

COMPLIANCE CERTIFICATION “OVERVIEW”

6 Cent Certification Rule
Presentation 1

Background – HHFKA

- Requires Local Education Agencies (LEAs) to follow the updated meal pattern (rule published January 26, 2012)
- Provides performance-based reimbursement for LEAs that demonstrate compliance with the New Meal Pattern



6 Cent Reimbursement

- For lunch meals meeting the new requirements on October 1, 2012, and no earlier
- No option to opt out
- Annual adjustments yearly to the reimbursement amount based on inflation
- All schools in LEA must be certified



Certification Process

- LEA submits certification documentation
- SA makes determination within 60 days
- SA conducts validation review of 25 percent of certified LEAs
- Certified LEAs must annually attest
- Ongoing compliance is monitored during Administrative Review



Certification

- Only certify once
 - Unless non-compliant during validation review

- Must submit documentation for one week of each menu offered, by grade group – both breakfast and lunch



Certification Documentation

- Submit one week of menus
- Detailed menu worksheets showing food components and quantities for reimbursable meals
- A nutrient analysis or a simplified nutrient assessment of calories and saturated fat
- Attestation Statement– LEAs must attest in writing that the documentation submitted for certification is representative of the ongoing meal service within the SFA, and that the minimum required food quantities for all meal components are available to students in every serving line



Lunch Documentation

- Menus and menu worksheet – one week of each menu, by grade group, showing components and quantities
- Nutrient analysis or simplified nutrient assessment
- Attestation Statement

(Menu worksheet and simplified nutrient assessment provided by USDA)



Lunch Documentation

- LEAs have two options available to become certified
 - Option 1 allows LEAs to submit one week of menus, detailed menu worksheets showing food components and quantities for reimbursable meals for these menus, and a nutrient analysis of calories and saturated fats. This option acknowledges that a large number of LEAs already use nutrient analysis software to monitor the nutrient levels in their meals



Lunch Documentation

- Option 2
 - Allows LEAs to submit one week of menus, detailed menu worksheets showing food components and quantities for reimbursable meals for these menus, and a simplified nutrient assessment of calories and saturated fats. This option acknowledges that not all LEAs use nutrient analysis software. A simplified nutrient assessment is intended to be a proxy for the nutrient analysis



Breakfast Documentation

- Enhanced or Traditional Food Based Menu Planning for SY 2012-13
 - Menu and menu worksheet
 - No nutrient analysis or nutrient assessment

- Nutrient Standard Menu Planning for SY 2012-13
 - Menu (worksheet not required)
 - Nutrient Analysis using FNS approved software of saturated fat and calories



Breakfast Documentation

- Breakfast is not effective until SY 2013-14



Breakfast Compliance

- If apply in SY 2012-13 – LEAs must complete the “State Agency Approval For Early Implementation of the New Meal Pattern for the School Breakfast Program” form for approval
- In addition, if apply in SY 2012-13 demonstrate compliance with all 2012-13 and 2013-2014 requirements



Breakfast Early Implementation

- USDA tool does not include new breakfast requirements. Must submit documentation reflective of meal pattern in place at time of certification. The State Agency will work with these LEAs on a case-by-case basis



Specific Timeframe

- Documentation must reflect meal service for the month certification materials are submitted or the month proceeding
- Documentation cannot reflect a week prior to October 1, 2012



State Agency Approval

- Beginning October 1, 2012, SA must make determinations within 60 days of receiving the documentation
 - Ex. LEA submits documentation November 1, 2012, the SA must make determination by January 1, 2013



Reimbursement to LEA

- Begins the start of the month in which certified lunches are served
 - Ex. Documentation submitted for second week of October, certification starts at beginning of October



Validation Review

- State Agency will review 25 percent of all LEAs that have been certified
- SY 2012-2013 only
- Observe a meal service for each type of certified menu (by grade group)
- Review production records, CN Labels, and Nutrition Fact Labels, etc.



Validation Review Selection

- State Agency will randomly select LEAs
- State Agency will contact selected LEAs



Compliance Certification

- Presentation 1 - Overview
- Presentation 2 - Completing the Worksheet
- Presentation 3 - Completing the Nutrient Assessment
- Presentation 4 - Submitting Certification Documentation





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