



# Area XIV FFA Constitution

Revised September 2017

## Article I – Name and Purpose

Section A. The name of this organization shall be Area XIV of the Missouri FFA Association. However, the letters “FFA” and / or “Future Farmers of America” may be officially used to designate the organization, its units or members.

Section B. The purposes for which this association is formed are as follows:

1. To form a bond to further brotherhood and cooperation among the members of the FFA chapters of this area so they may work together for the betterment of all.
2. To provide additional leadership training for the members of this area.
3. To coordinate the activities of the chapters of Area XIV.
4. To have officers and delegates assist at area contests.
5. To set precedence of the selection of a State Officer from this area.

## Article II – Organization

Section A. Area XIV of the Missouri FFA Association is composed of the chapters set forth by the Missouri FFA Constitution in accordance with Article VII, Section B.

Section B. This association accepts in full the provisions and by-laws of the Missouri Association of FFA as well as those of the national organization of Future Farmers of America.

## Article III – Membership

Section A. Each chapter that does not have an Area officer should designate (2) Area Representative/delegates to attend each regular business meeting. This Representative/delegate should be determined by the chapter and their name sent to the Area Secretary prior to the start of each meeting.

1. Association membership as a group may invite other members and guests of the local chapters to meetings.
2. Only the elected delegates and officers may vote on business brought before the association.

Section B. The Executive Committee will consist of the 10 Area Officers.

## Article VI – Emblems

Section A. The emblem of this organization shall be that emblem of the FFA.

Section B. Emblems used by members of this organization shall be uniform and those designated by the national organization of FFA.

## Article V – Officers

Section A. The officers of Area 14 shall be as follows:

President  
Vice-President  
2<sup>nd</sup> Vice President  
Secretary  
Treasurer  
Reporter  
Sentinel  
Parliamentarian  
Chaplain  
Historian

The local Advisors from the chapters of the President and Secretary shall be the Area FFA Advisors.

## Section B.

1. Selection of the Area XIV Area Officers will be held in April prior to the Area FFA Banquet.
2. The application cover page must be signed by the applicant, parent/guardian and administration. It must also be verified that the applicant has a GPA of 2.5 or higher. This signed and completed cover page will need to be turned in the evening of the interviews and will be worth 5 points toward the interview scoring process.
3. **\*The interview and selection process will be overseen by the current Area XIV Advisor.**
4. **\*Each school may present two candidates for Area Office and bring 2 voting delegates that will exercise the right to vote on the final slate of officers.**
5. **\*Retiring Area XIV Officers that are not seeking to be reelected will conduct and facilitate the interviewing process. They may participate in officer selection discussion, but will not vote unless their FFA chapter is unable to bring two voting delegates.**
6. The final slate of officers will be elected by a majority vote of delegates present and will be officially installed at the Area XIV Banquet.

7. Local chapter advisors of the newly elected Area XIV President and Secretary will serve as the Area Advisors.
8. The selection process will be based on the following:
  - a. Interview conducted by retiring Area XIV officers, worth 75 points or 75% of the selection process.
  - b. Application will also include the Leadership and Activity Points pages from the state degree application, worth 25 points or 25% of the selection process.
    - i. Cover page with all required signatures will be worth 5 points.
    - ii. Activity Points: Candidates will fill out the Leadership pages from state degree application. The most current State Degree handbook will be used to tally the candidates score out of a maximum score of 20. All applications will be checked by an Area XIV Advisor for accuracy.
    - iii. The following chart will be used to determine the candidates Activity score for the interview:

State Degree Handbook Score	Activity Point Score for Selection Process
0-20	0
21-40	2
41-60	4
61-80	6
81-100	8
101-120	10
121-140	12
141-160	14
161-180	16
181-200	18
201-above	20

9. Officer Selection process and guidelines:

- a. Interview questions will be developed AND asked by the retiring Area XIV officers.
  - b. Each interview will consist of at least 3-5 questions. The same questions will be consistently asked to each officer candidate.
  - c. Scoring of the application will be done by an area advisor based on the activity point breakdown.
  - d. Scoring of the interview will be done by each pair of voting delegates, each school with a voting delegate(s) will receive one card per candidate to score.
  - e. Score cards will be collected after each interview and tabulated by an Area XIV MVATA Advisor.
  - f. A final ranking of tabulated scores of all candidates will be presented by an Area XIV MVATA Advisor for the delegate nomination process. This numerical ranking will serve only as a basis for nomination and WILL NOT solely determine the final slate of officers.
10. The final slate of officers will be selected by a majority vote of delegates present and will be officially installed at the Area XIV Banquet.
  11. Local chapter advisors of the newly elected Area XIV President and Secretary will serve as the Area Advisors.

### **Explanation of the process:**

1. Retiring area officers and advisors arrive early to set up room. Two voting delegates per school will be seated together.
2. Candidate scorecards will be ready at tables once each voting delegate is seated. Each school will also receive a scoring explanation of the interview process that will remain at the table during the interview process for delegates to use as a reference.
3. Retiring officers will facilitate and explain briefly to delegates the process of scoring.
4. Once interview candidates draw for a number, that order will be quickly written on board so delegates can record the candidates name on scorecards.
5. Once interview is completed, each school will turn in one card per interview candidate.
6. Area advisors- it is important to “advise” and make sure all delegates are correctly filling out cards and aware of candidate order. Advisors will also collect cards after each interview.
7. An area advisor will use an approved spreadsheet to calculate total scores.

8. Scores will be presented to delegates with a brief “advising” explanation from area advisor on how to look at the ranking. Delegates may need explaining on where to make a possible cut off mark so they will only be looking at the top 15 candidates for a final officer slate.

## Area XIV Officer Interview Scoring Areas

75 points

<u>Score Rating Guideline</u>
70-75 Outstanding
64-69 Excellent
56-63 Average
46-55 Below Average
45-0 Very Poor

### **Speaking Ability:**

1. **Voice** includes:  
Quality, pitch, force, articulation, pronunciation.
2. **Stage Presence** includes:  
Personal appearance, poise and body posture, attitude, confidence, personality, ease before audience.
3. **Power of Expression** includes:  
Fluency, emphasis, directness, sincerity, communicative ability, conveyance of thought and meaning.
4. **General effect** includes:  
Extent to which the speech was understandable, convincing, pleasing, and held attention.

### **Response to Questions:**

1. **Understandable:**  
The answers were logical and made sense.
2. **Direct and to the Point:**  
The questions were answered concisely, to the point, and without rambling.
3. **Reflects Ability to Serve as an Officer:**  
The candidate’s responses to the questions indicate they have the ability to serve as an area officer.

### **Personal Competence:**

1. **Organized:**  
Did the candidate appear to be organized in their answers and approach to the interview but not overly rehearsed or using canned answers?
2. **Personable:**  
Is the candidate friendly and do they appear to be a person that is easy to get along with?

**3. Confident:**

Does the candidate appear confident in their ability to speak in front of others and serve as an Area Officer?

**Score Card Example:**

<hr/> <b>OFFICER CANDIDATE NAME</b>		
<b>Delegate Score</b>		
Interview	75 points	

Application Scoring Guideline:

Leadership and Activities      20 points

Cover Page Signatures          5 points

**OVERALL SCORING**

**Interview                      75 points**

**Application                    25 points**

**TOTAL                          100 points**

Section C.    The Executive Committee shall have full power to act as necessary for the organization in accordance with actions taken at organization meetings and various regulation adopted from time to time.

Section D.    Attendance at Executive Committee activities can be required by a majority vote of the Executive Committee.

Section E.    The number of area officer candidates shall be limited to two (2) per active chapter in Area XIV.

Article VI – Meetings

Section A. Regular organization meetings shall be held during the school year at such time and place as is designed by the Executive Committee. Once per month special meetings may be called at any time by the President.

Section B. A majority of the active chapters must be present to transact business. A majority of the officers must be present at Executive Committee meetings to transact business.

#### Article VII – Dues

Section A. Area dues in this organization shall be fixed at \$10 per advisor and ten cents per member based on the previous year's enrollment.

Section B. Only these chapters who have paid their dues prior to area contests shall be considered active chapters and only these chapters may enter into Area contests and activities.

#### Article VIII – Amendments

Section A. Amendments may be made as in the state constitution.

#### Article VIII – State Officer

Section A. The state officer selection process shall be based on the areas of: Stand and deliver, written test, writing portion, and personal interview; and a follow up round of interview questions only if necessary. The interviews shall be scored using the guidelines of the state officer selection handbook of the current year.

Section B. The interviewing committee shall consist of (3) State Officers, excluding the Area XIV State officer, and two (2) or more adults from outside the area chosen by the area executive committee. (Examples: ag teachers, former ag teachers, business persons.)

Section C. The area advisor shall be present in the holding room or in the hall near the state officer candidates

Section D. All candidates running for a State office shall fill out the state officer application and submit it to the state department by the due date.

#### Appendix A: Rubric for Rituals Contest scoring guide



