

Main reasons consolidated applications cannot be approved in a timely fashion

Issue	Why It Is a Problem
Not associating/submitting the plan with the budgets and/or not aligning the budgets to the plans.	The plans provide a partial description of the intended uses of funds. Budget approvals cannot proceed without some understanding of the uses of the federal funds. All large budget items must be identifiable in the plan.
Not reflecting the Title I BOA set aside amounts included in steps 3 and 4	All funds set aside in the BOA must be budgeted. Failure to budget indicates an intent to stockpile funds which is not allowed under federal statutes.
Not forwarding the Non-Public Consultation documents to Federal Programs	Those papers provide the documentation indicating that appropriate consultation occurred and districts budgeted to reflect those consultative discussions.
Trying to implement class-size reduction without forwarding the Supplement Not Supplant worksheet	Districts must demonstrate they are meeting their state requirements prior to using federal funds to reduce class-sizes.
Not identifying the numbers of children to be served in the Title I program. This is located on the Supporting Data page.	These numbers are needed to validate the number of FTE requested and to conclude approximate costs for salaries, benefits and materials. Missing numbers indicate no students are served.
Placing dollar amounts in the FTE column on the Supporting Data page	Salaries are already included in the budget. This data request is to provide the number of FTE to be funded.
Budgeting Title III funds for salaries.	The Lau decision clarified that districts are required to provide language instruction as a basic service through local funds. Title III funds are supplemental only.
Forgetting to include strategies to ensure that poor and minority children are not taught at higher rates than other children by inexperienced, unqualified, or out-of-field teachers.	Section 1111, (b), (8) of the NCLB Act requires these issues to be addressed.