DESE Home Page - https://dese.mo.gov
DESE Home Page

**Topics**

- **A-Z Index**
  See an alphabetical listing of education and secondary education topics.

- **Bullying issues**
  See who needs to be told and get resources to help.

- **Concern/Complaint about a school?**
  Find out who can help you.

- **Educator Evaluation**
  Explore how Missouri's Educator Evaluation System supports the development of teachers and education leaders.

- **Learning Standards**
  Learn more about Missouri's academic standards.

**Services**

- **MAP**
  Find Missouri Assessment Program news and updates, assessment calendar, resources and more.

- **MSIP**
  Review the Missouri School Improvement Program – the state’s accountability system for accrediting public schools.

- **Need a Transcript?**
  Get information on retrieving a copy of your high school diploma or transcript.

**Department**

- **Show-Me Success**
  See Missouri's strategic priorities designed to guarantee the superior preparation and performance of every child in school and in life.
School Finance Home Page

• https://dese.mo.gov/financial-admin-services/school-finance

Quick Links

• Acceptable Collateral
• Election Calendar
• Investment Policy
• Record Retention Schedule
• Schedule of Selected Statistics
• State Auditor’s Office
• State Vendor Payment Site

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Tramel</td>
<td>Coordinator, Financial &amp; Administrative Services</td>
</tr>
<tr>
<td>Tammy Lehmen</td>
<td>Director, School Finance</td>
</tr>
<tr>
<td></td>
<td>Contact for districts in counties 048 &amp; Kansas City Charters; 055-079 &amp; 347-347</td>
</tr>
<tr>
<td>Debra Clink</td>
<td>Student Transportation Manager</td>
</tr>
<tr>
<td></td>
<td>Contact for districts in counties 080-115 &amp; St Louis Charters</td>
</tr>
<tr>
<td>Taylor Doerhoff</td>
<td>School Finance Consultant</td>
</tr>
<tr>
<td></td>
<td>Contact for districts in counties 001-047 &amp; 049-054</td>
</tr>
<tr>
<td>Tabitha Herndon</td>
<td>Administrative Assistant II</td>
</tr>
</tbody>
</table>
School Finance Home Page

Financial & Admin. Services
- News and Updates
- Accounting & Procurement
- Budget
- Career Education Finance
- ESEA/NCLB Finance
- Food & Nutrition Services
- Human Resources
- School Finance
  - News and Updates
  - Accounting Manual
  - Annual Secretary of the Board Report (ASBR)
  - Bond Direct Deposit
  - Calculation Tools

- County Clerk
- Data & Reports
- Finance Listserv
- Finance Memos
- Finance Topics & Procedures
- Financial Reports
- Funding Memos
- School Finance Related Webinars
- School Governance
- Student Transportation
- Special Education Finance
- New Superintendent Workshop
- School Audits
- Sequestration
School Finance Monthly Memo

### School Finance Memos

<table>
<thead>
<tr>
<th>Date</th>
<th>Topics</th>
</tr>
</thead>
<tbody>
<tr>
<td>August, 2017</td>
<td>Core Data, Attendance, Payment, State Adequacy Target, Audit, Estimated Regular Term ADA, Calendar, MO Acc Portal (MAP)-Debt Reporting, Birth Certificates</td>
</tr>
<tr>
<td>July, 2017</td>
<td>Payment, ACH, ASBR, Professional Development, Transfers, Audit, Tax Levies, Local Tax Effort, Core Data, Membership, QZAB, Residency, Ride-Along Program, Bus Driver Training</td>
</tr>
</tbody>
</table>
School Finance Monthly Memo

Highlights for this Issue

- August Payments
- August Payment State Adequacy Target (SAT)
- State Adequacy Target (SAT) and Threshold Recalculation
- New Staff Changes
- Fiscal Year 2017 Audit Submissions via Tiered Monitoring System
- Publication of the Audit
- 2017-18 Contact Information on Core Data Screen 3 and Screen 4
- 2018-19 Core Data Screen G
- Attendance Reporting

- Estimated Regular Term Average Daily Attendance (ADA)
- School Calendar Requirements
- Missouri Accountability Portal (MAP) – Debt Reporting
- Nonresident Students
- Use of Birth Certificates for Enrollment Purposes
- MSPMA Annual State Conference
- National School Bus Safety Week
- School Bus Driving Record Checks
- DNR Guidance on Reducing School Bus Engine Idling
MCDS Portal

<table>
<thead>
<tr>
<th>Home</th>
<th>About</th>
<th>Administrators</th>
<th>Adults &amp; Community</th>
<th>Educators</th>
<th>Parents &amp; Students</th>
<th>School Data</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

**Data Providers**
- Core Data/MOSIS
- Data Acquisition Calendar
- User Manager
- Web Applications Login

**Data Requests**
- School Directory
- School District Data

**MCDS Portal**
- A-Z Index

**Public Data**
- Accountability
- College and Career
- District and School Info
- Early Childhood Education
- Education Staff
- Special Education
- State Assessment
- Student Characteristics

**District and School Information Content**

**Quick Facts**
- District and School Information Documents
New MCDS Portal
MCDS Portal

Choose District or Charter

- STATE OF MISSOURI

Locate District or Charter

- District / Charter Name
- County District Code
MCDS Portal

STATE OF MISSOURI

Districts, Charters, & Schools

At-A-Glance Information

No Report and Resource Links are available for At-A-Glance Information. Please visit At-A-Glance for more information pertaining to At-A-Glance Information.

Directory, Calendar, & Maps

<table>
<thead>
<tr>
<th>Reference</th>
<th>Missouri School Directory</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>District and school directory lists. Includes County, District Name, House District, Senate District, and Congressional District breakouts.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reference</th>
<th>Missouri School Directory Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Missouri School Directory resources on DESE website.</td>
</tr>
</tbody>
</table>
MCDS Portal
STATE OF MISSOURI

At-A-Glance
Reports and Resources

Collapse All – Show All Content

At-A-Glance Information

No Report and Resource Links are available for At-A-Glance Information. Please visit At-A-Glance for more information pertaining to At-A-Glance Information.

Directory, Calendar, & Maps

- Missouri School Directory
  District and school directory lists. Includes County, District Name, House District, Senate District, and Congressional District breakouts.

- School Directory by County (All Districts)
  Report: Directory listing of Missouri School Districts and Buildings by County for the 2017-2018 School Year

- School Directory by District (All Districts)
  Report: Directory listing of Missouri School Districts and Buildings by District for the 2017-2018 School Year
# MCDS Portal

## Districts, Charters, & Schools

<table>
<thead>
<tr>
<th>Type</th>
<th>Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>District</td>
<td>History of Screen 6 Assessed Valuation</td>
<td>History of Screen 6 Assessed Valuation</td>
</tr>
<tr>
<td>District</td>
<td>Hold Harmless Districts for 2006-07 to 2016-17</td>
<td>Raw Data: Hold Harmless Districts for 2006-07 to 2016-17</td>
</tr>
<tr>
<td>District</td>
<td>Indirect Cost Rate for 2018-2019</td>
<td>Indirect Cost Rate for 2018-2019</td>
</tr>
<tr>
<td>District</td>
<td>Local Tax Effort 2017-2018</td>
<td>Local Tax Effort 2017-2018</td>
</tr>
<tr>
<td>Charter</td>
<td>Indirect Cost Rate for 2018-2019</td>
<td>Indirect Cost Rate for 2018-2019</td>
</tr>
<tr>
<td>Charter</td>
<td>School Finance Report</td>
<td>Finance Data. Contains enrollment, ADA, expenditure information, percent of revenue, assessed valuation and tax rate information.</td>
</tr>
<tr>
<td>State</td>
<td>2017-2018 Transportation State Aid Summary</td>
<td>2017-2018 Transportation State Aid Summary</td>
</tr>
</tbody>
</table>
MCDS Portal

Find Districts, Charters, and Schools for Comparison

1. Find Districts, Charters, and Schools (Up to 4)
   Find Districts, Charters, and Schools Near
   District, Charter, School, City, Zip Code
   Advanced Search (Optional)

2. Select Data for Comparison (Up to 20)

3. Advanced Search (Optional)

Start Over  Compare
MCDS Portal
Web Applications

Web Applications is the department’s system used for collection of data and aggregate display of MOSIS data.

There is a link on the main DESE webpage.

Most pages on the website also have a link on the bottom of the right hand navigational tree.
Web Applications

Web Applications is an important tool because this is where you can view:

- payments received by each district;
- Basic Formula, Classroom Trust Fund, Prop C, and Transportation calculations for each district and what data are being used in those calculations;
- aggregate totals of data reported in the MOSIS system;
- ePeGS budgets, FERs; and
- other useful data.
Web Applications

• To find the district’s payments and payment calculations select “School Finance” on the Web Applications User Applications list.

User Applications

DESE Web Applications

▷ Annual Report of the County Clerk to the State Board of Education
▷ Annual Secretary of the Board Report (ASBR)
▷ ARRA
▷ Career Ladder
▷ Data Collection
▷ DESE Payment Management (Rewrite)
▷ Educator Certification System
▷ Educator Qualifications
▷ ePeGS
▷ Missouri Comprehensive Data System (MCDS)
▷ Nonpublic Registration Form
▷ Prop C Compliance
▷ School Finance
▷ Tiered Monitoring
▷ User Manager
Web Applications – School Finance

• The School Finance Menu has several links:
  - Payment Transmittal
  - Estimated ADA
  - Reports
Web Applications – School Finance

- The estimated ADA screen shows a history of five years of data to assist districts and School Finance staff in determining what an appropriate estimate may be for the Basic Formula payment.
- The Report screen shows various reports
  - Audit Confirmation
  - ADA, WADA, and CEP reports
  - Various tax levy reports (reports include all districts)
Web Applications – School Finance

• Payment Transmittal shows how much a district received in a deposit and a breakout of what each of those payments were.

• There is also a link to a “Payment Contact List” which will provide the contact number for each payment that may appear on the payment transmittal for a district.
Web Applications – Payment Transmittal

Payment Year: 2016-2017  
Month: August

Deposit Date: 8/22/2016  
Check/EFT Number: EF08181601411

For questions regarding payments please see the Payment Contact List

<table>
<thead>
<tr>
<th>Deposit Date</th>
<th>Check/EFT Number</th>
<th>Deposit Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/22/2016</td>
<td>EF08181601411</td>
<td>$118,154.63</td>
</tr>
</tbody>
</table>
Web Applications – Payment Transmittal

Payment Year: 2016-2017  Month: August
Deposit Date: 8/22/2016  Check/EFT Number: EF08181601411  Deposit Amount: $118,154.63

For questions regarding payments please see the Payment Contact List.

All payments received to date for this fiscal year can be viewed on the Audit Confirmation report.

<table>
<thead>
<tr>
<th>Revenue Code</th>
<th>Revenue Name</th>
<th>CFDA Number</th>
<th>Federal Award Identification Number (FAIN)</th>
<th>Monthly Payment</th>
<th>Minus Bond Payment Direct Deposit</th>
<th>Net Monthly Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>5113</td>
<td>Prop C</td>
<td></td>
<td></td>
<td>$17,328.29</td>
<td></td>
<td>$17,328.29</td>
</tr>
<tr>
<td>5311</td>
<td>Basic Formula - State Monies</td>
<td></td>
<td></td>
<td>$98,653.00</td>
<td>$8,646.00</td>
<td>$90,007.00</td>
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<tr>
<td>5312</td>
<td>Transportation</td>
<td></td>
<td></td>
<td>$3,145.00</td>
<td></td>
<td>$3,145.00</td>
</tr>
<tr>
<td>5319</td>
<td>Basic Formula - Classroom Trust Fund</td>
<td></td>
<td></td>
<td>$7,674.34</td>
<td></td>
<td>$7,674.34</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>$126,800.63</td>
<td>$8,646.00</td>
<td>$118,154.63</td>
</tr>
</tbody>
</table>
Web Applications – Payment Transmittal

1. **Weighted ADA** (Highest of current, first preceding, or second preceding year) $261,789.7
2. Multiplied by State Adequacy Target $6,110,529,430.3
3. Equals District Total (Line 1 x Line 2) $1,599,673.67
4. Multiplied by Dollar Value Modifier (DVM) $1,000
5. Equals District Total Modified (Line 3 x Line 4) $1,599,673.67
6. Minus Local Effort $587,592.58
7. Equals State Funding Required (Line 5 - Line 6) $1,012,081.09
8. **FY06 State Funding** $1,275,927.51

**Phase-In Calculation:**
9. SB 287 Formula (Line 7 x 100 %) $1,012,081.09
10. FY06 State Funding (Line 8 x 0 %) + $0.00
11. **Total** $1,012,081.09
12. Total per Payment Weighted ADA (Line 11 / Line 1) $3,866,008.1

**Hold Harmless Calculation:**
13. Dollar Value Modifier 1.000
14. FY06 Modified State Funding $1,275,927.51
15. FY06 Modified Per 2005-06 Weighted ADA $4,095,575.9
(Line 14 / 2005-06 Weighted ADA)
16. If Line 11 < Line 14, then district held harmless: (Line 14) $1,275,927.51
17. **Total Basic Formula Payment** (Greater of Line 11 or 16) $1,275,928
### Web Applications – Payment Transmittal

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Regular Term ADA</td>
<td>246.992</td>
<td>224.1803</td>
<td>0.0000</td>
</tr>
<tr>
<td>2. Plus Summer Term ADA</td>
<td>6.208</td>
<td>4.5932</td>
<td>0.0000</td>
</tr>
<tr>
<td>3. Equals Total ADA (Line 1 + Line 2)</td>
<td>253.1928</td>
<td>228.6835</td>
<td>0.0000</td>
</tr>
<tr>
<td>4. FRL Count (Screen 15)</td>
<td>163.00</td>
<td>144.80</td>
<td>0.00</td>
</tr>
<tr>
<td>5. Threshold Percentage</td>
<td>41.00</td>
<td>41.00</td>
<td>36.12</td>
</tr>
<tr>
<td>6. Minus Total ADA (Line 3) x Threshold Percentage</td>
<td>103.8090</td>
<td>93.7602</td>
<td>0.0000</td>
</tr>
<tr>
<td>7. Equals Count to be weighted (Line 4 - Line 6)</td>
<td>59.1910</td>
<td>51.0398</td>
<td>0.0000</td>
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<tr>
<td>8. FRL Weighted Calculation (Line 7 x 25.00%)</td>
<td>14.7977</td>
<td>12.7599</td>
<td>0.0000</td>
</tr>
<tr>
<td>9. IEP Count (Screen 11)</td>
<td>29</td>
<td>24</td>
<td>0</td>
</tr>
<tr>
<td>10. Threshold Percentage</td>
<td>12.60</td>
<td>12.60</td>
<td>12.16</td>
</tr>
<tr>
<td>11. Minus Total ADA (Line 3) x Threshold Percentage</td>
<td>31.9023</td>
<td>28.8141</td>
<td>0.0000</td>
</tr>
<tr>
<td>12. Equals Count to be weighted (Line 9 - Line 11)</td>
<td>0</td>
<td>0</td>
<td>0.0000</td>
</tr>
<tr>
<td>13. IEP Weighted Calculation (Line 12 x 75.00%)</td>
<td>0.0000</td>
<td>0.0000</td>
<td>0.0000</td>
</tr>
<tr>
<td>14. LEP Count (LEP Census)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>15. Threshold Percentage</td>
<td>2.10</td>
<td>2.10</td>
<td>1.94</td>
</tr>
<tr>
<td>16. Minus Total ADA (Line 3) x Threshold Percentage</td>
<td>5.3170</td>
<td>4.8024</td>
<td>0.0000</td>
</tr>
<tr>
<td>17. Equals Count to be weighted (Line 14 - Line 16)</td>
<td>0</td>
<td>0</td>
<td>0.0000</td>
</tr>
<tr>
<td>18. LEP Weighted Calculation (Line 17 x 60.00%)</td>
<td>0.0000</td>
<td>0.0000</td>
<td>0.0000</td>
</tr>
<tr>
<td>19. Weighted ADA (Line 3 + Line 8 + Line 13 + Line 18)</td>
<td>267.9905</td>
<td>241.4434</td>
<td>0.0000</td>
</tr>
<tr>
<td>20. Weighted ADA (Line 19) - Summer School ADA (Line 2)</td>
<td>261.7897</td>
<td>236.9402</td>
<td>0.0000</td>
</tr>
<tr>
<td>21. Formula Weighted ADA (highest of 3 years of Line 20 + current Summer School ADA)</td>
<td>261.7897</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Web Applications – Payment Transmittal

- Other hyperlinks open the following:
  - Local Effort portion of the Foundation Formula
  - FY06 State Funding
  - Hold Harmless Calculation

- The bottom of the calculation contains the following useful information:
  - Projected 1% PDC expenditure
  - Year-to-Date Prior Year Correction
Other links on the payment transmittal are:

- The Transportation payment has a link to the transportation calculation.
- The Prop C payment has a link to the Prop C calculation.
- The Basic Formula – Classroom Trust Fund has a link to the Classroom Trust Fund Calculation.
- Small Schools payment has a link to the Small Schools calculation.
- The dollar amount of the payments have links to show how much of the payment is for current year and how much is for Prior Year Correction.
- The Minus Bond Payment Direct Deposit amount has a link to a report showing how much was redirected for each specific bond issue.
Web Applications – Data Collection

- Data Collection contains summarized information that was submitted in the MOSIS system as well as other information that must be manually entered into a few screens.

- User Applications
  - DESE Web Applications
    - Annual Report of the County Clerk to the State Board of Education
    - Annual Secretary of the Board Report (ASBR)
    - ARRA
    - Career Ladder
    - Data Collection
    - DESE Payment Management (Rewrite)
    - Educator Certification System
    - Educator Qualifications
    - ePeGS
    - Missouri Comprehensive Data System (MCDS)
    - Nonpublic Registration Form
    - Prop C Compliance
    - School Finance
    - Tiered Monitoring
    - User Manager
Web Applications – Data Collection

**Data Collection Menu**

- **August Cycle**
  - 02 District Data
  - 03 District Contact Personnel
  - 04 District Directory
  - 05 District Tax Data
  - 08 Attendance Center
  - 10 School Calendar List
  - 16 Enrollment, Membership & Summer School

- **October Cycle**
  - 02 District Data
  - 15 Home School/Free & Reduced Lunch
  - 16 Enrollment, Membership & Summer School
  - 18 Educator
  - 20 Course & Assignment
  - 21 Educator Vacancy
  - 22 Sending School Courses & Enrollment
  - 25 Gifted Education

- **December Cycle**
  - 11 Special Education Student Counts By Age

- **February Cycle**
  - 08 Attendance Center
  - 15 Home School/Free & Reduced Lunch
  - 16 Enrollment, Membership & Summer School
  - 26 Career Education Follow-Up
  - 27 Career Education Follow-Up Sending School
  - 29 Post Secondary & Adult Follow-Up
  - 35 December 31 Fund Balance

- **June Cycle**
  - 08 Attendance Center
  - 09 Discipline Incidents
  - 10 School Calendar List
  - 12 Special Ed Exiters
  - 13 Secondary Headcount
  - 14 Attendance
  - 17 Physical Fitness Assessment
  - 18A Educator Evaluation
  - 24 Summer School Courses & Enrollment
  - 24A Summer School Application
Web Applications – Data Collection

Screen Prints
- District Data
- District Contact Personnel
- District Directory
- District Tax Data
- Attendance Center
- Follow-Up on Previous Year Graduates
- Discipline Incidents
- Calendar
- Special Education Placement Counts by Age
- Special Education Exit Counts by Age
- Home School/Free and Reduced Lunch
- Educator/Course Assignment Data (By Name)
- Educator/Course Assignment Data (By School)
- Sending School Courses & Enrollment
- Summer School Application

Summary Reports
- Attendance Hours
- Graduates, Transfers & Dropouts
- January Membership Reports
- Resident II Free & Reduced Lunch Counts
- Resident II January Membership
- Resident II September Membership
- District Placement Summary by Cipcode
- State Placement Summary by Cipcode
- District Placement Summary
- State Placement Summary
- September List
- September Membership Comparison Reports
- Enrollment Reports

Special Reports
- Approved Courses – Career Education
- Staff Assignment Report
- Staff Certificate Report
- CEP Core Data Report

Resource Reports
- CDR02 Class Enrollment Overload
- CDR03 Program of Studies Report
- CDR04 Planning Period Exception Report
- CDR05 Classification Evaluation Report
- CDR08 Educator/Assignments Report
- CDR13 Resource Report
Web Applications – ASBR

- Annual Secretary of the Board Report – ASBR

- **User Applications**
  - **DESE Web Applications**
    - Annual Report of the County Clerk to the State Board of Education
    - Annual Secretary of the Board Report (ASBR)
    - ARRA
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    - Missouri Comprehensive Data System (MCDS)
    - Nonpublic Registration Form
    - Prop C Compliance
    - School Finance
    - Tiered Monitoring
    - User Manager
Web Applications – ASBR

- The ASBR is the annual collection of the districts financial information. It contains:
  - Fund Balances and Fund Balance Percentage
  - Transfer of funds the district performed during the year
  - Revenues
  - Expenditures by Function, Object and Fund
  - Debt of the district
  - Application for State Transportation Aid
  - School Bus Depreciation Schedule & Facility Depreciation Schedule
  - Special Reports
Other Important Websites & Links

- Department Offices - https://dese.mo.gov/department-offices
- Data Acquisition Calendar - https://apps.dese.mo.gov/DataAcquisitionCalendar/Data_Cal.aspx
- School Transportation - https://dese.mo.gov/financial-administrative-services/school-transportation
- School Governance - https://dese.mo.gov/financial-admin-services/school-governance
- Governmental Affairs - https://dese.mo.gov/governmental-affairs
- Webinars - https://dese.mo.gov/communications/webinar
Questions?
School Finance
573-751-0357
finadmgov@dese.mo.gov