

Area XII FFA Constitution and Bylaws

Revised and Amended Sept 2015

ARTICLE I – Name and Purpose

Section A: The name of this organization shall be “Area XII (12) FFA Association.” Members are herein after referred to as “FFA” members and the letters “FFA” may be used to designate the organization, its activities, or members thereof.

Section B: The purpose for which this association is formed are as follows:

1. To promote activities among FFA chapters in Area 12, which are Ava, Billings, Bradleyville, Branson, Chadwick, Clever, Crane, Fordland, Forsyth, Galena, Hollister, Hurley, Logan-Rogersville, Mansfield, Marionville, Ozark, Ozark Technical College, Republic, Seymour, Sparta, and Strafford.
2. To provide additional leadership training opportunities for the officers in the Area 12 chapters.
3. Promote cooperation among Area 12 FFA Chapters and to encourage chapter and member participation in chapter and state activities.
4. To assist the Missouri FFA Association in selecting degree candidates, award recipients, and providing member representation in the state association.

ARTICLE II – Membership

Section A: The kinds of membership of this association shall be Active and Honorary. The qualifications for these two types of membership shall be those outlined in the National FFA Constitution.

Section B: Any student becoming an active member of any of the FFA Chapters in the Area 12 FFA Association, at the same, time becomes an active member of this association providing that chapter has paid their Area dues for the current year.

Section C: Each chapter is entitled to be represented by two voting delegates to conduct the business of the Organization. Delegates may, but do not have to include area officers.

Section D: Anyone helping to advance FFA, and has rendered outstanding service, may be elected to honorary membership by a majority vote of the members present at any regular meeting. Members elected shall receive the “Honorary Area FFA Degree.”

Section E: The Area 12 FFA shall have the rights to confer the Area FFA Degree upon any member who has applied for and met the qualifications for the Area FFA Degree.

ARTICLE III – Officers

Section A: The officers of the Area XII FFA Association shall be as follows: President; 1st Vice President; 2nd Vice President; Secretary; Treasurer; Reporter; Sentinel; Chaplain; Parliamentarian; and Historian.

Section B: The advisor of the Area 12 FFA shall be the area president's agricultural education instructor and FFA advisor. In the event the area president has two agricultural education instructors/FFA Advisors, the decision as to which one will serve as the area advisor shall be between them.

Section C: Requirements for office shall be: you are an active member of a chapter in Area 12; and that you hold the Chapter FFA Degree when elected.

Section D: Each chapter within the area is entitled to one candidate for office.

Section E: If an Area 12 Officer misses more than one activity without just circumstances, their office can be revoked. The officer position shall be decided by the executive committee. The 2nd Vice President shall fill a vacant office.

Section F: Officers of the Area XII FFA Association may only serve one term.

ARTICLE IV – Meetings

Section A: Regular organizational meetings shall be held during the year at such a time and place designated by the executive committee.

Section B: To transact business at an area meeting, a quorum must be present. A quorum shall consist of a delegate from a majority of the chapters in Area 12 FFA.

ARTICLE V – Dues

Section A: Dues of the Area 12 FFA shall be \$20 per chapter per year.

Section B: A chapter shall be considered in good standing of the Area 12 FFA if dues are paid by the date of our **Area LDE**.

ARTICLE VI – Executive Committee

Section A: The executive committee shall consist of all officers of the Area 12 FFA. The Area Advisor shall be present at all executive committee meetings.

Section B: The executive committee shall have the power to take all action necessary to carry out the business of the Area 12 FFA Association unless such action limits the rights of chapters or the individual members of the area.

ARTICLE VII – Amendments

Section A: The constitution may be amended by a 2/3 vote of the delegates present at an Area 12 FFA meeting, provided that an amendment has been filed with the Area 12 secretary thirty days prior to an area meeting, and the secretary has notified all chapters in writing twenty days prior to the meeting.

Section B: Amendment to the Area 12 Officer Elections

1. Each school will be allowed two voting delegates in which they must properly be recognized and seated.
2. Guests will be allowed in the room but will not be allowed in discussion, in voting, or to leave or return to the room, and must be seated in the back of the room.
3. Area officers will review proper procedures in voting with delegates before officer interviews begin.
4. Officer elections will be based on the following:
 - a. Interview conducted by the Area officers, worth 40% of the election process.
 - b. Leadership application from State Degree Score Card (will be scored by the Area 12 Advisor according to State Degree Handbook), worth 30% of the election process. Point value will be calculated using “Caps Off.”
 - c. 25 question FFA Knowledge Test developed by the Southwest District Supervisor (will be scored by Area 12 Advisor(s)). Point total of 100 points, worth 30% of the election process
5. Officer Election process and guidelines:
 - a. The Area 12 Officer Election Committee will develop interview questions.
 - b. Interview questions will be asked by the Area 12 Officer Election Committee.
 - c. Scoring of the interview will be done by each individual delegate using the Area 12 Officer Interview Score Card.
 - d. Scorecards will be collected after each interview and tabulated by the Area 12 Advisor.
 - e. A slate of the newly elected officers will be established by the highest combined score of all three elected areas.
 - f. The highest score yields the highest office following in the order of: President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, Reporter, Sentinel, Parliamentarian, Historian, and Chaplain.

g. Once the slate is posted it will be voted on for final approval.

ARTICLE VIII – Area FFA Degree Requirements

- Section A: Area FFA Degree – to be eligible to receive the Area 12 FFA Degree from the Area Association, the member must meet the following minimum qualification:
1. Have received the Chapter FFA Degree.
 2. Have been active for at least two years (24 months) at the time of receiving the Area FFA Degree.
 3. While in school, have completed the equivalent of at least two years (360 hours) of systematic school instruction in agricultural education at or above the ninth grade level, which included a supervised agricultural experience program.
 4. Have earned and productively invested at least \$350 or worked at least 1000 hours in excess of scheduled class time, or a combination thereof, in an SAE program.
 5. Have effectively led a group discussion for 15 minutes.
 6. Have demonstrated 5 procedures of parliamentary law.
 7. Show progress toward individual achievement in the FFA award programs.
 8. Have a satisfactory scholastic record.
 9. Submit a written application for the Area FFA Degree using the State FFA Degree Application.
- Section B: Check sheet – A check sheet should be attached to the front of the application for Area FFA Degree verifying the completion of the minimum requirements.
- Section C: The Area FFA Degree will be awarded at the Area XII Banquet.

ARTICLE IX – Area FFA Contest Requirements

- Section A: Each chapter in good standing in the Area 12 FFA Association may have two members participate in each of the speaking contests at the area level, including spring and fall.
- Section B: In order for a chapter to participate in the Area LDE competition they must be in good standing.

ARTICLE X – State Officer Election

- Section A: Each Area XII school will be allowed 2 candidates to interview for State Office.

- Section B: Selection Committee will consist of: 2 state officers, S.W. Dist. Supervisor, Ag Industry Rep., and Current Ag Teacher without a State Officer Candidate.
- Section C: Each candidate must submit a State Officer application along with the Leadership portion of the State FFA Degree.
- Section D: Scoring of the interview will be done by each individual member of the selection committee, utilizing the Area XII State FFA Office interview score card.
- Section E: Leadership portion will be calculated using “Caps Off”

RESPONSIBILITIES OF THE AREA OFFICERS

- I. Close meeting at Area XII Banquet – (April)
 - A. Become familiar with your teammates.
 - B. Make sure every officer has every other officer's telephone # and address.
 - C. Get last year's officer's telephone # addresses.
 - D. Obtain Area Advisor's (New President's Advisor) telephone # and address.
 - E. Start learning parts in ceremonies.
 - F. Receive copy of the Area XII FFA Notebook and Constitution.
- II. Order Area XII FFA Jackets – (Needed by September)
- III. Attend Area Officer Institute (June)
- IV. District Fair at District Fair Location
- V. State Fair Work Day (2 days)
- VI. Chapter Officer Leadership Training – (June or July)
 - A. Each area Officer is to put on a workshop on their respective office to new chapter officers.
- VII. Area Greenhand Conference (September or October)
- VII. District Greenhand Motivational Conference – (January)
- VIII. Area Banquet – (March/April)
 - A. Any pre-planning meeting
 - B. Opening and Closing Ceremony
 - C. Present awards (make effort to ensure correct pronunciation of all names)
 - D. If holding Area Officer installation, know officer installation ceremony
 - E. Update Officer notebook as needed and have ready to pass on to new officer

NOTE TO OFFICERS: Realize that these are only the basic things that have been done in the past. You should not feel restricted to what has been presented; use your own judgment and pay attention to the details and specific duties of your office. Example: The Sentinel should bring the meeting room Paraphernalia if not supplied at the meeting location.