

# Missouri Comprehensive Guidance and Counseling Career Development Curriculum Index

## CD.9:Applying Skills for Career Readiness and Success

Grade	Unit Title	# of Lessons and Lesson Titles	CD 9 Lesson GLEs
K	Working Together	1. Cooperative Puzzles	CD.9.A.0K: Identify personal and ethical skills needed to work cooperatively with others in a group at school.
		2. Helping Others	CD.9.B.0K: Identify helper jobs that are available in the classroom.
1 <sup>st</sup>	School Jobs, School Success	1. Silly School vs. Super School	CD.9.A.01: Identify and develop personal, ethical, and work habits skills needed for school success. CD.9.B.01: Understand how helper jobs are assigned in the classroom.
		2. On-the-Job Skills	CD.9.A.01: Identify and develop personal, ethical, and work habits skills needed for school success. CD.9.B.01: Understand how helper jobs are assigned in the classroom.
2 <sup>nd</sup>	Personal Job Skills	1. School Success	CD.9.A.02: Identify personal, ethical, and work habit skills needed for workers in the community.
		2. My School Job	CD.9.B.02: Identify and apply the steps to obtain helper jobs within the classroom.
3 <sup>rd</sup>	Skills for Success (Unit 1)	1. Getting Ready for Success, Part 1	CD.9.A.03: Compare personal, ethical, and work habit skills needed for school success with those of workers in the community.
		2. Getting Ready for Success, Part 2	CD.9.A.03: Compare personal, ethical, and work habit skills needed for school success with those of workers in the community.
3 <sup>rd</sup>	Workers in our School	1. Me and My Job Shadow, Part 1	CD.9.B.03: Identify and apply the steps to obtain helper jobs within the school.

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	Community...(Unit 2)	2. Me and My Job Shadow, Part 2	CD.9.B.03: Identify and apply the steps to obtain helper jobs within the school.
		3. Me and My Job Shadow, Part 3	CD.9.B.03: Identify and apply the steps to obtain helper jobs within the school.
4 <sup>th</sup>	Working Together (Unit 1)	1. Personal and Ethical Skills	CD.9.A.04: Demonstrate personal and ethical skills needed to work with diverse groups of people.
		2. Going for the Gold!	CD.9.A.04: Demonstrate personal and ethical skills needed to work with diverse groups of people.
4 <sup>th</sup>	Presenting: Me! (Unit 2)	1. Who's The Best Person for the Job?	CD.9.B.04: Identify the components of a portfolio.
		2. Who Really Gets Hired	CD.9.B.04: Identify the components of a portfolio.
5 <sup>th</sup>	Let's Investigate	1. Career Investigators	CD.8.A.05: Compare and contrast the roles and responsibilities of workers within the six career paths. CD.8.B.05: Compare and contrast the training and educational requirements for a variety of careers.
		2. Putting the Clues Together—Jonny's Portfolio	CD.8.A.05: Compare and contrast the roles and responsibilities of workers within the six career paths. CD.8.B.05: Compare and contrast the training and educational requirements for a variety of careers.
6 <sup>th</sup>	Evaluating One's Personal, Ethical, Academic and Work	1. How Does Who I Am Relate to Employability? (Part 1)	CD.9.A.06: Assess and analyze personal, ethical and work habit skills as they relate to individual student success.

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	Habits	2. How Does Who I Am Relate to Employability? (Part 2)	CD.9.B.06: Develop a resume of work experiences for home and school.
7 <sup>th</sup>	Using Job-Seeking Skills	1. Who Will Get the Job? (Part 1)	CD.9.A.07: Utilize information about personal, ethical, and work habit skills to enhance individual student success. CD.9.B.07: Identify and demonstrate basic job seeking skills of interviewing and completing applications.
		2. Who Will Get the Job? (Part 2)	CD.9.A.07: Utilize information about personal, ethical, and work habit skills to enhance individual student success. CD.9.B.07: Identify and demonstrate basic job seeking skills of interviewing and completing applications.
8 <sup>th</sup>	How Does Who I am, Relate to Planning for High School and Beyond?	1. Mapping It Out	CD.7.A.08: Develop an educational and career plan based on current interests, strengths, and limitations. CD.7.B.08: Identify and explore a variety of resources to aid in career exploration and planning now and in the future. CD.8.A.08: Compare personal interests with information about careers and education. CD.8.B.08: Identify the training and education required for occupations in career paths of interest. CD.9.A.08: Evaluate personal, ethical and work habit skills as they relate to achieving the student's educational career plan. CD.9.B.08: Utilize a portfolio of middle

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Grade	Unit Title	# of Lessons and Lesson Titles	CD 9 Lesson GLEs
			school/junior high school academic and work experience.
		2. Putting It All Together: The Personal Plan of Study	<p>CD.7.A.08: Develop an educational and career plan based on current interests, strengths, and limitations.</p> <p>CD.7.B.08: Identify and explore a variety of resources to aid in career exploration and planning now and in the future.</p> <p>CD.8.A.08: Compare personal interests with information about careers and education.</p> <p>CD.8.B.08: Identify the training and education required for occupations in career paths of interest.</p> <p>CD.9.A.08: Evaluate personal, ethical and work habit skills as they relate to achieving the student's educational career plan.</p>
9-12	Getting a Job	1. 9 <sup>th</sup> Career Portfolio	<p>CD.9.A.09: Identify situations which would compromise ethical habits in school or work situations.</p> <p>CD.9.B.09: Identify and refine the job seeking skills needed to apply for volunteer or part-time jobs in the community.</p>
		2. 10 <sup>th</sup> Personal Code of Ethics	<p>CD.9.A.10: Identify the steps which can be used to resolve ethical issues related to school or work situations.</p> <p>CD.9.B.10: Compare and contrast the post-secondary application process to the job application process.</p>
		3. 10 <sup>th</sup> Completing Applications	CD.8.B.10: Apply knowledge of self to make

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Grade	Unit Title	# of Lessons and Lesson Titles	CD 9 Lesson GLEs
			informed decisions about post-secondary options.
		4. 11 <sup>th</sup> The Resume	CD.9.A.11: Demonstrate the steps which can be used to resolve ethical issues related to school or work situations. CD.9.B.11: Refine and utilize a portfolio which may be used for a variety of post-secondary opportunities.
		5. 12 <sup>th</sup> The Ultimate Senior Career Project	CD.9.A.12: Apply personal, ethical, and work habit skills that contribute to job success. CD.9.B.12: Utilize appropriate job-seeking skills to obtain employment.