

## **Missouri Educators of Family Consumer Sciences and Human Services New Teacher Award Application**

**Description of the Award:** To recognize an ACTE and NATFACS member who is a new full-time CTE teacher (taught for a minimum of three but no more than five years – applicants may be in the sixth year of teaching at the time of the application) who has made significant contributions to Family and Consumer Sciences and Human Services Education through curriculum development and/or providing multiple FCCLA opportunities for students. Age is not a determining factor.

### **Submitting Materials:**

All materials must be submitted electronically to the MoEFACS Award and Recognition Chair. All materials, except for the photo, should be saved in **one single PDF file**. In addition applicants will need to submit a photo headshot in a separate JPG file. Awards recipients may be contacted to provide more information for nomination as MoACTE, ACTE, or NATFACS Awards recipients. If awards application and criteria are not met by any applicant, the awards committee reserves the right not to present that award.

### **MoEFACS Awards and Recognition Committee Chair:**

Kristi Hodson, Carthage High School

Phone: (417) 359-7020

E-Mail: [hodsonk@carthagetigers.org](mailto:hodsonk@carthagetigers.org)

### **APPLICATION DEADLINE FEBRUARY 28<sup>th</sup>**

### **Award Application Procedure:**

Each awards nominee must complete this application and submit the information as outlined below.

Each section of the application must appear on a separate sheet (page).

1. Personal Information (see page 2 of this document)
2. Letter of introduction including the following:
  - a. A brief overview of the candidate (i.e. short biography/background information)
  - b. A brief summary of the candidate's qualifications for this award
  - c. Should be written in 1<sup>st</sup> or 3<sup>rd</sup> person; Maximum 350 words
3. Description of career and technical education memberships and/or affiliations (to include leadership responsibilities and activities above duty related expectations):

*Note: Items A, B, C, D, E, and F, should all appear on separate pages, in list format, most recent activities should be listed first.*

  - a. Record of ACTE membership and activities
  - b. Record of NATFACS membership and activities
  - c. Record of State Career Association membership and activities
  - d. Other contributions related to Family & Consumer Sciences Education: local, state, & national
  - e. Other professional affiliations and activities
  - f. Record of community involvement and activities
4. Support Information (Description of Nominee's Activities):
  - a. Paragraph I: Program accomplishments and innovations that exhibit the quality of the candidate.
  - b. Paragraph II: New or innovative instructional activities, techniques, programs developed.
  - c. Paragraph III: Contributions and significant accomplishments within the CTE community (can include activities within institutions, communities, FCCLA, ACTE, or other organizations).
  - d. Written in 1st or 3rd person; Paragraph should not exceed ½ page for each; Maximum 1000 words
5. Letters of Support (4) from the following: (limited to 1 page each)
  - a. Administrator (Supervisor)
  - b. Co-Worker
  - c. Student or Former Student
  - d. Letter of choice (political leader, professional association leader, business and industry leader, educational leader, civic leader, etc...)
6. Photo/headshot of the candidate:
  - a. Should be digital, high resolution (at least 300 dpi), and submitted in .jpg format. Files 2MB or larger are preferred.
  - b. Review submitting materials section regarding how to submit photo/headshot

**Section 1: Award Applicant's Personal Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Current Position or Title: \_\_\_\_\_

Number of years in Family Consumer Sciences and Human Services Education: \_\_\_\_\_

Member of ACTE: \_\_\_\_ Yes \_\_\_\_ No ACTE Membership # \_\_\_\_\_ # of years \_\_\_\_\_

Member of NATFACS: \_\_\_\_ Yes \_\_\_\_ No # of years \_\_\_\_\_

Local media contact person for public relations purposes: \_\_\_\_\_

Media contact email: \_\_\_\_\_

Media contact phone: \_\_\_\_\_

Superintendent's Name: \_\_\_\_\_

Superintendent's Mailing Address: \_\_\_\_\_

Superintendent's email: \_\_\_\_\_

Superintendent's phone: \_\_\_\_\_

Principal's Name: \_\_\_\_\_

Principal's Mailing Address: \_\_\_\_\_

Principal's email: \_\_\_\_\_

Principal's phone: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Immediate Supervisor

"I hereby give my permission for submission of this application to ACTE and/or NATFACS providing eligibility for national recognition."

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_