

**FISCAL YEAR 2014 FAMILY-FOCUSED
FAMILY CONSUMER SCIENCES EDUCATION EQUIPMENT GRANTS
July 1, 2013–June 30, 2014**

Grant funds are available for improving Family Consumer Sciences Education programs through the purchase of equipment. Funds may be used to provide updated instructional equipment that supports the Family Consumer Sciences Education curriculum. **Each item of equipment must have a minimum unit cost of \$200.** A local match of 50% is required. The maximum amount of funds a district may request is \$10,000 (\$5,000 state funds + \$5,000 district funds).

Only Department-approved Career Family Consumer Sciences Education programs, grades 9-12, are eligible to apply. Priority will be given to programs consistently maintaining all the components of an approved program and by the date the application was postmarked. Program components are outlined in the ***Implementation Handbook for Family and Consumer Sciences, 2003*** (http://dese.mo.gov/divcareered/facs_implementation_handbook2.htm).

Funds may be used to purchase equipment items such as instructional technology (computers, printers, interactive electronics, computer projection equipment, digital media devices, etc.), child development lab equipment, lockable storage units and large appliances (refrigerators, ranges, washers, dryers and microwaves). Items that will not be approved for funding include, but are not limited to, service contracts, office furniture, fax or copying machines, white boards, sewing or embroidery machines and facility improvements or repairs (kitchen cabinets, carpet, air conditioning, etc.).

A completed cover page (see attachment) and **two (2) signed originals** of the “**Application for Authorization of Career Education Expenditures**” form (FV-4) must be submitted **on or before May 15, 2013**. The amount requested on the FV-4 should reflect the total of the state and district contributions. **Both forms must have the original signature of the appropriate school district official.**

To receive reimbursement for equipment purchases, **submit two (2) signed originals** of the “**Reimbursement Request for Approved Career Education Expenditures**” form (FV-2) accompanied by appropriate invoices. Invoices including **model** and **serial numbers** must be submitted for equipment purchases costing \$1,000 or more per unit. These are to be submitted no later than **January 31, 2014**. **Faxes will NOT be accepted.** Funds not expended and submitted for payment by the January 31 deadline may be redistributed. Application and reimbursement forms are available through the Department’s Web site at <http://dese.mo.gov/divcareered/forms.htm>

Deliverables: Mail two (2) complete **originals** (faxed copies will not be accepted) of the signed FV-4 to:

Cynthia K. Arendt, Ph.D., Director
Family Consumer Sciences and Human Services
Office of College and Career Readiness
Department of Elementary and Secondary Education
P.O. Box 480
Jefferson City, Missouri 65102-0480
Telephone (573) 751-7964

For further information or responses to specific questions, you may contact the section by e-mail at: Cynthia.Arendt@dese.mo.gov.

Family Consumer Sciences FY14 Equipment Grant Cover Sheet

District Name: _____ County/District Code: ____ - ____

FCS Contact Teacher's Name: _____

School Address: _____ City: _____ Zip Code: _____

School Telephone: _____ School Fax: _____

E-mail: _____

Affiliated FCCLA chapter in the 2012 – 2013 school year: Yes Number of Members: _____

No Date of Last Affiliation: _____

Please provide name(s) and type of certification of participating FCS teacher(s):

Name	Certification

If additional space is needed, please use the back of this form.

There is an active Career Education Advisory Committee specifically for Family Consumer Sciences Education.

Provide date of last Advisory Committee meeting: _____

Indicate below the number of FCS Advisory Board members in each category:

Category of Representation	Number
Parent	
Business, Industry, and Labor	
FCCLA Student(s)	
Special Populations	
Ethnic Groups	
Males	
Females	
School Administrator	
Counselor	
Public Official	
School Board Member	

Please print out and attach a copy of the most recent MOSIS screen 20 for EACH FCS teacher in the district.

Check all core courses taught during the 2012-2013 school year (course codes are identified):

Comprehensive FCS

- Discovering Family Consumer Sciences (below 9th grade) (096800)
- Career & Family Leadership (9th grade & above) (096801)

Family and Human Development

- Interpersonal Relationships (096823)
- Human Development (096828)
- Parenting (096830)
- Child Development I (096821)
- Child Development II (096826)

Nutrition and Wellness

- Nutrition and Wellness (096824)
- Food Science (096827)
- Family/Individual Health (096840)*

Family and Consumer Resource Management

- Personal Finance (996400)*
- Family/Consumer Resource Management (096814)
- Housing Environments & Design (096818)
- Career Development and Entrepreneurship (096803)

Is there a written Program Evaluation Yes No Date of last Program Evaluation: _____

Please list FCS teacher(s) participating in career education professional development activities. Provide also the date of the last summer conference, regional workshop, and/or FCCLA State Conference attended: _____

* Meets graduation requirements. If additional space is needed, please use the back of this form.