

Missouri Assessment Program-Alternate (MAP-A) 2014 Appeals Process

The MAP-A Appeals Process offers districts the opportunity to request a review of an individual student's MAP-A score. The appeals process should be used *only* when 1) the administrator, teacher and/or IEP team see substantial evidence that the student's achievement level/s should be higher, or 2) the student has received a designation of Level Not Determined (LND) as a result of an enrollment error. Each request requires that the MAP-A binder be pulled from storage and rescored. The Assessment Resource Center (ARC) is responsible for rescoring MAP-A assessments.

Procedures and Timelines for Appealing a MAP-A Score

1. The district superintendent must submit a written appeal request to the Department of Elementary and Secondary Education (DESE) using the form below. No additional material may be submitted with the appeal request. Incomplete forms will delay the appeals process.

<http://dese.mo.gov/forms/MO5002685.pdf>

2. FAX the appeal request to DESE.
 - Fax appeal request to: (573) 522-6384 attention MAP-A Appeals – Accountability Data
3. A purchase order **MUST** be included with the district's appeal request (see Cost of Appealing a MAP-A Score).
4. **DESE** must receive the appeal request no later than **August 15, 2014**. Appeals are processed in the order they are received. Appeals received after the deadline will not be processed.

Cost of a Appealing a MAP-A Score:

The cost for processing a MAP-A score appeal is \$49.50 per student. If the student's Achievement Level does not change upon completion of the rescore, ARC will send an invoice to the district. If the student's Achievement Level changes upon completion of the rescore, there is **no charge** to the district.

Steps after the Appeals Process is Completed:

1. ARC will deliver the results of all appeal requests to DESE in September.
2. ARC will mail appeal results to the district by September 30, 2014. If the appeal results in a higher score, ARC will send an updated Individual Student Report and Student Record Label.
3. DESE will update summary scores in the Missouri Comprehensive Data System Data Portal.