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*Division of Financial and
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DATE: November 6, 2013
FROM: DESE School Food Services

The new Verification Report is not available at this time. The report should be available by mid – November. We will keep you updated and provide some additional instructions to help complete the new form when it is available.

To prepare, there are two things that can be done in the meantime:

- 1) Separate the number of students directly certified or deemed eligible based on extended eligibility of a household member receiving Food Stamp benefits (SNAP benefits), from all other directly certified students. If a student receives benefits in more than one program, in addition to SNAP, report as directly certified SNAP.
- 2) If direct verification (ex: contacting local Food Stamp office for verification) was conducted the number confirmed through direct verification must be reported by the number of applications and number of students.

Thank you for your patience. If you have any questions, please contact our office at 573- 751-3526.