are confidential and secure.		*Interviews *Documentation of background & FCSR clearance. *Description of process for obtaining background & FCSR reports.

New Charter School Sponsor Evaluation Rubric (2013-14)

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
I(B)(3) Does sponsor's staff have sufficient time allocation, knowledge, and skill to execute authorizing responsibilities effectively? For example: special education, school finance, federal programs, data, curriculum, assessments, and intervention. Do they provide support in face-to-face contact, webinars, emails, etc?	The sponsor does not identify staff.	The sponsor identifies staff that are responsible for performing sponsoring activities by adding the sponsoring responsibilities to an existing position but does not give a time allocation for these individuals.	The sponsor identifies staff that are responsible for performing sponsoring activities, has job descriptions and percentage of time allocated to complete basic sponsor responsibilities.	The sponsor formally introduces staff members that are responsible for performing sponsoring activities, including a review of all comprehensive data, and has job descriptions and percentage of time allocated. A yearly review of the time allotted for sponsoring responsibilities occurs. The stage of development of its charters, the responsibilities assumed by the sponsor and a comparison to other sponsor organizations' best practices may guide the decision for more or less resource allocation.		*Interviews *Job descriptions *Time allocation examples
I(B)(4) Does the sponsor provide a preliminary budget showing that 90% of state funds received for sponsoring will support charter operations and compliance as outlined in section 160.400(11), RSMo?	No budget provided.	The budget provided has few details on the use of state funds.	The sponsor provides a budget report to the Department showing how the state funds received for sponsoring will be utilized.	The sponsor provides a preliminary budget to the Department showing how 90% of the state funds received for sponsoring, support charter operations and compliance as outlined in section 160.400(11), RSMo. Bookkeeping processes are in place to separately track state funds.		*Interviews

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
Section II - Application Process and Decision Making						
A quality sponsor implements a thorough application process that includes clear application and guidance; follows fair, transparent procedures and rigorous criteria; and grants only those charter applications that demonstrate a strong capacity to establish and operate a quality charter school. <i>Authority: 5 CSR 20-100.260 and sections 160.400.11(2); 160.405.1(1)-(17); 160.415(4) RSMo.</i>						
II(1) Does the sponsor implement a thorough charter application process as outlined in Section 160.400.11(2), RSMo and the items specifically listed in 160.405.1(1-17), RSMo? Is a summary of all charter agreement terms and contents included?	The sponsor does not provide an application.	Sponsor utilizes state application model with little or no supporting material.	The sponsor provides a procedure manual to new applicants. The manual describes the application process and includes materials to complete an application. The sponsor uses state model or has developed their own.	The sponsor provides a procedure manual to new applicants. The manual describes the application process, includes materials to complete an application and is available through the sponsor's web site or upon request through the mail. Sponsor provides technical assistance.		*Interviews *Procedure manual *Application *Website with FAQ *Technical assistance plan
II(2) Do you maintain a consistent policy and timeline for soliciting, accepting, approving and denying charter applications?	The sponsor does not provide evidence of a timeline or policy for applications.	The sponsor has an unwritten policy and timeline for accepting, approving and denying charter applications.	The sponsor uses state legislation/rules and timeline for guidance.	The sponsor has a consistent, written policy and timeline for soliciting, accepting, approving and denying charter applications.		*Interviews *Timeline *Written policy
II(3) Before submitting charter applications to the Department, are the applications adequately vetted by a review team? Do you work with the submitters of charter proposals to elevate the application to the appropriate level?	The sponsor does not have a vetting process.	The sponsor has an unwritten policy to review applications, negotiate improvements and, if needed, provide reasons for application denials.	The sponsor has a written policy to review applications, negotiate improvements and, if needed, provide reasons for application denials. A team process is utilized.	The sponsor has a thorough written process in place to review applications, negotiate improvements and, if needed, provide reasons for application denials, and submit the approved charter electronically to the Department. The review team represents a cross-section of professional educators.		*Interviews *Written process or rubric *Composition of review team

New Charter School Sponsor Evaluation Rubric (2013-14)

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
II(4) Does the sponsor require any charter contracting with a third-party provider for education design and operation or management, to include additional contractual provisions that ensure rigorous, independent contract oversight by the charter governing board and the school's financial independence from the external provider?	The sponsor does not address third-party providers.		The sponsor indicates that in the event a third-party servicer will be utilized, procedures for contract oversight will be developed.	The sponsor requires any school contracting with a third-party provider for education design and operation or management, to include additional contractual provisions that ensure rigorous, independent contract oversight by the charter governing board and the school's financial independence from the external provider.		*Interviews *Assurance that all charter governing boards ensure financial independence from a third-party provider and additional contract provisions that may be necessary

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
Section III - Board Support						
The sponsor shall implement steps to offer ongoing support, including but not limited to: training, organization, ethical conduct, knowledge, commitment, compliance, leadership oversight, contract management, accountability, transparency, and the interpretation of the Missouri public charter school statutes/rules for charter school board(s). <i>Authority: 5 CSR 20-100.260 and sections 105.483; 105.492; 160.400.7; 160.400.14-15; 610.010-610.030 RSMo.</i>						
III(1) Does the sponsor demonstrate oversight of charter boards in a variety of ways (including board minutes, attending board meetings, and verifying reporting processes)?	The sponsor does not demonstrate oversight.	The sponsor reviews board minutes.	The sponsor reviews all board minutes and attends two board meetings per year.	The sponsor reviews all board minutes, attends three or more board meetings per year and verifies reporting processes. The sponsor verifies that board meeting notices and minutes are published for public viewing. A list of meetings the sponsor attended is provided.		*Interviews
III(2) Does the sponsor monitor whether the charter board and committee business is conducted as outlined in the Missouri Sunshine Laws in sections 610.010-610.030, RSMo? Do you have a conflict of interest policy?	The sponsor does not provide evidence of monitoring board and committee business as outlined in the Missouri Sunshine Laws.	The sponsor reminds the charter board about the Missouri Sunshine Laws.	The sponsor provides written information about the Missouri Sunshine Laws.	The sponsor monitors by a variety of ways that charter board and committee business is conducted as outlined in the Missouri Sunshine Laws. A conflict of interest policy is provided.		*Interviews *Written information on Sunshine Law *Conflict of interest policy
III(3) What specific board training did the sponsor provide/support during the past year?	The sponsor does not provide evidence of a board training.		The sponsor provided minimal board training.	The sponsor provides regular board training and supports additional training opportunities when possible.		*Interviews *Documentation or lists of time/events

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
Section IV - Academic Performance						
The sponsor shall take steps to closely monitor state performance standards, defined by the department, are included in the sponsor/charter contract. <i>Authority: 5 CSR 20-100.260 and sections 160.405.4(6)(a) and 160.405.8(1)(a) RSMo.</i>						
IV(1) Does the sponsor ensure academic performance contract goals for each charter are aligned to pupil academic standards as outlined in section 160.405.4(6)(a) RSMo, and in the Annual Performance Report (APR)?	The sponsor does not provide evidence of a performance contract.	Sponsor makes charters aware of the need for goals; however sample goals are not aligned to APR.	Sponsor requires that most performance contract goals are clear/attainable, and student performance aligns with the APR, which will be used to evaluate charters.	Sponsor requires that all performance contract goals are clear/attainable, and student and organizational performance align with the APR. Contract goals will be utilized to evaluate the charters on a regular and ongoing basis to determine renewal.		*Interviews *Clearly measurable goals *Include all applicable to APR standards *Performance contracts *Goals aligned with APR
IV(2)(a) What intervention plans are currently in place for each charter? List the charters with APR below 50% and above 70%. Note all charters that are on probationary status due to low academic performance.	The sponsor does not provide evidence of any intervention plans.		Limited information was provided on intervention based on performance objectives.	Sponsor provides specific and ongoing data and intervenes, in a timely manner, based on academic performance objectives.		*Interviews *Performance contract *Intervention scenarios
IV(2)(b) How does the sponsor intervene if a charter has deficiencies in academic performance or other objectives agreed to in the performance contract?	The sponsor does not provide evidence of standards or levels of expected academic performance in contract.	Contract does not indicate both the standard and level of performance that a school must attain for charter renewal.	Contract indicates limited standards and levels of performance that a school must attain for charter renewal.	Contract clearly indicates the standards and levels of performance that a school must attain for charter renewal. The contract also indicates consequences for not meeting standards/performance.		*Interviews *Level of performance used for renewal *Consequences for not meeting performance levels *Revocation policy

New Charter School Sponsor Evaluation Rubric (2013-14)

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
IV(3) What criteria would the sponsor use to approve or deny additional sites or expansion of grade levels when the charters are designated as persistently low achieving as verified by its APR or a school that has been placed on probation by the sponsor?	The sponsor does not set achievement criteria.	Sponsor has limited criteria to approve additional sites or expansion of grade levels for charters designated as persistently low achieving as verified by its APR or a school that has been placed on probation by the sponsor.		Sponsor has specific criteria in place to approve any additional sites or expansion of grade levels for a charters designated as persistently low achieving as verified by its APR or a school that has been placed on probation by the sponsor.		*Interviews *Expansion criteria
IV(4) How does the sponsor gather qualitative data to augment quantitative data on a school's performance?	The sponsor does not provide evidence of site visits.	The sponsor's staff visits the school to observe the school's operation and interviews staff, parents and students.	The sponsor's staff gathers information during the year centered on the contractual agreements. The sponsor staff regularly discusses with the teachers and students the educational program and issues with the school business office.	The sponsor has a formal site visit protocol. Multiple measures are used by the sponsor's staff to gather data on each objective. Surveys may be conducted. Needed improvements are identified and recommendations for actions to address performance concerns are made.		*Interviews *Observation schedule *Site visit protocol

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
Section V - Fiscal Management						
The sponsor shall implement steps to closely monitor the charter school performance management and financial actions that support a solvent fiscal status. <i>Authority: 5 CSR 20-100.260 and sections 160.405.1(10); 160.405.4(4); 160.415.5; 160.417.3; 160.417.5; 165.121.5 RSMo and the Code of Federal Regulations 34 CFR 80.36.</i>						
V(1) How will the sponsor assist and monitor charters' financial solvency throughout the year?	The sponsor does not provide evidence of monitoring financial solvency throughout the year.		The sponsor has a process to provide limited support in developing budget or plans to address financial solvency.	The sponsor has a process to provide a variety of supports for financial planning. Throughout the year, the plan reviews monthly payments, audits and the ASBR status.		*Interviews *Sample financial plans *Designated staff
V(2) What current charters are in financial stress and what is the corrective action plan?	The sponsor does not examine issues connected to financial stress and no plans were provided.		The sponsor examines previous year's expenditures and Annual School Board Report (ASBR) to determine cause and ensures a viable financial planning system is implemented.	The sponsor establishes criteria to review previous year's expenditures and ASBR. The sponsor determines if cause is recurring cost and ensures a viable financial planning system is implemented.		*Interviews *Criteria to review expenditures
V(3) How will the sponsor plan for and monitor that adequate financial controls are in place to assure that revenue received for operation of the charter is expended for expenses related to the operation of the charter.	The sponsor does not have a plan.	The sponsor verifies that the bank account where state funds are deposited is established and under the control of the charter board.	The sponsor's plan verifies that the bank account where state funds are deposited is established and under the control of the charter board and that a monthly check register is reviewed and approved by the charter board prior to issuing payment.	The sponsor's plan verifies that the bank account where state/federal funds are deposited is established and under the control of the charter board and that a management company does not have access to the funds. Monthly, the treasurer of the charter board approves all bills/check register before they are paid and there is a requirement of board approval of items costing \$1,000 or more.		*Interviews *Sample financial control policy

New Charter School Sponsor Evaluation Rubric (2013-14)

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
V(4) Does the sponsor have a process to take action when a charter is not compliant with the use of federal funds as outlined in the document, <i>Fiscal Guidance for Federal Grant Programs</i> ?	The sponsor does not have a plan/process.	The sponsor forwards compliance issues to charter without investigating.	The sponsor provides written guidelines to address compliance issues for the majority of federally funded programs.	The sponsor has a plan/process that audits charters compliance with federal grant programs in accordance with terms outlined in <i>Fiscal Guidance for Federal Grant Programs</i> . The sponsor provides documentation that designated staff have expertise in federal programming.		*Interviews *Designated Staff
V(5) Does the sponsor require charters utilize the procurement practices and coding procedures prescribed in the <i>Missouri Financial Accounting Manual</i> as outlined in section 160.405.1(10), RSMo?	The sponsor does not offer support of procurement or coding procedures.	The sponsor provides limited support regarding the use of prescribed coding procedures.		The sponsor verifies that charters utilize appropriate procurement practices and coding procedures prescribed in the <i>Missouri Financial Accounting Manual</i> as outlined in section 160.405.1(10), RSMo.		*Interviews *Guidelines

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
Section VI - Reporting						
The sponsor shall implement steps to closely monitor all reports/data required by Missouri and federal law are completed and submitted in a timely manner for the department and/or legislature. <i>Authority: 5 CSR 20-100.260 and sections 109.255; 160.400.12; 160.400.17(1) RSMo along with HIPPA and FERPA regulations.</i>						
VI(1) Does the sponsor closely monitor the timely, accurate and complete submission of all data, including the ASBR, as required by section 160.400.17(1), RSMo?	The sponsor does not provide evidence of timely, and accurate submission.	The sponsor periodically reviews data submission.	The sponsor regularly reviews data submission.	The sponsor provides timelines reminding and closely monitoring data submission. The sponsor regularly reviews data submission for accuracy.		*Interviews *Timeline *Monitoring schedule
VI(2) Does the sponsor require that charters identify the system or company providing the electronic student information system used for reporting requirements?	The sponsor does not provide evidence of how records will be maintained.		The sponsor assists in finding a compatible electronic system to meet reporting requirements.	The sponsor regularly monitors/identifies quality systems for student records (for FERPA and other Department requirements and MOSIS interoperability).		*Interviews *Contract *List of possible soft/hardware
VI(3) Does the sponsor require charters to maintain necessary records as required by the general record retention schedule and the public school record retention schedule?	The sponsor does not provide evidence of record retention.	The sponsor shares the retention schedule with charters.	The sponsor shares schedule and advises charters on record retention.	The sponsor annually meets with charters to review that records are retained in accordance with schedule. If required records are not found, an action plan is developed to resolve issues.		*Interviews *Schedule *Sample action plan
VI(4) How will the sponsor verify the submission of an annual report to the Missouri General Assembly's Joint Committee on Education as required by statute?	The sponsor does not provide evidence of submittal of annual report.			The sponsor collects the data from each charter and submits the annual report in a timely manner.		*Interviews *Verification from Joint Committee
VI(5) How does the sponsor assist in the provision that charters have access to and appropriately use the Missouri Student Information System (MOSIS) and Core Data and are in compliance with FERPA?	The sponsor does not provide evidence of access and proper usage.	The sponsor has access to MOSIS for oversight purposes.	The sponsor monitors appropriate access for school personnel to MOSIS and Core Data.	The sponsor continuously accesses MOSIS/Core Data and engage in discussion and training with the charters regarding their data and monitors appropriate access for school personnel.		*Interviews *Designated Staff *Calendar for data submission

New Charter School Sponsor Evaluation Rubric (2013-14)

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
VI(6) Does the sponsor comply with the requirement that revised and approved charters are submitted electronically and in writing to the Department within thirty (30) days of approval?	No. The sponsor does not comply.			Yes. The sponsor fully complies with both aspects of reporting within 30 days.		*Interviews

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
Section VII - Oversight and Evaluation						
The sponsor conducts oversight and evaluates performance for both federal and state compliance. <i>Authority: 5 CSR 20-100.260 and sections 160.410.1(2) RSMo and federal guidance in EDGAR.</i>						
VII(1) Does the sponsor monitor non-discrimination as required by federal and state laws? This includes the admissions process and accommodation of all students and staff. Does the sponsor monitor the lottery process, if applicable?	The sponsor does not provide evidence of involvement in non-discrimination issues.	The sponsor minimally involves itself in non-discrimination issues. The sponsor requires a general statement concerning the accommodation of all students at the school.	The sponsor involves itself in an annual review of non-discrimination issues. The sponsor requires a general statement concerning the accommodation of all students at the school. The sponsor looks for how the accommodations relate to the instructional model.	The sponsor consistently monitors and provides training on non-discrimination issues in its charters including the student selection process and fair/equitable treatment of employees. The sponsor requires the applicant to integrate the services for all students within a program model that is based on sound educational philosophies and evidence of prior success. Sponsor reviews the lottery process.		*Interviews *Non-discrimination policy *Lottery process participation records
VII(2) Does the sponsor regularly monitor parent and community concerns, health, safety and ongoing legal requirements?	The sponsor does not provide evidence of monitoring.	The sponsor refers all parent and community concerns to the charter.	The sponsor annually reviews student, parent and community concerns. The sponsor has a checklist of health/safety concerns.	The sponsor has a policy to closely monitor concerns. The sponsor participates, as needed, in resolution of student, parent and community concerns if resolution is not addressed by charter administration. The sponsor uses a checklist of health/safety issues/requirements.		*Interviews *Policy on addressing student/parent/community concerns *Checklist of health/safety issues

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
VII(3) Does the sponsor regularly monitor certification, background checks, FCSR, etc. and have an intervention plan if the charter is not in compliance?	Sponsor provides no evidence of involvement with appropriate certification, background checks, FCSR, and other standards.			The sponsor requires charter boards to regularly monitor documentation and discusses with charters the certification, background checks, FCSR, for employees and volunteers. Any notification by the Department regarding these issues is promptly addressed.		*Interviews *Contract *Checklists
VII(4)(a) How does the sponsor provide oversight of compliance issues connected with federal/state programs? What is the free/reduced lunch count at each charter school compared to the district?	The sponsor does not provide evidence of oversight.	Upon request, the sponsor reviews compliance issues with the charters.	The sponsor periodically provides training and discusses as well as reviews compliance issues with the charters.	The sponsor regularly provides training and reviews a wide variety of compliance issues with the charters. Sponsor is aware of the changing F/R lunch demographics in each charter school.		*Interviews *Training schedules *Designated staff *Compliance checklists *Recent F/R lunch count
VII(4)(b) How does the sponsor provide oversight of student recruitment, discipline, referral, special education, placement, testing, teacher selection, and administration?	The sponsor does not provide evidence of special education oversight.	Upon request, the sponsor reviews compliance issues with the charters.	The sponsor periodically provides training and discusses as well as reviews compliance issues with the charters.	The sponsor regularly provides training and reviews a wide variety of compliance issues with the charters. Charter employs or contracts for a Director of Special Education.		*Interviews *Training schedules *Designated staff *Compliance checklists
VII(5) Does the sponsor regularly monitor each charter's eligible students participation in the appropriate Missouri Assessment Program (MAP) and/or other required tests?	The sponsor does not provide evidence of monitoring.	The sponsor reminds charters of testing processes and windows of opportunity.		The sponsor provides training, support and monitoring of MAP and other required tests (e.g. MAP-A, ELL).		*Interviews *Monitoring strategies

New Charter School Sponsor Evaluation Rubric (2013-14)

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
VII(6) Does the sponsor have a policy to monitor the enrollment of eligible students under the urban voluntary transfer program (if applicable) to verify accurate reporting?	The sponsor does not have a policy in place to monitor enrollment.	The sponsor has a partial policy in place, but does not offer training.	Sponsor periodically discusses compliance issues with charters and non-resident participation.	The sponsor has a policy and provides training and follow-up reminders to charters regarding the urban voluntary transfer program.		*Interviews *Monitoring strategies

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
Section VIII - Intervention, Renewal, Revocation and Closure Decision Making						
The sponsor shall implement steps to closely monitor transparent and rigorous processes that use comprehensive academic, financial, and operational management data to make decisions about intervention, renewal, revocation, and closure. <i>Authority: 5 CSR 20-100.260 and section 160.400.17(1) RSMo.</i>						
VIII(1) Are the sponsor's intervention policies: clearly communicated to schools at the outset, define responses and potential consequences, and state the types of actions (including a school improvement plan) that may ensue?	The sponsor does not provide evidence of an intervention policy.	The sponsor has an informal intervention policy.	The sponsor has a written intervention policy and it is on the webpage.	The sponsor's intervention policy is clearly communicated at the outset, defines potential consequences and is regularly reviewed throughout the contract. A school improvement plan may be created, if needed.		*Interviews *Intervention policies *Communication strategies
VIII(2) Does the sponsor thoroughly describe the process by which renewal decisions are made? Do sponsors grant renewal only to schools that have met the standards and targets stated in the charter contract?	The sponsor does not have a renewal process in place.	The sponsor has an informal renewal process.	The sponsor has a written renewal process and it is on the webpage.	The sponsor's renewal process is clearly communicated at the outset and is regularly reviewed throughout the contract.		*Interviews *Renewal policy/process
VIII(3) Does the sponsor provides specific criteria/policy that could be grounds for non-renewal or revocation of a charter?	The sponsor does not provide evidence of criteria for revocation.	The sponsor has limited information about revocation.		The sponsor has a policy that clearly provides examples of evidence that would prompt non-renewal or revocation of a charter.		*Interviews *Policy for non-renewal and revocation

New Charter School Sponsor Evaluation Rubric (2013-14)

	Not Aligned 0 points	Reaction 1 point	Early Approaches 2 points	Aligned Approaches 3 points	Score	Documentation
VIII(4)(b) Does the sponsor have clearly written procedures for closing/revoking schools that outline the sponsor's shared responsibilities with the schools' officials for the reallocation of students, retention of all records, dissolution of assets and the general implementation of the closure plan? Does the sponsor provide an estimated financial cost for such actions?	The sponsor does not have a closure policy in place.	The sponsor has an informal closure policy.	The sponsor has a written closure policy and it is on the webpage.	The sponsor's closure policy is clearly communicated at the outset and is reviewed regularly throughout the contract. Estimated financial cost to sponsor is provided.		*Interviews *Closure procedures *Estimated budget/cost