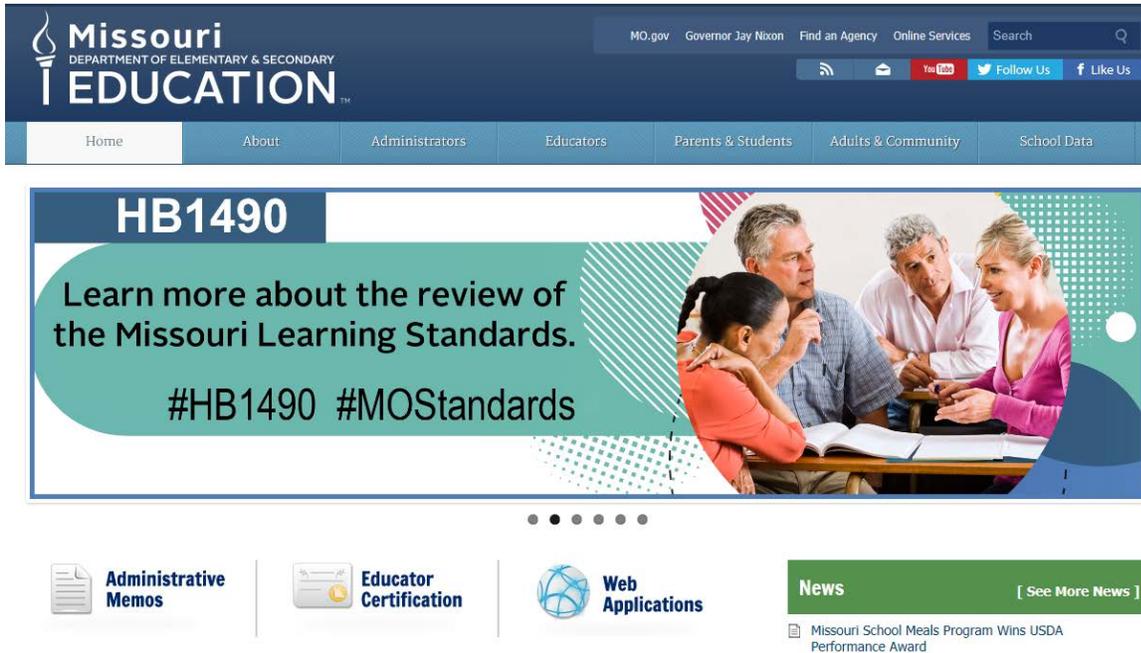


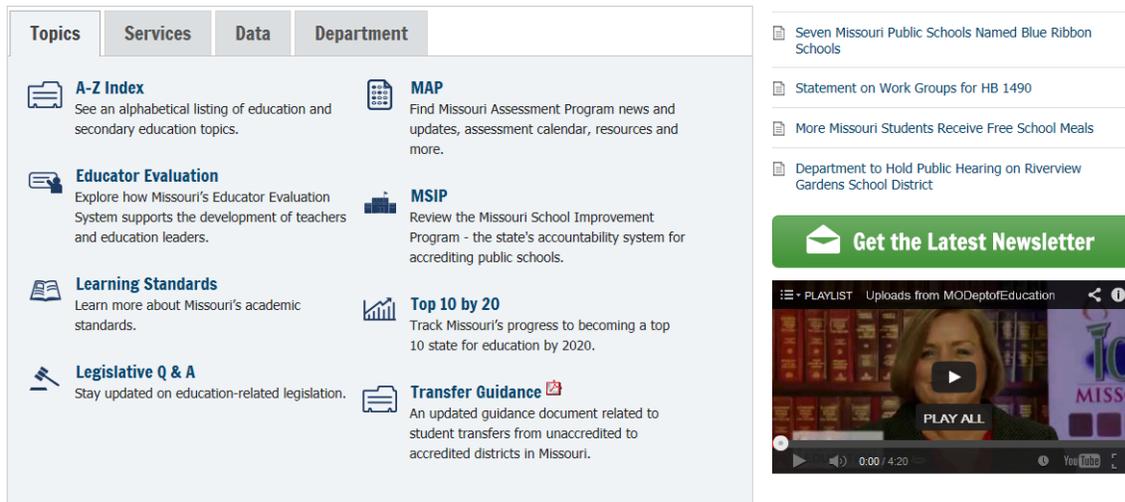
DESE Website Overview

DESE Home Page - <http://dese.mo.gov>



Links for different interest groups.

Links to important area's of DESE's website and the Secured Web Applications sytem.



Tabs hold information such as important Department topics, services provided, data that can be found and a list of all departments.

News Links hold important information about the Department's different offices, contact information, legislative updates, and a link to the school directory.

Additional links, and ways to stay connected with the Department.

Main Office
205 Jefferson St.
Jefferson City, MO 65101
Map
Mailing Address:
P.O. Box 480
Jefferson City, MO
65102-0480
573-751-4212

About Us
Careers
Commissioner of Education
Communications
Organizational Chart
State Board of Education
Vision, Mission, Goals

Resources
Data Acquisition Calendar
MCDS Portal
Missouri Learning Standards
Top 10 by 20
Web Applications
Employee Email Access

Social Links
Facebook, Twitter, YouTube, RSS

School Finance Home Page - <http://dese.mo.gov/financial-admin-services/school-finance>

Important documents, simulations, and a link to most recent monthly finance memo.

Missouri DEPARTMENT OF ELEMENTARY & SECONDARY EDUCATION

Home About Administrators Educators Parents & Students Adults & Community School Data

School Finance

Home » Financial & Admin. Services

The School Finance Section is responsible for calculating and distributing Basic Formula, Classroom Trust Fund, Proposition C and Small Schools Grant payments to local school districts and charter schools throughout Missouri. School Finance is responsible for the creation and publication of the Missouri Financial Accounting Manual and assists local school officials with the coding of revenues and expenditures as well as budgeting for the above mentioned state revenues. The Section also assists school districts and charter schools with the completion of the Annual Secretary of the Board Report (ASBR) and MOSIS/Core Data cycles that contain information such as attendance, free and reduced lunch, calendar, and tax levy information, which have an impact on the state aid payments.

Please feel free to contact us: P: (573) 751-0357 - F: (573) 526-6899 - Email: finadmgov@dese.mo.gov

Quick Links

- Acceptable Collateral
- Election Calendar
- Investment Policy
- Record Retention Schedule
- Schedule of Selected Statistics
- State Auditor's Office
- State Vendor Payment Site

Financial & Admin. Services

- News and Updates
- Accounting & Procurement
- Budget
- Career Education Finance
- Federal Financial Management
- Food & Nutrition Services
- Human Resources
- School Finance
 - News and Updates
 - Accounting Manual
 - Annual Secretary of the Board Report (ASBR)
 - Bond Direct Deposit
 - Calculation Tools
 - County Clerk
 - Data & Reports
 - Finance List-Serv

Right hand navigation links allow access to *tools* to calculate the Basic Formula Payment, Accounting Manual, Webinar listing, and various School Finance Topics & Procedure information.

Other important links can be found on the Quick Links Section of the page.

Name	Title
Roger Dorson	Coordinator, Financial and Administrative Services
Jennifer Jordan	Director, Finance/Transportation Consultant for districts in counties 001-009, 048-050 & Kansas City Charters
Tammy Lehmen	Finance/Transportation Consultant for districts in counties 022-047, 051-079 & 347-347
Debra Clink	Finance/Transportation Consultant for districts in counties 010-021, 080-115 & St Louis Charters
Tabitha Herndon	Administrative Assistant II

- Finance Memos
- Finance Topics & Procedures
- Financial Reports
- Funding Memos
- School Finance Related Webinars
- School Governance
- School Transportation
- Special Education Finance
- General Federal Guidance
- New Superintendent Workshop
- School Audits
- Sequestration

School Finance Staff and Districts each Consultant oversees.

 **Administrative Memos**

 **Webinars**

 **Web Applications**

Contact Information

School Finance
 Phone: 573-751-0357
 Fax: 573-526-6898
finadmgov@dese.mo.gov
 School Finance

Contact information



Don't forget to sign up for the Finance Listserv! Link is on the right hand navigational buttons.

MCDS Portal – <https://mcds.dese.mo.gov/Pages/default.aspx>

The screenshot shows the top navigation bar with links for 'Secured Content', 'Contact Us', 'dese.mo.gov', and 'missouri.gov'. The main header features the Missouri Department of Elementary & Secondary Education logo and the text 'MISSOURI COMPREHENSIVE DATA SYSTEM'. Below the header is a navigation menu with links for 'HOME', 'MISSOURI DASHBOARD', 'DISTRICT INFO', 'QUICK FACTS', 'GUIDED INQUIRY', 'ADVANCED INQUIRY', and 'TRAINING CENTER'. A search bar is located on the right side of the menu. The main content area is divided into several sections: 'QUICK LINKS' on the left, a 'Home' section with eight icons for 'Accountability', 'College & Career', 'District & School Info', 'Early Childhood Education', 'Education Staff', 'Special Education', 'State Assessment', and 'Student Characteristics', and an 'Accountability' text box on the right. A green banner at the bottom of the main content area reads 'Welcome to the new Missouri Comprehensive Data System'.

The MCDS Portal contains a lot of useful information. It also contains most of the School Finance state wide Reports.



Click on  to access these School Finance State wide reports.

Quick Facts will bring up a selection of Excel documents uploaded by different sections in the Department.

The screenshot shows the 'District and School Information' page. The navigation menu is the same as in the previous screenshot. The main content area is titled 'District and School Information' and includes a sub-header 'District and School Information Content'. Below this, there are three sections: 'Quick Facts' with a link to 'District and School Information Documents', 'Advanced Inquiry' with a link to 'District and School Information Dashboards', and 'Guided Inquiry' with a link to 'District and School Information Reports'. A 'Training' section with a link to 'Training Center' is also visible. A large red arrow points from the 'QUICK LINKS' section on the left towards the 'Quick Facts' section.

Scroll down the page to locate the School Finance Data and Report Links. Each folder shows multiple years of data for each school district in the State of Missouri.

School Finance Data and Reports

Type	Name	Description
Folder	Assessed Valuation (December 31)	
Folder	Assessed Valuation Per ADA	
Folder	Current Expenditures Per ADA	
Folder	Free and Reduced Lunch Percentage by Building	
Folder	Fund Balances as of December 31st	
Folder	Fund Balances Percentage (Unrestricted) as of June 30th	
Folder	Hold Harmless Districts	
Folder	Indirect Cost	
Folder	Local Effort	
Document	Finance Data and Statistics Summary for All Districts	Revised 7-24-2012 - Multiple years of Finance Data and Statistics for all school districts.
Document	Tax Rate Report	
Document	Financial Definitions	Explanation of financial terms and calculations used throughout the quick facts.



To help alleviate confusion on financial terms used in these documents, there is also a PDF document located here to explain some of the data found in these reports.

Also located here is an excel spread containing all the Finance Data and Statistics Summary information for all Districts. It is a cumulative history and starts with year 2000 and goes to 2013. In the fall of each year it will be updated with prior year information.

	A	B	FA	FB	FC	FD	FE	FF	FG	FH	FI	FJ	FK	FL	FM	
1			2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2
2	COUNTY DISTRICT	DISTRICT NAME	TAX RATE OPERATING FUNDS	CEILING ENROLLMENT	FEDERAL PERCENT	PERCENT STATE	PERCENT LOCAL	AVERAGE DAILY ATTENDANCE (ADA)	CURRENT EXPENDITURE	TOTAL EXPENDITURE	AVERAGE DAILY ATTENDANCE (ADA)	ADJUSTED TAX RATE INCIDENTAL FUND	ADJUSTED TAX RATE TEACHERS FUND	ADJUSTED TAX RATE DEBT SERVICE FUND	ADJUSTED TAX RATE CAPITAL PROJECTS FUND	12-AS VAL
3	001-090	ADAIR CO. R-I	3.7500	253	16.40	47.60	36.00	244.5600	2,384,259	2,723,297	9,748	3.7500	0.0000	0.5830	0.0000	13
4	001-091	KIRKSVILLE R-III	3.2991	2,419	15.30	37.70	47.00	2,412.1000	19,013,939	25,458,679	7,882	1.6495	1.6496	0.8190	0.0000	196
5	001-092	ADAIR CO. R-II	3.5756	237	18.00	45.00	37.00	212.8400	2,069,669	2,409,899	9,723	3.5796	0.0000	0.6514	0.0000	11
6	002-089	NORTH ANDREW CO. R-VI	4.6133	384	12.40	52.40	35.30	355.7300	2,901,472	3,740,616	8,156	4.0000	0.0000	0.0000	0.6138	18
7	002-090	AVENUE CITY R-IX	3.7287	139	8.60	32.90	58.60	188.0300	1,244,033	1,637,931	6,615	3.7287	0.0000	0.9500	0.0000	16
8	002-097	SAVANNAH R-II	4.1506	2,322	13.30	39.30	47.40	2,271.3500	16,897,734	20,360,676	7,439	3.1706	0.0000	0.0000	0.9800	145
9	003-031	TARKIO R-I	3.7706	330	17.10	37.50	45.30	304.7800	3,978,817	5,198,986	13,054	3.6000	0.0000	0.0000	0.1706	41
10	003-032	ROCK PORT R-II	4.2500	363	10.50	21.90	67.50	344.7900	3,346,979	6,300,506	9,707	4.2500	0.0000	0.6600	0.0000	42
11	003-033	FAIRFAX R-III	4.2952	154	10.30	28.90	60.80	142.7200	1,627,917	1,941,832	11,406	4.2952	0.0000	0.0000	0.0000	16
12	004-106	COMMUNITY R-VI	3.8480	290	10.40	29.80	59.80	283.9400	2,981,132	3,455,125	10,498	3.8480	0.0000	0.5500	0.0000	34
13	004-109	VAN-FAR R-I	3.3993	608	15.60	36.50	48.00	594.9300	5,273,631	6,213,934	8,872	3.3993	0.0000	0.6007	0.0000	39
14	004-110	MEXICO S9	3.0345	2,327	16.20	32.60	51.20	2,244.3500	17,240,060	26,021,593	7,681	2.9545	0.0000	0.5877	0.0800	186
15	005-120	WHEATON R-III	2.7500	428	18.70	50.10	31.20	419.1500	3,403,283	3,914,520	8,119	2.7500	0.0000	0.6802	0.0000	17
16	005-121	SOUTHWEST R-V	2.7500	815	19.50	46.70	33.90	756.8800	5,649,189	6,519,759	7,463	2.7500	0.0000	0.8500	0.0000	32
17	005-122	EXETER R-VI	3.4321	361	18.10	51.20	30.80	344.5500	2,550,140	3,087,534	7,401	3.4321	0.0000	0.6500	0.0000	12
18	005-123	CASSVILLE R-IV	2.9500	1,803	17.10	35.40	47.50	1,706.3200	13,610,826	15,902,699	7,976	2.9500	0.0000	0.3200	0.0000	153
19	005-124	PURDY R-II	2.7500	674	25.30	46.90	27.80	671.7300	5,097,439	5,908,379	7,588	2.7500	0.0000	0.6900	0.0000	25
20	005-127	SHELL KNOB 78	3.4300	138	14.90	15.80	69.30	196.8800	2,364,251	3,097,024	12,008	3.4300	0.0000	0.0000	0.0000	56
21	005-128	MONETT R-I	3.1018	2,261	18.70	40.90	40.40	2,162.2700	16,423,604	24,028,359	7,595	3.1018	0.0000	0.5600	0.0000	158
22	006-101	LIBERAL R-II	3.2907	461	21.20	40.90	37.90	441.4500	3,822,293	4,479,530	8,658	3.2907	0.0000	0.3954	0.0000	27
23	006-103	GOLDEN CITY R-III	3.4300	261	17.30	40.30	42.40	249.4100	2,023,371	2,295,192	8,112	2.6800	0.7500	0.0000	0.0000	16
24	006-104	LAMAR R-I	3.4340	1,297	14.80	35.00	50.20	1,226.8300	9,457,681	12,307,891	7,708	3.4340	0.0000	0.4500	0.0000	111
25	007-121	MIAMI R-I	3.9000	175	16.90	44.50	38.60	188.9300	2,016,307	2,228,014	10,672	3.9000	0.0000	0.0000	0.0000	13
26	007-122	BALLARD R-III	4.4425	150	14.60	42.70	42.70	142.7100	1,597,749	1,750,434	11,195	4.4425	0.0000	0.7500	0.0000	9
27	007-123	ADRIAN R-III	3.4708	751	13.70	43.10	43.20	727.3100	5,373,762	6,140,165	7,388	3.4708	0.0000	0.9192	0.0000	36
28	007-124	RICH HILL R-IV	3.3500	438	17.00	41.20	41.80	398.3900	3,132,332	5,337,846	7,862	3.3500	0.0000	1.0000	0.0000	20
29	007-125	HUME R-VIII	4.6500	139	15.70	47.40	36.90	133.1500	1,416,384	1,660,238	10,637	4.6500	0.0000	0.0000	0.0000	7
30	007-126	HUDSON R-IX	3.7800	51	11.30	42.00	46.70	71.1300	672,783	739,182	9,457	3.7800	0.0000	0.0000	0.0000	6

Web Applications - <https://k12apps.dese.mo.gov/webLogin/Menulist.aspx>

Links shown when logged into the web application system vary by the authority level your districts user manager has given you.



▼ User Applications

- ▼ **Administrative and Financial Services**
 - ▷ Annual Secretary of the Board Report - Charter
 - ▷ Annual Secretary of the Board Report - District
- ▼ **Cross-Divisional Systems**
 - ▷ ARRA
 - ▷ Educator Qualifications
 - ▷ ePeGS
- ▼ **Financial & Administrative Services**
 - ▷ Annual Report of the County Clerk to the State Board of Education
 - ▷ DESE Payment Management Application (AZMAN)
 - ▷ School Finance
- ▼ **Nonpublic System Only**
 - ▷ Nonpublic Registration Form
- ▼ **Office of Educator Quality**
 - ▷ Career Ladder
 - ▷ Educator Certification System
- ▼ **Office of Quality Schools**
 - ▷ Annual Performance Report
 - ▷ Data Collection
- ▼ **Office of Special Education**
 - ▷ Special Education: Early Childhood
- ▼ **Reports**
 - ▷ [Missouri Comprehensive Data System \(MCDS\)](#)

School Finance Menu is where the payment transmittals are located - Remember words in blue and underlined are hyperlinks and contain useful information.

Payment Transmittals shows all payments from the Department.

Reports shows various reports.



[Payment Calculation Menu](#)
[Payment Transmittal](#)
[Parkway Phase II Calculation](#)
[Bond Payment Schedule](#)
[Reports](#)

Payment Transmittal

Missouri DEPARTMENT OF ELEMENTARY & SECONDARY EDUCATION		DESE Monthly Payment Transmittal				
Payment Transmittal						
District:	<input type="text"/> <input type="button" value="Select District"/>					
Year:	Month: June					
Revenue Code	Revenue Name	CFDA Number	Organization Making Payment	Monthly Payment	Minus Bond Payment Direct Deposit	Payment to Date*
5113	Prop C		FISCAL AND ADMIN SERVICES	\$22,096.99		\$216,057.09
5311	Basic Formula - State Monies		FISCAL AND ADMIN SERVICES	\$112,895.00	\$5,375.00	\$1,067,928.00
5312	Transportation		FISCAL AND ADMIN SERVICES	\$3,841.00		\$46,549.00
5319	Basic Formula - Classroom Trust Fund		FISCAL AND ADMIN SERVICES	\$9,587.00		\$97,240.00
5324	Early Child Parents as Teachers		EARLY LEARNING	\$1,970.00		\$6,330.00
5325	Small Schools Grant		FISCAL AND ADMIN SERVICES	\$9,773.00		\$116,788.00
5332	Effectiveness Index Formula		CAREER EDUCATION-ADMIN	\$203.00		\$203.00
5333	School Food Services State Payment		SCHOOL FOOD SERVICES	\$985.76		\$985.76
5445	School Food Services Lunch Payment	10555	SCHOOL FOOD SERVICES	\$13,363.99		\$69,691.49
5446	School Food Services Breakfast Payment	10553	SCHOOL FOOD SERVICES	\$5,481.81		\$28,777.62
5448	School Food Services Snack Payment	10555	SCHOOL FOOD SERVICES	\$164.92		\$1,339.12
TOTALS				\$180,322.47	\$5,375.00	\$1,652,609.08

* The Payment to Date column total is the sum of the Payment to Date amount of revenues paid in the month selected and may not be the total of all state and federal payments to the district.



Missouri DEPARTMENT OF ELEMENTARY & SECONDARY EDUCATION	
District:	Year: Month: June
1. Weighted ADA (Highest of current, first preceding, or second preceding year)	276.9016
2. Multiplied by State Adequacy Target	x \$6,131
3. Equals District Total (Line 1 x Line 2)	\$1,697,683.71
4. Multiplied by Dollar Value Modifier (DVM)	x 1.000
5. Equals District Total Modified (Line 3 x Line 4)	\$1,697,683.71
6. Minus Local Effort	- \$587,592.58
7. Equals State Funding Required (Line 5 - Line 6)	\$1,110,091.13
8. FY06 State Funding	\$1,275,927.51
Phase-In Calculation:	
9. SB 287 Formula (Line 7 x 86 %)	\$954,678.37
10. FY06 State Funding (Line 8 x 14 %)	+ \$178,629.85
11. Total	\$1,133,308.22
12. Total per Payment Weighted ADA (Line 11 / Line 1)	\$4,092.8193
Hold Harmless Calculation:	
13. Dollar Value Modifier	1.000
14. FY06 Modified State Funding	\$1,275,927.51
15. FY06 Modified Per 2005-06 Weighted ADA (Line 14 / 2005-06 Weighted ADA)	\$4,095.5759
16. If Line 11 < Line 14, then district held harmless: (Line 14)	\$1,275,927.51
17. Total Basic Formula Payment (Greater of Line 11 or 16)	\$1,275,928
Total Basic Formula Payment (Line 17) x 0.94150969	\$1,201,299
Revenue Sources:	
A. Classroom Trust Fund : (CTF) (Revenue Code 5319)	\$97,242.00
B. State Monies (Revenue Code 5311) (Line 17 - CTF - ARRA - JobsBill)	\$1,074,575
C. Basic Formula - Federal Budget Stabilization Fund Education - ARRA (Revenue Code 5422)	\$26,865
D. Basic Formula - Federal Budget Stabilization Fund Government Services - ARRA (Revenue Code 5424)	\$1,492
E. Federal Education Jobs Fund - Classroom Trust Fund	\$1,125

**Don't forget to click on the hyperlinks just to see what useful information they hold!
ADA and WADA information and all information needed to do a Basic Formula Projection.**

District:
 Year: Month: June

Revenue Code	Revenue Name	CFDA Number	Organization Making Payment	Monthly Payment	Minus Bond Payment Direct Deposit	Payment to Date*
5113	Prop C		FISCAL AND ADMIN SERVICES	\$22,096.99		\$216,857.09
5311	Basic Formula - State Monies		FISCAL AND ADMIN SERVICES	\$112,895.00	\$5,375.00	\$1,067,928.00
5312	Transportation		FISCAL AND ADMIN SERVICES	\$3,841.00		\$46,549.00
5319	Basic Formula - Classroom Trust Fund		FISCAL AND ADMIN SERVICES	\$9,547.00		\$97,240.00
5324	Early Child Parents as Teachers		EARLY LEARNING	\$1,970.00		\$6,330.00
5325	Small Schools Grant		FISCAL AND ADMIN SERVICES	\$9,773.00		\$116,788.00
5332	Effectiveness Index Formula		CAREER EDUCATION-ADMIN	\$203.00		\$203.00
5333	School Food Services State Payment		SCHOOL FOOD SERVICES	\$985.76		\$985.76
5445	School Food Services Lunch Payment	10555	SCHOOL FOOD SERVICES	\$13,363.99		\$69,691.49
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5448	School Food Services Snack Payment	10555	SCHOOL FOOD SERVICES	\$164.92		\$1,339.12
TOTALS				\$180,322.47	\$5,375.00	\$1,652,689.08

* The Payment to Date column total is the sum of the Payment to Date amount of revenues paid in the month selected and may not be the total of all state and federal payments to the district.



Missouri Department of Elementary & Secondary Education
 School Finance Section
 District Summary Transportation Report

Report Number: SAR0053
 Report Generated:
 Data Year:
 Payment Year:

Payment Type: PAYMENT

Payment Month: June

Eligible Contracted	Aggregate Days	Count Days	ADT	Eligible District Operated	Aggregate Days	Count Days	ADT
1. K-12 Non-Disabled	0	2	0.00	K-12 Non-Disabled	341	2	170.50
2. Career Education	0	2	0.00	Career Education	17	2	8.50
3. Total Non-Disabled ADT			0.00	Total Non-Disabled ADT			179.00
4. Grand Total Non-Disabled ADT			179.00				
5. K-12 Students with Disabilities	0	2	0.00	K-12 Students with Disabilities	0	2	0.00
6. Total Students with Disabilities ADT			0.00	Total Students with Disabilities ADT			0.00
7. Grand Total Students with Disabilities ADT			0.00				
8. Grand Total Eligible ADT			179.00				
Ineligible Contracted	Aggregate Days	Count Days	ADT	Ineligible District Operated	Aggregate Days	Count Days	ADT
9. Non-Resident K-12	0	2	0.00	Non-Resident K-12	0	2	0.00
10. Total Ineligible Non-Resident ADT			0.00				
11. Less Than 1 Mile No Appreciable Cost	0	2	0.00	Less Than 1 Mile No Appreciable Cost	24	2	12.00
12. Less Than 1 Mile - HB1180	0	2	0.00	Less Than 1 Mile - HB1180	0	2	0.00
13. Total Ineligible Resident ADT Less Than 1 Mile Not Affecting State Aid			12.00				
14. Less Than 1 Mile Parent/District Expense	0	2	0.00	Less Than 1 Mile Parent/District Expense	0	2	0.00
15. Total Ineligible Resident ADT Less Than 1 Mile Parent/District Expense			0.00				
16. Total Ineligible Resident ADT Less Than 1 Mile			12.00				
17. Grand Total Ineligible ADT			12.00				
18. Number of Days Transportation System Operated			174.00				
19. (Line 10) 0.00 + (Line 15) 0.00	0.00		0.00	Total Ineligible ADT Affecting State Aid			
20. (Line 19) 0.00 + (Line 4) 179.00			179.00	Grand Total Non-Disabled ADT Affecting State Aid Efficiency Adjustment			

Non-Disabled Students Allowable Costs

21. (Total Contracted Allowable Cost)	0.00	+ (Total District Operated Allowable Cost)	161,514.58	=	161,514.58	Sub 1 Allowable Cost
22. (Line 21) 161,514.58 + (Bus Depreciation) 15,174		+ (Facility Depreciation)	0	=	176,688.58	Sub 2 Allowable Cost
23. (Line 22) 176,688.58 - (Interdistrict Contract) 0.00				=	176,688.58	Total Allowable Cost

Students with Disabilities Allowable Costs

24. (Total Contracted Allowable Cost)	0.00	+ (Total District Operated Allowable Cost)	0.00	=	0.00	Sub 1 Allowable Cost
25. (Line 24) 0.00 - (Interdistrict Contract) 0.00				=	0.00	Total Allowable Cost
26. (Line 23) 176,688.58 + (Line 25) 0.00				=	176,688.58	Grand Total Allowable Cost

Click other links to pull up other calculation sheets –
 Small Schools Grant and Classroom Trust Fund Payments.

Data Collection

Data Collection holds a lot of the data used in the Basic Formula Calculation.



- ▼ **User Applications**
 - ▼ **Administrative and Financial Services**
 - ▷ Annual Secretary of the Board Report - Charter
 - ▷ Annual Secretary of the Board Report - District
 - ▼ **Cross-Divisional Systems**
 - ▷ ARRA
 - ▷ Educator Qualifications
 - ▷ ePeGS
 - ▼ **Financial & Administrative Services**
 - ▷ Annual Report of the County Clerk to the State Board of Education
 - ▷ DESE Payment Management Application (AZMAN)
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 - ▷ Annual Performance Report
 - ▷ Data Collection
 - ▼ **Office of Special Education**
 - ▷ Special Education: Early Childhood
 - ▼ **Reports**
 - ▷ Missouri Comprehensive Data System (MCDS)

Data Collection contains summarized information that was submitted in the MOSIS system as well as some other information that must be manually entered into screens.

Below is a list of core data screens that impact the Basic Formula, Classroom Trust, Prop C or Small Schools payments. The screens in bold are populated by MOSIS collections.

Core Data Screen	Screen Name (Bold – Populated by MOSIS Data)
Screen 02	District Data (August Cycle) *NOTE-LEP information from Screen 5 is now populated to this screen from MOSIS from the October Cycle.
Screen 03	District Contact Personnel (August Cycle)
Screen 04	District Directory (August Cycle)
Screen 05	LEP Census (October Cycle) *NOTE-Screen 5 is now part of Core Data Screen 2
Screen 06	District Tax Data (August Cycle)
Screen 07	Library Media Center (June Cycle)
Screen 08	Attendance Center (August & (February Cycles)
Screen 09	Discipline Incidents (June Cycle)
Screen 10/10A	School Calendar (August & June Cycles)
Screen 11	Special Education Placement Counts by Age (December Cycle)
Screen 12	Special Education Exiter Counts by Age (June Cycle)
Screen 13	Secondary Headcount (June Cycle)
Screen 14	Attendance (June Cycle)
Screen 14A	Resident II Attendance (June Cycle)
Screen 14B	Resident II Grade Point Average (June Cycle)
Screen 15	Home School/Free and Reduced Lunch (October/February Cycle) NOTE: Federal Program Headcount is now populated to this screen from MOSIS from the October Cycle.
Screen 16	Enrollment, Membership and Summer School (Aug., Oct., & Feb. Cycles)
Screen 17	Physical Fitness Assessment (June Cycle)
Screen 18	Educator Data (October Cycle)
Screen 18A	Educator Evaluation (June Cycle)
Screen 19	Professional Development (June Cycle)
Screen 20	Course and Assignment Data (October Cycle)
Screen 21	Educator Vacancy (October Cycle)
Screen 22	Sending School Courses and Enrollment (October Cycle)
Screen 24	Summer School Courses and Enrollment (June Cycle)
Screen 25	Gifted Education (October Cycle)
Screen 26	Career Education Follow-up (February Cycle)
Screen 27	Career Education Follow-up Sending School (February Cycle)
Screen 29	Post Secondary Adult Follow-up (February Cycle)

The left hand navigational tree has links to all Core Data screens for each given cycle.

- ▶
- ▼ **Data Collection Menu**
 - ▼ **August Cycle**
 - ▶ 02 District Data
 - ▶ 03 District Contact Personnel
 - ▶ 04 District Directory
 - ▶ 06 District Tax Data
 - ▶ 08 Attendance Center
 - ▶ 10 School Calendar List
 - ▶ 16 Enrollment, Membership & Summer School
 - ▼ **October Cycle**
 - ▶ 02 District Data
 - ▶ 16 Enrollment, Membership & Summer School
 - ▶ 18 Educator
 - ▶ 20 Course & Assignment
 - ▶ 21 Educator Vacancy
 - ▶ 22 Sending School Courses & Enrollment
 - ▶ 25 Gifted Education
 - ▶ **December Cycle**
 - ▼ **February Cycle**
 - ▶ 08 Attendance Center
 - ▶ 15 Home School/Free & Reduced Lunch
 - ▶ 16 Enrollment, Membership & Summer School
 - ▶ 26 Career Education Follow-Up
 - ▶ 27 Career Education Follow-Up Sending School
 - ▶ 29 Post Secondary & Adult Follow-Up
 - ▶ 35 December 31 Fund Balance
 - ▶ **April Cycle**
 - ▼ **June Cycle**
 - ▶ 07 Library Media Center
 - ▶ 08 Attendance Center
 - ▶ 09 Discipline Incidents
 - ▶ 10 School Calendar List
 - ▶ 12 Special Ed Exiters
 - ▶ 13 Secondary Headcount
 - ▶ 14 Attendance
 - ▶ 17 Physical Fitness Assessment
 - ▶ 18A Educator Evaluation
 - ▶ 19 Professional Development
 - ▶ 24 Summer School Courses & Enrollment
 - ▶ **Reports**
 - ▶ **Edit Reports**
 - ▶ **DESE Web Application Menu**
 - ▶ **Logon/Logoff**

The Reports link holds reports that can be printed on the data contained in most screens. Most importantly for School Finance Purposes is the Attendance Hour Summary Report found under the “Summary Reports” area.

Remember this is a real time report; other Attendance Hour Summary Reports found in the school finance area of web applications are not real time but rather tied to the specific point in time for a specific months payment.

Year: ▾

Location: Data Collection Menu - Reports

- ▶ Data Collection Menu
 - ▶ August Cycle
 - ▶ October Cycle
 - ▶ December Cycle
 - ▶ February Cycle
 - ▶ April Cycle
 - ▶ June Cycle
 - ▶ **Reports**
 - ▶ Edit Reports
 - ▶ DESE Web Application Menu
 - ▶ Logon/Logoff

Screen Prints

- [02 District Data](#)
- [03 District Contact Personnel](#)
- [04 District Directory](#)
- [06 District Tax Data](#)
- [08 Attendance Center](#)
- [08 Follow-Up on Previous Year Graduates](#)
- [09 Discipline Incidents](#)
- [10 Calendar](#)
- [11 Special Education Placement Counts by Age](#)
- [12 Special Education Exiter Counts by Age](#)
- [15 Home School/Free and Reduced Lunch](#)
- [18 & 20 Educator/Course Assignment Data \(By Name\)](#)
- [18 & 20 Educator/Course Assignment Data \(By School\)](#)
- [22 Sending School Courses & Enrollment](#)

▶ **Summary Reports**

▶ **Special Reports**

Year: ▾

Location: Data Collection Menu - Reports

- ▶ Data Collection Menu
 - ▶ August Cycle
 - ▶ October Cycle
 - ▶ December Cycle
 - ▶ February Cycle
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 - ▶ **Reports**
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Screen Prints

▶ **Summary Reports**

- [Attendance Hours](#)
- [Graduates, Transfers & Dropouts](#)
- [January Membership Reports](#)
- [Resident II Free & Reduced Lunch Counts](#)
- [Resident II January Membership](#)
- [Resident II September Membership](#)
- [29 District Placement Summary by Cipcode](#)
- [29 State Placement Summary by Cipcode](#)
- [29 District Placement Summary](#)
- [29 State Placement Summary](#)
- [29 Student List](#)
- [September Membership Comparison Reports](#)
- [September Membership Reports](#)

▶ **Special Reports**

▶ **Resource Reports**

Annual Secretary of the Board Report

The Annual Secretary of the Board Report is the annual report required to be submitted by August 15th each year that contains financial information of school districts.



▼ User Applications

▼ Administrative and Financial Services

- ▷ Annual Secretary of the Board Report - Charter
- ▷ Annual Secretary of the Board Report - District

▼ Cross-Divisional Systems

- ▷ ARRA
- ▷ Educator Qualifications
- ▷ ePeGS

▼ Financial & Administrative Services

- ▷ Annual Report of the County Clerk to the State Board of Education
- ▷ DESE Payment Management Application (AZMAN)
- ▷ School Finance

▼ Nonpublic System Only

- ▷ Nonpublic Registration Form

▼ Office of Educator Quality

- ▷ Career Ladder
- ▷ Educator Certification System

▼ Office of Quality Schools

- ▷ Annual Performance Report
- ▷ Data Collection

▼ Office of Special Education

- ▷ Special Education: Early Childhood

▼ Reports

- ▷ Missouri Comprehensive Data System (MCDS)

Other Important Websites

School Transportation - <http://dese.mo.gov/financial-administrative-services/school-transportation>

School Governance - <http://dese.mo.gov/financial-admin-services/school-governance>

Governmental Affairs - <http://dese.mo.gov/governmental-affairs>