Suggested Items for Discussion

1. Observations
   ⇒ Quality
   ⇒ People skills
   ⇒ Professional ethics

2. Record book
   ⇒ Receipts and expenses
   ⇒ Cash flow
   ⇒ Inventory
   ⇒ Budget
   ⇒ Business agreements
   ⇒ Leadership section
   ⇒ Proficiency award information

3. FFA
   ⇒ Proficiency awards
   ⇒ FFA degrees
   ⇒ Offices
   ⇒ WLC/Made for Excellence Conference
   ⇒ Goals in the FFA

4. Skill instruction
   ⇒ Identify skills taught during supervisory visit

5. Recommendations
   ⇒ Improvements
   ⇒ Changes
   ⇒ Expansion

6. Goals
   ⇒ Establish short range goals for the project
   ⇒ Establish long range goals for the program
   ⇒ Career guidance

7. Follow-up