



January 10, 2014

Dear Advisors:

The following is information regarding how to register for the Missouri HOSA State Leadership Conference on March 25, 2014 from 7:30am to 4:00pm at East Central College in Union, MO.

First, I apologize that the date is during some spring breaks. It seems that it is impossible to avoid this as everyone had different dates. As long as I am holding it here in this area, the only place now big enough to house us, is East Central College (unless we go to a hotel venue which will be much more expensive). In order to hold the event at the college I have to do it during their spring break.

The conference will start at 7:30 with registration. Our keynote speaker is scheduled to speak from 8-8:30 The officers and I will then give our welcome and a brief orientation, and then off we go!!!!

To register for the conference: #1. You must have affiliated on line; #2. Go to www.hosa.org across top of page find Advisor drop down, then click on local advisor, then on line affiliation, local chapter advisor log in, conference registration, and then choose the drop down and click State Conference, then hit register. If you have affiliated your students their names should appear. Choose the students who are attending and hit register. You will need to fill out the form for each student attending, please fill out all appropriate information. Choose a t-shirt size and don't forget to register yourself and choose a t-shirt size too!

1. Students may only register for ONE event. The only exception are the Recognition events, they may do as many of these as they like and they may still register for ONE of the other events. That does not mean one per category; it means ONE total.
2. The guidelines for each of the events is in the Competitive Events Guidelines section and the students should print the guidelines for the event they are competing it. This is their "bible". They must follow these guidelines exactly. The ratings sheets are in the guidelines so they know exactly how they will be judged. Many of the events have a number of "Procedures". The students must learn all procedures and will be asked to perform between 1 and 3 of these at the conference. They will not know which ones they must perform until they enter the competition room.
3. Testing – All written tests will be done on line. All of the Health Science category events are comprised of only a written test with the exception of Medical Spelling which will include a round 2 Spell Down (like a spelling bee). Many of the other events in each of the categories do have a Round 1 written test. You will need to look at the guidelines; it will be noted on the first page of the guidelines whether or not a written test is required. All students will be taking the written tests on line prior to the date of the event. In order for this to occur, advisors must choose a proctor (another teacher, administrator, librarian, etc.) who will actually proctor the

Missouri HOSA

test. The proctors must be registered on line and once that is done the proctor will receive an email with directions on how to open up the tests on the day of testing. You may choose any date between now and 3/18/14 to complete the testing for your students. Sample test questions have been added to the end of the all of the event guidelines.

4. There is a really helpful addition to the resource section this year. If you click on the Resources tab and then Competitive Events Resources and then about ½ way down the page – Event Resources you will find the list of resources recommended for each event and an automatic link to Amazon.com.
5. At the national level, written tests (Round 1) are used to determine who moves on to the skills round (Round 2). They take the top performing students/teams and they are allowed to participate in the skills round. For example, we have taken many students to the NLC for CPR/First Aid but last year was the first year that our students actually were able to perform their skills at the National level. In the past they did not score high enough on the written test to qualify. There is no qualifying test score, they merely take the top 30 or top percentage (how many they allow depends on the number of participants in that event). I have always chosen (due to our small numbers) not to do that at the state level and am continuing with that policy. The problem that arises from that is that our students are frequently not prepared for the NLC. They think that because they took gold at the state level, they did well, and often do not study any more. I have tried different approaches to this issue. I have used the national test score average and not awarded medals to those students who scored below the average; I have awarded the medal but, spoken with the advisor and explained that they must encourage their students to study. Nothing is perfect and all have some inherent unfairness to them. Therefore, this year, I am going to attach a list of the national averages for the tests and I will send each advisor the results of the written test scores after testing closes and before the event. I will award medals regardless of test scores but it will be your responsibility as an advisor to determine whether your student attends the NLC and is prepared. Some tests are the complete event; there are no skills involved (medical terminology, pathophysiology, etc.). I will do the same for these. Finally, it is important to understand that if a student or team does not score above a 70% on **the SKILLS** round of any event, they will not be awarded a medal. This rule is in line with the NLC rules.
6. All advisors attending the conference will be assigned at least one event to manage. I will assign those the second week of February and at that time, I will send information about the expectations of this role.
7. For those that are new, the conference fee includes the event, lunch, a nylon backpack, and a t-shirt.

Finally, topics for this year's events (Prepared speaking, Public Health, etc) are listed in the Resources section, Competitive Event Resources, Event Topics.

I am sure there will be more questions but hopefully this will help. I am looking forward to a great conference on March 25^h, 2013 at East Central College in Union, MO!!!!!!

Sincerely,

Leslie Quint
MO HOSA State Advisor