



As your district prepares to enter Core Data/MOSIS information about State Approved Gifted Programs, please keep these guidelines in mind to help ensure the most accurate data reporting. **Reporting information for gifted programing is required in October, April, and June.**

Student Program Selection Criteria (Screen 25) Reported in Core Data

1. Screen 25 is to be completed ONLY if a district has a state approved gifted program.
2. Screen 25 MUST be completed each year even if the student selection criteria do not change from the previous year.
3. Enter the minimum percentage cut-off score, NOT the actual numerical minimum cut-off score necessary for placement in the state approved gifted program.
4. Enter the minimum percentage cut-off scores in each line of the appropriate delivery system(s) the district is implementing.

Educator Course and Assignment Data (Screen 20) Reported in MOSIS

1. ONLY teaching assignments in state approved gifted programs may use the course code 990808 AND they MUST include the use of the program code 08 for each assignment.
2. No Advanced Placement (AP), International Baccalaureate (IB), or Dual Credit course should have a program code of 08 UNLESS all three of these items are met:
 - a. ALL of the students in the course have been identified as gifted using state approved gifted student selection criteria.
 - b. The teacher of the course has gifted certification.
 - c. The class meets for a minimum of 150 minutes per week.
3. If a staff member with gifted certification has Gifted Departmental duties for a state approved gifted program, use the course code 990898 and program code 08 for this assignment.
4. If a staff member supervising a state approved gifted program has gifted certification AND a Graduate Level Degree in any area, you may use the course code 990897 and program code 08 for that assignment.
5. If the district utilizes a gifted center for its state approved gifted program where attendance is reported at another building, you should use the attendance center code of 1020.
6. Use the following delivery system codes.
 - a. Delivery System Code **C** if students are pulled out and meet in a resource room that is not a center based program.
 - b. There is **NO** push-in instructional method (PI) delivery system allowed for state approved gifted programs.
7. The following grade level codes should be used for the state approved gifted assignments that include multiple grade levels:
 - a. Code 13 if the assignment has multiple grade levels 9-12.
 - b. Code 14 if the assignment has multiple grade levels 7-9.
 - c. Code 15 if the assignment has multiple grade levels 4-8.
 - d. Code 16 if the assignment has multiple grade levels K-8.
8. Enter the enrollment for each gifted assignment reported as an unduplicated count for each educator as the caseload.
9. ALL educators with a state approved gifted assignment MUST have a gifted certification endorsement. (Full certification or a Temporary Authorization or Provisional is acceptable.)

MOSIS

1. Students that have been identified as gifted using state approved gifted student selection criteria in any district in Missouri **MUST** have one of these two designations. Gifted Not Served (**GN**) if they are not currently being served in a state approved gifted program in the current school year. Gifted Served (**GS**) **ONLY** if they are being served in a state approved gifted program in the current school year. **ALL** other students should be designated as Not Identified (**NI**).
2. The MOSIS Student information file will be the data used to establish the annual state approved gifted enrollment base to determine if a payment adjustment is necessary per the formula enacted in SB 638. The language of SB 638 states: *"... if a district experiences a decrease in its gifted program enrollment of twenty percent or more from the previous school year, an amount equal to the product of the difference between the number of students enrolled in the gifted program in the current school year and the number of students enrolled in the gifted program in the previous school year multiplied by six hundred eighty dollars shall be subtracted from the district's current year payment amount. The provisions of this subdivision shall apply to districts entitled to receive state aid payments under both subsections 1 and 2 of this section but shall not apply to any school district with an average daily attendance of three hundred fifty or less."*

Reference Manuals

MOSIS Layout Files - <http://dese.mo.gov/data-system-management/core-datamosis/file-layouts-2015-2016>

Core Data/MOSIS Reference Manual - <http://dese.mo.gov/data-system-management/manuals>

Exhibits

Exhibit 10 – Course Code

Exhibit 12 – Grade Levels

Exhibit 13 – Program Code

Exhibit 14 – Delivery System

Exhibit 25 – Reporting Gifted Program