

DATE: October 3, 2012
TO: Authorized Representative, National School Lunch Program
FROM: Karen Wooton, Coordinator, School Food Services Section
SUBJECT: Update - Certification of Compliance with the New Meal Pattern

The Healthy Hunger-Free Kids Act (HHFKA) requires State Agencies (SA) to certify all Local Education Agencies (LEAs) for compliance with the new meal pattern and therefore eligible to receive the additional 6 cents for every reimbursable lunch served. The additional reimbursement is available for lunches meeting the new requirements starting on October 1, 2012. Our office is waiting on a software enhancement to accept the certification documents via our web application system. We anticipate this will be available by the beginning of next week and guidance will be provided to help with the submission process. We appreciate your patience for those that are ready to submit documents.

There is no deadline for submitting certification documents, however, all LEAs are required to meet the new meal pattern and be certified for the 6 cent reimbursement. LEAs can submit documents any time during the school year. The additional 6 cents is not available to an LEA until all certification documents are submitted and approved by the SA.

The [USDA worksheets for certification documentation](#) were previously provided to all LEAs and are also available on the [School Food Services website](#). In addition to the worksheets our office will provide four presentations reviewing the certification process. Presentation 1 is now available. Presentations 2, 3 and 4 will be available next week.

[Presentation 1 – Overview](#)

Presentation 2 - Completing the menu component portion of the worksheet

Presentation 3 – Completing the nutrient assessment portion of the worksheet

Presentation 4 – Submitting Certification Documentation

NOTE: a video viewer may need to be downloaded in order to view the presentations. A list of free video viewers is available on the DESE website at, <http://dese.mo.gov/videonote.html>.

On the right hand side of the School Food Services webpage, information pertaining to the HHFKA will be posted. If the information is specific to the certification process it will be posted under the topic – 6 Cent Certification Resources and if specific to the meal pattern will be posted under – New Meal Pattern. In addition, all USDA memos will be posted on the left side of the webpage, under USDA memos. As a reminder, all information emailed from School Food Services (SFS) is sent to the Authorized Representative of the National School Lunch Program. New to our website is the “SFS Email Bag” on the upper right-hand corner. All information emailed to the Authorized Representative will also be available in the mailbag. Provided below is a diagram of our webpage indicating the links mentioned.



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Home >> Admin. & Fin. Services >> School Food Services

School Food Services

News and Updates

2012-2013 Verification Information

The August Claim for Reimbursement will not be available for completion until after the Application Packet has been approved. If you are unsure if the Application Packet has been submitted or approved you can click on 'Show Packet History' on the Application Packet page.

School Food Services Updates 2012-2013

New Meal Pattern Worksheets

The Department and the Midwest Dairy Council are partnering on a new initiative, called the Missouri School Breakfast Challenge, to increase student breakfast participation in school districts across the state.



How Do I Find?

- ▶ Food Allergy Information
- ▶ Forms
- ▶ HealthierUS School Challenge
- ▶ Healthy, Hunger-Free Kids Act
- ▶ **6 Cent Certification Resources**
- ▶ New Meal Pattern
- ▶ Newsletters
- ▶ New Web Application System Information
- ▶ School Breakfast Challenge
- ▶ Publications
- ▶ Related Links
- ▶ Verification Information
- ▶ Web Submission User Manual

- About School Food Services
- Civil Rights
- Commodities
- Computer Software
- Food Service Management
- Hazard Analysis and Critical Control Point (HACCP)
- Reimbursement Rates
- School Food Service Programs/Regulations
- School Meal Initiatives (SMI) Regulations
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