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*Division of Financial and  
Administrative Services*

**DATE: May 24, 2013**  
**FROM: DESE School Food Services**

Dear SFA Director:

It has been brought to our attention that you are one of the randomly sampled School Food Authorities (SFAs) selected to participate in the Special Nutrition Program Operations Study (SN-OPS) for the Food and Nutrition Service (FNS) of the U.S. Department of Agriculture. The deadline for completion of this survey has been extended to **June 7, 2013**.

It is extremely important to the success of this important study that information from SFAs like yours is included so that the data collected truly represents the nation as a whole. This study will provide important information which will help the FNS address critical policy issues, including those relating to food service operations, local school wellness policies, new meal pattern requirements, meal pricing, income and expenditure, farm to school activities and training and technical assistance. We appreciate the many demands made on the time of SFA directors. However, it is necessary to ask that responding to this survey take its place among those demands. Congress, recognizing the value of sound evaluation, recently required “States, State education agencies, local educational agencies, schools, institutions, facilities and contractors...to cooperate with officials and contractors acting on behalf of the Secretary, in the conduct of evaluations and studies . . .” as part of the recently enacted Healthy, Hunger-Free Kids Act of 2010.

Please take some time to visit <https://www.SFANutritionSurvey.org> website to access the survey. If you have lost your user login and/or password information or you want to request a hard copy of the survey you should contact the study team at [SNOPS@Westat.com](mailto:SNOPS@Westat.com) or call toll-free (888) 202-1565. If you recently completed the survey, please disregard this reminder.