

BUILDING ACCESSIBILITY

LOCATION _____

ENTRANCE/EXIT

TOTAL NUMBER OF ACCESSIBLE ENTRANCES _____
DOES ENTRANCE HAVE ACCESS SYMBOL SIGNAGE? YES/NO _____ (required ANSI, UFAS, ADAAG)
DO INACCESSIBLE ENTRANCES HAVE SIGNAGE PROVIDING DIRECTION TO ACCESSIBLE
ENTRANCES? YES/NO _____
HEIGHT OF ACCESSIBLE SIGNAGE _____ (60" min from floor to centerline of sign)
TOTAL NUMBER OF EXITS REQUIRED _____
TOTAL NUMBER OF EXITS PROVIDED _____
WIDTH OF DOOR _____ (32" minimum ANSI, UFAS, ADAAG)
HEIGHT OF DOOR HANDLE _____ (48" max UFAS & ADAAG)
IF DOOR HAS A CLOSER, DOES IT TAKE AT LEAST 3 SECONDS TO CLOSE? YES/NO _____
DOOR PUSH FORCE _____ (5lb/f UFAS, ADAAG, operable by single effort ANSI)
THRESHOLDS AT DOORWAY _____ (exterior 3/4" interior 1/2" max ANSI, UFAS, ADAAG)
IF PROVIDED, ARE CARPETING OR MATS A MAX 1/2" HIGH? YES/NO _____ (UFAS & ADAAG)

ELEVATORS

HEIGHT OF CALL BUTTON _____ (48" from floor ANSI, 42" from floor UFAS and ADAAG)
HALL LANTERN? YES/NO _____ (must be visible & audible-once for up and twice for down UFAS & ADAAG)
WIDTH OF DOORS _____ (32" wide ANSI, 36" wide auto doors UFAS & ADAAG)
MEASUREMENT INSIDE ELEVATOR _____ (54" deep X 80" wide (60" wide alternate) UFAS & ADAAG)
RAISED CHARACTERS? YES/NO _____ (raised characters on hoist way 60" on both jambs above finish floor
UFAS & ADAAG, braille characters and symbols ADAAG)
ELEVATOR CONTROL HEIGHT _____ (48" to 54" max, emergency 35" minimum left of buttons UFAS &
ADAAG braille characters and symbols ADAAG)
HEIGHT OF EMERGENCY COMMUNICATIONS, IF PROVIDED _____ (48" max UFAS & ADAAG)

LIFTS

DOES LIFT FACILITATE UNASSISTED ENTRY & EXIT? YES/NO _____ (required ANSI, UFAS, ADAAG)
HEIGHT OF CONTROLS _____ (15" to 48" high, up to 54" side approach UFAS & ADAAG)
MEASUREMENT OF CLEAR SPACE FOR APPROACH _____ (30" X 48" UFAS & ADAAG)

DRINKING FOUNTAINS

NUMBER OF ACCESSIBLE FOUNTAINS _____ (appropriate number ANSI, one must be accessible, if more
than one 50% must be accessible UFAS & ADAAG)
IS THE FOUNTAIN ON AN ACCESSIBLE ROUTE? YES/NO _____ (required ANSI, UFAS, & ADAAG)
HEIGHT OF FOUNTAIN _____ (spout no higher than 36" ANSI, UFAS, & ADAAG, is the flow high enough
for a glass or cup UFAS, flow of water within 3" of the front of fountain ADAAG)
ARE CONTROLS MOUNTED ON THE FRONT & OPERABLE WITH A CLOSED FIST? YES/NO _____

WARNING SIGNALS

VISUAL ALARM? YES/NO _____ (required ANSI, UFAS, & ADAAG)
DOES LIGHT FLASH? YES/NO _____ (required UFAS)
DOES LIGHT ALSO FLASH CLEAR OR NORMAL WHITE? YES/NO _____ (required ADAAG)
AUDIBLE ALARM? YES/NO _____ (required ANSI, UFAS, & ADAAG)
DOES SOUND EXCEED THE PREVAILING SOUND LEVEL IN ROOM? YES/NO _____ (UFAS & ADAAG)

PUBLIC TELEPHONES

IS THERE A PUBLIC TELEPHONE?YES/NO _____ (must be accessible ANSI, UFAS, & ADAAG)
MEASUREMENT OF CLEAR FLOOR SPACE _____ (30"X48" minimum UFAS & ADAAG)
ARE THERE PUSH BUTTON CONTROLS?YES/NO _____ (required UFAS & ADAAG)
IS THE HIGHEST PART NO HIGHER THAN 48", 54" IF SIDE APPROACH?YES/NO _____ (UFAS & ADAAG)
DOES TELEPHONE PROVIDE VOLUME CONTRAL? YES/NO _____
IF MORE THAN 4 PAY ELEPHONES ARE PROVIDE, IS A TTY AVAILABLE?YES/NO _____ (ADAAG)

FOOD SERVICE

IS THE CAFETERIA ON AN ACCESSIBLE ROUTE?YES/NO _____
TOTAL NUMBER OF FIXED ACCESSIBLE SEATS _____ (seating at these spaces should have appropriate floor space and knee clearance of at least 27" high, 30" wide, and 19" deep. The top of the work surface should be 28" to 34" from the floor UFAS & ADAAG)
TOTAL NUMBER OF FOOD LINES _____ (minimum clear width of 36", preferred 42", tray slides no higher than 34" above the floor UFAS & ADAAG)
HEIGHT OF TABLEWARE AND CONDIMENT AREAS _____ (side reach should be no more than 54" UFAS & ADAAG)

LIBRARIES

IS THE LIBRARY ON AN ACCESSIBLE ROUTE?YES/NO _____
IS THERE AN ACCESSIBLE ROUTE TO ALL AREAS OF THE LIBRARY THAT ARE OPEN TO ALL STUDENTS?YES/NO _____
WIDTH OF DOOR _____ (32" minimum ANSI, UFAS, ADAAG)
HEIGHT OF DOOR HANDLE _____ (48" max UFAS & ADAAG)
IF DOOR HAS A CLOSER, DOES IT TAKE AT LEAST 3 SECONDS TO CLOSE?YES/NO _____
DOOR PUSH FORCE _____ (5lb/f UFAS, ADAAG, operable by single effort ANSI)
ARE 5% OF FIXED SEATS AND TABLES ACCESSIBLE?YES/NO _____
ARE THE SEATS AND TABLES ON AN ACCESSIBLE ROUTE?YES/NO _____
TABLE HEIGHT _____ (28"-34") TABLE DEPTH _____ (at least 19")
AMOUNT OF CLEAR SPACE BENEATH TABLE _____ (30" wide clear space beneath table)
NUMBER OF ACCESSIBLE CHECK-OUT AREAS _____
HEIGHT OF COUNTER TOP _____ (top of counter 28"-34" from floor UFAS & ADAAG)
COUNTER TOP MEASUREMENT _____ (30" wide and 19" deep UFAS & ADAAG)
MEASURMENT OF KNEE CLEARANCE _____ (knee clearance of at least 27" high UFAS & ADAAG)
CARD CATALOGS MEASUREMENTS _____ (minimum clear aisle space at card catalog, magazine displays, or reference stack shall be 36" wide, with a maximum reach height of 48" USA & ADAAG)
STACKS MEASUREMENTS _____ (minimum clear aisle width between stack, 36" minimum; 42" preferred. Shelf height in stack areas is unrestricted UFAS & ADAAG)

CLASSROOMS/LABS/SHOP AREAS

CLASSROOMS ARE LOCATED ALONG AN ACCESSIBLE ROUTE?YES/NO _____
WIDTH OF DOORS TO CLASSROOMS _____ (32" minimum ANSI, UFAS, & ADAGG)
ACCESSIBLE DESK AND WORKSTATIONS HAVE SUFFIENT CLEARANCE? YES/NO _____ (seating at these spaces should have appropriate floor space and knee clearance of at least 27" high, 30" wide, and 19" deep. The top of the work surface should be 28" to 34" from the floor UFAS & ADAAG)
LAB/SHOP EQUIPMENT AND SUPPLIES CAN BE ACCESSED BY DISABLED PERSONS?YES/NO _____

ASSEMBLY/STADIUM/MEETING/CONFERENCE ROOMS LOCATION _____

IS THERE AN ACCESSIBLE ROUTE TO THE AREA? YES/NO _____
 IS THERE AN ACCESSIBLE ROUTE TO WHEELCHAIR DESIGNATED SEATS? YES/NO _____
 TOTAL NUMBER OF ALL SEATING _____
 TOTAL NUMBER OF WHEELCHAIR SEATS? _____ (must provide wheelchair seating in more than one location, for more than 300 total seats ADAAG)
 IS A COMPANION SEAT PROVIDED WITH WHEELCHAIR SEATING? YES/NO _____ (required ADAAG)
 IS THERE AUDIO-AMPLIFICATION? YES/NO _____
 IF AUDIO AMPLIFICATION SYSTEM IS FIXED, HOW FAR AWAY FROM STAGE? _____ (50' max ADAAG)
 ARE 5% OF FIXED CONFERENCE ROOM TABLES AND SEATING ACCESSIBLE? YES/NO _____
 ARE THEY ON AN ACCESSIBLE ROUTE? YES/NO _____
 HEIGHT OF COUNTER TOP _____ (top of counter 28"-34" from floor UFAS & ADAAG)
 COUNTER TOP MEASUREMENT _____ (30" wide and 19" deep UFAS & ADAAG)
 MEASUREMENT OF KNEE CLEARANCE _____ (knee clearance of at least 27" high UFAS & ADAAG)

UFAS Capacity of Seating in Assembly Area	Number of Required Wheelchair Locations
50 to 75	3
76 to 100	4
101 to 150	5
151 to 200	6
201 to 300	7
301 to 400	8
401 to 500	9
501 to 1000	2%
over 1000	20+1 for each 100 over 1000

ADDAG Capacity of Seating in Assembly Area	Number of Required Wheelchair Locations
4 to 25	1
26 to 50	2
51 to 300	4
301 to 500	6
over 500	6 plus 1 additional space for each total seating capacity increase of 100

ACCESSIBLE ROUTE OF TRAVEL

(1) Travel Distances. Many people with mobility impairments can move at only very slow speeds; for many, traveling 200 ft (61 m) could take about 2 minutes. This assumes a rate of about 1.5 ft/s (455 mm/s) on level ground. It also assumes that the traveler would move continuously. However, on trips over 100 ft (30 m), disabled people are apt to rest frequently, which substantially increases their trip times. Resting periods of 2 minutes for every 100 ft (30 m) can be used to estimate travel times for people with severely limited stamina. In inclement weather, slow progress and resting can greatly increase a disabled person's exposure to the elements.

(2) Sites. Level, indirect routes or those with running slopes lower than 1:20 can sometimes provide more convenience than direct routes with maximum allowable slopes or with ramps.

RESTROOMS

LOCATION _____

TOTAL NUMBER OF ACCESSIBLE RESTROOMS IN BUILDING _____ (appropriate # ANSI, all restrooms UFAS & ADAGG)

RESTROOM (MALE _____ FEMALE _____)

IS THE RESTROOM ON AN ACCESSIBLE ROUTE? YES/NO _____

DOES THE RESTROOM HAVE ACCESSIBLE SIGNAGE? YES/NO _____

HEIGHT OF ACCESSIBLE SIGNAGE _____ (54" to 66" UFAS, 60" ADAAG)

WIDTH OF THE ENTRANCE DOORWAY _____ (32" ANSI, UFAS, & ADAAG)

RESTROOM ENTRANCE DOOR OPENING FORCE _____ (5lb/f UFAS & ADAAG)

HEIGHT OF HANDLES ON RESTROOM ENTRANCE DOOR _____ (48" max UFAS & ADAAG)

WIDTH OF PATH TO ALL FIXTURES _____ (36" minimum UFAS & ADAAG)

DOES THE RESTROOM HAVE A FOYER? YES/NO _____

MEASUREMENT BETWEEN DOORS IN FOYER _____ (48"+ width of door swinging into space UFAS & ADAAG)

HEIGHT OF URINALS _____ (19" from floor ANSI, 17" UFAS & ADAAG)

MEASUREMENT OF CLEAR FLOOR SPACE IN FRONT OF URINAL _____ (30" X 48" UFAS & ADAAG)

HEIGHT OF LAVATORY _____ (usable by persons in wheelchairs ANSI, 34" max for rim or counter, with 29" clearance from bottom of apron to floor UFAS & ADAAG)

ARE HOT WATER PIPES COVERED? YES/NO _____ (required ANSI, UFAS, & ADAAG)

MEASUREMENT OF CLEAR SPACE IN FRONT OF LAVATORY _____ (30" X 48" UFAS & ADAAG)

HEIGHT OF MIRROR _____ (40" from floor ANSI, 40" from floor to reflecting edge UFAS & ADAAG)

DOES THE RESTROOM HAVE A DESIGNATED ACCESSIBLE STALL? YES/NO _____

MEASUREMENT OF ACCESSIBLE STALL _____ (36" X 56" - 60" deep ANSI, 60" wide and a minimum of 56" deep for wall mounted toilets, 59" deep for floor mounted toilets UFAS & ADAAG)

DOES ACCESSIBLE RESTROOM HAVE A STALL DOOR? YES/NO _____

WIDTH OF STALL DOOR _____ (32" swings out ANSI, 32" out with accessible hardware UFAS & ADAAG)

DOES THE ACCESSIBLE STALL HAVE GRAB BARS? YES/NO _____

HEIGHT OF GRAB BARS _____ (33" high on each side 1 1/2" diameter mounted 1 1/2" from wall ANSI, 33"-36" high 1 1/4"-1 1/2" diameter mounted depending on arrangement, either both sides or one wide and one at the back mounted 1 1/2" from wall UFAS & ADAAG)

HEIGHT OF TOILET SEAT _____ (20" from floor ANSI, 17"-19" from floor UFAS & ADAAG)

HEIGHT OF FLUSH CONTROLS _____ (44" high UFAS & ADAAG)

HEIGHT OF TOILET PAPER DISPENSER _____ (within reach 19" from floor UFAS & ADAAG)

HEIGHT OF SOAP DISPENSER _____ *

HEIGHT OF PAPER TOWEL DISPENSER _____ *

HEIGHT OF AUTOMATIC HAND DRYER _____ *

HEIGHT OF DISPOSAL UNITS _____ *

* (40" max from floor ALL, 48" high-15" low forward reach, 54" high-9" low for side reach UFAS & ADAAG)

LOCKER ROOM/DRESSING/FITTING ROOMS

IS THE LOCKER ROOM LOCATED ON AN ACCESSIBLE ROUTE? YES/NO _____
WIDTH OF DOOR _____ (32" minimum ANSI, UFAS, ADAAG)
HEIGHT OF DOOR HANDLE _____ (48" max UFAS & ADAAG)
IF DOOR HAS A CLOSER, DOES IT TAKE AT LEAST 3 SECONDS TO CLOSE? YES/NO _____
DOOR PUSH FORCE _____ (5lb/f UFAS, ADAAG, operable by single effort ANSI)
MEASUREMENT OF CLEAR FLOOR SPACE _____ (room for 180 degree turn ADAAG)
MEASUREMENT OF BENCH _____ (20" to 24" deep X 42" length ADAAG)
HEIGHT OF BENCH _____ (17" TO 19" from floor ADAAG)
IS THERE BACK SUPPORT ON THE BENCH? YES/NO _____
MEASUREMENT OF BACK SUPPORT _____ (42" min. long that extends from a point 2" max above the seat to a point 18" minimum above the seat ADAAG)
NOTE ON BENCHES: Back support may be achieved through locating benches adjacent to walls or by other designs that will meet the minimum dimensions specified.
IS A MIRROR PROVIDED IN LOCKER ROOM? YES/NO _____
MEASUREMENT OF MIRROR IN LOCKER ROOM _____ (18" wide X 54" high, full length ADAAG)

BATHING FACILITIES/SHOWER ROOMS

IS THERE AN ACCESSIBLE BATHING OR SHOWER ROOM? YES/NO _____
IS THE SHOWER LOCATED ON AN ACCESSIBLE ROUTE OF TRAVEL? YES/NO _____
MEASUREMENT OF THE SHOWER _____ (36" X 36" minimum ADAAG)
HEIGHT OF CURB INTO SHOWER _____ (1/2" max for 36" X 36" and no curb for 30" X 60" ADAAG)
DOES THE SHOWER HAVE GRAB BARS? YES/NO _____
HEIGHT OF GRAB BARS _____ (33"-36" high 1 1/4"-1 1/2" diameter mounted depending on arrangement and mounted 1 1/2" from wall UFAS & ADAAG)
DOES THE ACCESSIBLE SHOWER HAVE A SEAT? YES/NO _____ (required ADAAG)
HEIGHT OF SHOWER SEAT _____ (17" X 19" from floor ADAAG)

NOTE ON ACCESSIBLE SHOWERS:

A seat shall be provided in shower stalls 36" X 36". The seat shall be mounted 17" to 19" from the bathroom floor and shall extend the full depth of the stall. In a 36" X 36" shower stall, the seat shall be on the wall opposite the controls. Where a fixed seat is provided in a 30" X 60" minimum shower stall, it shall be a folding type and shall be mounted on the wall adjacent to the controls. All controls, faucets, and the shower unit shall be mounted on the side wall opposite the seat.

ACCESSIBLE PARKING

ACCESSIBLE PARKING SPACES ARE LOCATED CLOSEST TO NEAREST ACCESSIBLE ENTRANCE?
YES/NO _____
TOTAL NUMBER OF SPACES _____
TOTAL NUMBER OF ACCESSIBLE SPACES _____ (see chart on back for # required)
TOTAL NUMBER OF VAN ACCESSIBLE SPACES _____ (must have at least 1)(2 if more than 400 total spaces)
ACCESSIBLE SIGNAGE HEIGHT _____ (must be at least 60" DESE)
COLOR OF ACCESSIBLE SIGNAGE/MARKINGS ON PAVEMENT _____ (state law must be blue)
WIDTH OF ACCESSIBLE PARKING SPACES _____ (96" minimum)
WIDTH OF ACCESS AISLE _____ (60" minimum)
WIDTH OF VAN ACCESSIBLE SPACE _____ (96" minimum)
WIDTH OF ACCESS AISLE FOR VAN ACCESSIBLE SPACE _____ (96" minimum)
SLOPE OF SPACES COMPLIANT (IN ALL DIRECTIONS)? YES/NO _____ (2% max)

CURB RAMPS (provided wherever an accessible route crosses a curb)

WIDTH OF CURB CUTOUT _____ (36" minimum not including flared sides)

CROSS SLOPE OF CURB RAMPS _____ (2% max)

RUNNING SLOPE OF CURB RAMP _____ (not to exceed 1:12, see chart on back)

Curb ramps may have a maximum slope of 1:10 if the rise does not exceed 6 inches. While a 5% adjoining slope is allowed for drainage, gutters, and roadway crowns, this slope should be minimized wherever possible (a maximum 2% slope is preferred).

RAMP HAS A SURFACE WHICH IS STABLE, FIRM, AND SLIP-RESISTENT? YES/NO _____

ANY OBSTRUCTIONS? _____

IF DETECTABLE WARNINGS ARE REQUIRED AT CURB RAMPS, ARE THEY IN PLACE AND DO THEY MEET ACCESSIBILITY STANDARDS? YES/NO _____

BUILDING SIGNAGE

IS ACCESSIBLE SIGNAGE PROVIDED FOR ACCESSIBLE ENTRANCES, RESTROOMS, ELEVATORS, PERMANENT ROOMS, AND SPACES? YES/NO _____

HEIGHT OF ACCESSIBLE SIGNAGE _____ (60" from the ground surface)

ARE SIGNS MOUNTED ON THE WALL ADJACENT TO THE LATCH SIDE OF THE DOOR? YES/NO _____

AT DOUBLE DOORS ARE THE SIGNS PLACED ON THE NEAREST ADJACENT WALL? YES/NO _____

ARE THERE ANY PROTRUDING OBJECTS WITHIN 3" OF THE SIGN? YES/NO _____

DOES THE SIGNS CHARACTERS AND BACKGROUND HAVE A NON GLARE FINISH? YES/NO _____

ARE CHARACTERS ON SIGNS RAISED AND ACCOMPANIED BY GRADE II BRAILLE? YES/NO _____

WHAT IS THE SIZE OF THE CHARACTERS? _____ (must be at least 3" high)

RAMPS

WIDTH OF RAMP _____ (36" minimum ANSI, UFAS, and ADAAG)

DOES RAMP EXCEED 30' IN LENGTH? YES/NO _____ (UFAS & ADAAG require landings at least as wide as the ramp and 60" in length every 30' max)

IS THE SLOPE OF RAMP LESS THAN 1:12? YES/NO _____ (see chart)

ACCESSIBLE RAMP LANDING AT TOP AND BOTTOM OF RAMP? YES/NO _____ (60" minimum length)

DOES RAMP CHANGE DIRECTION? YES/NO _____

IF YES, WHAT IS THE MEASUREMENT OF THE LANDING _____ (60" x 60" minimum ADAAG)

SLOPE OF LANDING IN ALL DIRECTIONS COMPLIANT? YES/NO _____ (2% max)

RAMP HAS A SURFACE WHICH IS STABLE, FIRM, AND SLIP-RESISTENT? YES/NO _____

HANDRAILS YES/NO? _____ (At least one ANSI. Handrails are required on both sides for ramps with a rise more than 6 inches or a horizontal length more than 72 inches UFAS and ADAAG)

HEIGHT OF HANDRAIL _____ (32" ANSI, 30"-34" UFAS, 34"-38" ADAAG)

HEIGHT OF EDGE PROTECTION _____ (2" minimum ADAAG)

LENGTH OF HANDRAIL EXTENSIONS IN PLACE? YES/NO _____ (Handrails that are not continuous must have horizontal extensions at both the top and bottom of the ramp at least 12 inches long that are rounded or returned smoothly to wall, posts, or floors)

rise: length	percent	pitch	degree
1:8	12.50%	.1250	7.13
1:10	10%	.1000	5.71
1:12	8.33%	.0833	4.76
1:13	7.69%	.0769	4.40
1:14	7.14%	.0714	4.09
1:15	6.67%	.0667	3.81
1:16	6.25%	.0625	3.58
1:17	5.88%	.0588	3.37
1:18	5.55%	.0555	3.18
1:19	5.26%	.0526	3.01
1:20	5.00%	.0500	2.86
1:50	2.00%	.0200	1.15

Minimum Number of Accessible Parking Spaces			
Lot Total	Standard Spaces	Van Spaces	Total Accessible
1 - 25	0	1	1
26 - 50	1	1	2
51 - 75	2	1	3
76 - 100	3	1	4
101 - 150	4	1	5
151 - 200	5	1	6
201 - 300	6	1	7
301 - 400	7	1	8
401 - 500	7	2	9
501 - 550	9	2	11
551 - 600	10	2	12
601 - 650	11	2	13
651 - 700	12	2	14
701 - 750	13	2	15
751 - 800	14	2	16
801 - 850	14	3	17
851 - 900	15	3	18
901 - 950	16	3	19
951 - 1000	17	3	20
1001 - 1100	18	3	21
1101 - 1200	19	2	22
1201 - 1300	20	3	23
1301 - 1400	21	3	24
1401 - 1500	21	4	25

Rise

The maximum length of a run is determined by the rise (30 inches maximum) and the slope:

max rise 30 inches	slope 1:12	max length 30 feet
max rise 30 inches	slope 1:13	max length 32.5 feet
max rise 30 inches	slope 1:14	max length 35 feet
max rise 30 inches	slope 1:15	max length 37.5 feet
max rise 30 inches	slope 1:16	max length 40 feet
max rise 30 inches	slope 1:17	max length 42.5 feet
max rise 30 inches	slope 1:18	max length 45 feet
max rise 30 inches	slope 1:19	max length 47.5 feet